

COUNTY OF NEVADA

STATE OF CALIFORNIA

Heidi Hall, 1st District (Vice-Chair)

Ed Scofield, 2nd District

Dan Miller, 3rd District

Susan Hoek, 4th District

Richard Anderson, 5th District (Chair)

Julie Patterson Hunter, Clerk of the Board

Alison Lehman, County Executive Officer

Alison Barratt-Green, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, January 22, 2019	9:30 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:30 AM

Rollcall.

The following Supervisors present:

Heidi Hall, 1st District

Ed Scofield, 2nd District

Dan Miller, 3rd District

Susan Hoek, 4th District

Richard Anderson, 5th District

STANDING ORDERS:

Chairman Anderson called the meeting to order at 9:30 a.m.

Pledge of Allegiance was led by Mr. Tex Ritter, Director of Social Services.

Corrections and/or deletions to agenda.

ACTION TAKEN: Ms. Julie Patterson Hunter, Clerk of the Board, noted that an Addendum Agenda posted on Friday, January 18, 2019, adding Agenda Item #20c., and Agenda Item #15 was corrected as follows: Supervisor Hall appointed to First 5 Nevada County Children and Families First Commission, and Supervisors Scofield and Hoek appointed as representatives, and Supervisor Miller appointed as alternate to Nevada County Transportation Commission and Transit Services Commission.

PUBLIC COMMENT: 9:31 A.M.

ACTION TAKEN: The following members of the public provided comments: Mr. Tom Durkin, District III resident; Ms. Linda Chaplin, District I resident; Ms. Mary McClain, District III resident; Mr. Dimitri Keriotis, District III resident; and Mr. Vernal Kimmey, District IV resident.

CONSENT CALENDAR:

Director of Social Services: Tex Ritter

1. [SR 19-0060](#) Resolution accepting grant funding in the amount of \$50,620 from the State Department of Social Services for the Home Safe Program, which provides services to assist older and dependent adults who are homeless or at risk of being homeless who are victims of abuse or neglect, for Fiscal Years 2019-2021.

Adopted.

Enactment No: RES 19-026

Child Support Services, Collections and Housing Director: Mike Dent

2. [SR 19-0061](#) Resolution approving a contract between the County of Nevada and Adams Ashby Group, Inc. to provide prevailing wage compliance with the Davis-Bacon Act, and program assistance as required by the State Department of Housing and Community Development (HCD) for the Odyssey House Construction/Rehabilitation Project approved under Community Development Block Grant 17-CDBG-12025, in an amount not to exceed \$46,200, for the period January 22, 2019 through July 31, 2021, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2018/19 Housing and Community Services budget. (4/5 affirmative vote required) (Housing)

Adopted.

Enactment No: RES 19-027

Clerk-Recorder/Registrar of Voters: Gregory Diaz

3. [SR 19-0019](#) Resolution accepting the State of California, Secretary of State's grant award known as "HAVA Polling Place/Vote Center Accessibility Training Program" under Section 101 of the Help America Vote Act (HAVA) CFDA No. 39.011, administered by the U.S. Elections Administration Commission for the "Improvement of the Administration of Elections," in the amount of \$25,000, for the period December 10, 2018 through June 30, 2021, and authorizing the Nevada County Clerk-Recorder/Registrar of Voters to execute Standard Agreement 18G26129.

Adopted.

Enactment No: RES 19-028

Agricultural Commissioner: Chris de Nijs

4. [SR 19-0056](#) Resolution approving Agreement 18-0567-000-SG between the County of Nevada and the California Department of Food and Agriculture (CDFA) to develop, implement, and report on activities associated with CDFA's "Bee Safe Program," for a total contract amount not to exceed \$7,520.74, for the period November 15, 2018 through June 30, 2019, and authorizing the Chair of the Board of Supervisors to execute the Agreement.

Adopted.

Enactment No: RES 19-029

Building Director: Craig Griesbach

5. [SR 19-0058](#) Resolution approving Amendment 1 to the agreement between the County of Nevada and Interwest Consulting Group, Inc. to provide on-call building inspection and plan review services, increasing the maximum contract amount by \$50,000 for an amount not to exceed \$125,000, authorizing the Chair of the Board of Supervisors to execute the Amendment, and directing the Auditor-Controller to amend the Fiscal Year 2018/19 Building Department budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 19-030

6. [SR 19-0051](#) Resolution approving a contract between the County of Nevada and Tree Pro Tree Services, Inc. to provide hazardous vegetation abatement services as outlined in the Hazardous Vegetation Ordinance, in an amount not to exceed \$38,500, for the period January 22, 2019 through March 31 2019, and authorizing the Nevada County Purchasing Agent to execute the contract.
(Code Compliance)
Adopted.
Enactment No: RES 19-031

Director of Public Works: Trisha Tillotson

7. [SR 19-0065](#) Resolution approving a Purchase Agreement between the County of Nevada and the Fritz and Yolanda Gosalvez Family Trust for acquisition of 2,024 square feet of right-of-way, a utility easement, a 1,314 square-foot slope easement, and a 2,961 square-foot temporary construction easement on property located at 10063 Combie Road (APN 057-260-004-000) for the Combie Road Widening Project, in the amount of \$25,300, and authorizing the Chair of the Board of Supervisors to execute the Agreement.
(Dist. II)
Adopted.
Enactment No: RES 19-032
8. [SR 19-0067](#) Resolution approving plans, specifications and cost estimate for the 2019 Nevada County Annual Striping Program, Contract No. 426636, authorizing the Chair of the Board of Supervisors to sign the documents, and instructing the Purchasing Division to advertise for bids with a bid opening date tentatively set for February 28, 2019 at 3:00 p.m. (Dists. I, II, III, IV and V)
Adopted.
Enactment No: RES 19-033

