



# RESOLUTION No. 17-095

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

### RESOLUTION APPROVING AMENDMENT NO. 1 TO PERSONAL SERVICES CONTRACT PURCHASING AGENT CONTRACT PESK3165 BETWEEN THE COUNTY OF NEVADA AND MAILING SYSTEMS, INC., INCREASING THE CONTRACT AMOUNT BY \$8,000 AND AUTHORIZING THE CHAIR OF THE BOARD TO EXECUTE THE AMENDMENT

WHEREAS, a Purchasing Contract PESK3165 was awarded July 29, 2016 to Mailing Systems, Inc. for the printing and mailing of the Nevada County tax bills for the period of July 1, 2016 to June 30, 2017, for a price not to exceed \$25,000; and

WHEREAS, during this period there were planned changes to the tax bills that were not included in the original contract although included in the 2016-2017 adopted budget; and the contract maximum of \$25,000 will be exceeded prior to contract termination of June 30, 2017; and

WHEREAS, the parties now desire to amend the Personal Services Contract to increase the contract by \$8,000, for a Maximum Contract Price of \$33,000.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Nevada, that Amendment No. 1 to the Purchasing Agent Contract No. PESK3165, by and between the County of Nevada and Mailing Systems Inc., increasing the Maximum Contract amount by \$8,000, be and hereby is approved in the form attached hereto as Exhibit A, and the Chair of the Board of Supervisors is hereby authorized to execute the Amendment on behalf of the County of Nevada.

Funds to be encumbered in 0101-10203-231-1000/521520

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 28th day of February, 2017, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Hank Weston and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER  
Clerk of the Board of Supervisors

By:  \_\_\_\_\_

  
Hank Weston, Chair

2/28/2017 cc: T&TC\*  
AC\* (Hold)

3/2/2017 cc: T&TC\*  
AC\* (Release)  
MS, Inc.

**AMENDMENT # 1 TO PERSONAL SERVICES CONTRACT NO. PESK3165  
WITH MAILING SYSTEMS, INC.**

THIS AMENDMENT No. 1 is made and is effective as of February 28, 2017 by and between Mailing Systems Inc., ("Contractor") and the County of Nevada ("County"). This Amendment No. 1 amends the Purchasing Agent Personal Services Contract # PESK3165 between the parties for the printing and mailing of County property tax bills that was effective July 1, 2016 ("Agreement").

WHEREAS, the Agreement incorporated a scope of services to include the design, printing and mailing of County property tax bills, with a maximum contract amount of \$25,000; and,

WHEREAS, during the fiscal year there was an unexpected increase in the number of supplemental and new owner bills processed which resulted in increased costs for additional printing and mailing of bills; and,

WHEREAS, the costs for said changes can be absorbed by the adopted 2016-2017 Treasurer & Tax Collector budget; and

WHEREAS, the parties now desire to increase the maximum amount of the contract by \$8,000, to a Maximum Contract Amount of \$33,000 to provide for costs associated with additional bills to be printed, processed and mailed.

NOW, THEREFORE, in consideration of the mutual promises and agreements contained herein, the parties hereto agree as follows:

1. That Section 2, Maximum Contract Amount, is hereby increased from \$25,000 to \$33,000.
2. In all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA

By: Hank Weston

Chair, Board of Supervisors

CONTRACTOR:

By: John Millet

John Millet, VP of Sales  
Mailing Systems Inc.

ATTEST:

By: Julie Patterson-Hunter

Julie Patterson-Hunter  
Clerk of the Board

APPROVED AS TO FORM:

By: Alison Barratt-Green

Alison Barratt-Green  
County Counsel