Director of Human Resources : Steven Rose

9. [SR 19-0063](#) Resolution amending Authorized Personnel Staffing Resolution 18-240, effective January 22, 2019, with the total number of FTE remaining at 798.35.
Adopted.
Enactment No: RES 19-034
10. [SR 19-0064](#) Resolution amending Authorized Personnel Salary Resolution 18-241, effective January 22, 2019.
Adopted.
Enactment No: RES 19-035

Chief Information Officer: Stephen Monaghan

11. [SR 19-0057](#) Resolution continuing the declaration of a Local Emergency in Nevada County due to the Airport Hangar Fire. (4/5 affirmative vote required) (Airport)
Adopted.
Enactment No: RES 19-036
12. [SR 19-0012](#) Resolution approving Amendment 2 to the Ground Lease between the County of Nevada and James and Mary Booth for the operation of a privately-owned aircraft storage hangar on approximately 4,000 square feet of property located at the Nevada County Airport (Res. 00-452), increasing the rental rate from \$.04 per square foot/per month to \$.045 per square foot/per month based on the hangar square footage, effective October 1, 2018. (Airport)
Adopted.
Enactment No: RES 19-037

County Librarian: Yolande Wilburn

13. [SR 19-0078](#) Resolution accepting a grant from the California Public Utilities Commission in the amount of \$85,781.20 from the California Advanced Services Fund Adoption Program for the Nevada County Library Public Access Upgrade Project (\$20,074.70 - Madelyn Helling Library; \$23,151.94 - Grass Valley Library; \$19,402.62 - Truckee Library; \$23,151.94 - Penn Valley Library), for use during the period December 31, 2018 through December 31, 2019, and directing the Auditor-Controller to amend the Fiscal Year 2018/19 Library budget. (4/5 affirmative vote required)
Adopted.
Enactment No: RES 19-038

County Executive Officer: Alison Lehman

14. [SR 19-0074](#) Resolution accepting funding in the amount of \$75,000, approving an Agreement between the County of Nevada and the State of California for the California Complete Count Census 2020 Outreach and Awareness Campaign, and authorizing the Chair of the Board of Supervisors to execute the Agreement.
Adopted.
Enactment No: RES 19-039

Clerk of the Board: Julie Patterson Hunter

15. [SR 19-0077](#) Acknowledgement of 2019 Chair appointments to Boards, Committees, and Commissions.

Sponsor(s): Richard Anderson, District V

Acknowledged.

Acknowledged, as corrected.

16. [SR 19-0099](#) Acknowledgment of Supervisor Susan Hoek's appointments to District IV committees.

Sponsor(s): Susan Hoek, District IV

Acknowledged.

17. [SR 19-0059](#) Acceptance of Board of Supervisors Summary Minutes for January 8, 2019.
Accepted.

ACTION TAKEN: Chairman Anderson introduced the consent calendar.

Approval of the Consent Agenda

Adopted.

MOTION: Motion made by Supervisor Hall, seconded by Supervisor Miller, to approve the consent calendar. On a roll call vote, the motion passed unanimously.

***ANNOUNCEMENTS:**

Pursuant to Government Code Section 54954.2, Board members and County Executive Officer may make a brief announcement or brief report on his or her activities. Board members and County Executive Officer may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

ACTION TAKEN: Updates were provided by members of the Board.

***CLOSED SESSION:**

[SR 19-0108](#) Pursuant to Government Code Section 54957, a closed session is requested for consultation with the Sheriff, or her designee, and Steve Monaghan, Chief Information Officer, concerning matters posing a threat to the security of public buildings.

ACTION TAKEN: Ms. Alison Barratt-Green, County Counsel, read the title of the closed session into the record and the Board entered into closed session.

Following the closed session, Ms. Barratt-Green reported that nothing occurred in closed session that is required to be reported out by law.

SCHEDULED ITEMS: 10:00 A.M.

Child Support Services, Collections and Housing Director: Mike Dent

18. [SR 19-0068](#) Public hearing in order to solicit public input and direct staff to close out the 2013 State Community Development Block Grant (CDBG). The purpose of this hearing is to review and approve the accomplishments that were produced from the County of Nevada's 13-CDBG-8931 CDBG Agreement with the State of California and to solicit citizen input regarding the outcomes and accomplishments of the funding received under this contract. The County was awarded \$1,953,750 to carry out the following projects: Penn Valley Sewer District Improvements, Foothill Hospitality House Homeless Shelter operational support, Gold Country Senior Services Meal Program, Truckee-Sierra Senior Services Meal Program, North San Juan Fire Flow Feasibility Study and General Administration. The County also spent approximately \$665,178 in Program Income on the Domestic Violence and Sexual Assault Coalition Shelter Expansion and Bost House Rehabilitation Project.

Resolution accepting the accomplishments and outcomes related to Standard Agreement 13-CDBG-8931 Community Development Block Grant (CDBG) between the County of Nevada and the State of California, soliciting citizen input regarding the outcomes and accomplishments of the funding received under this contract, and directing staff to prepare and submit the required documentation to close out the 2013 CDBG. (Housing)

Adopted.

Enactment No: RES 19-040

ACTION TAKEN: Chairman Anderson introduced the public hearing and Mr. Mike Dent, Child Support Services, Collections, and Housing Director, gave a brief history of the grant and provided a PowerPoint presentation regarding the 2013 State Community Development Block Grant (CDBG) in the amount of \$1,953,750.

Mr. Dent reviewed the accomplishments and outcomes regarding following projects: Penn Valley Sewer District Improvements, Foothill Hospitality House Homeless Shelter job training and operational services support, Gold Country Senior Services and Truckee-Sierra Senior Services Meal Programs, Domestic Violence and Sexual Assault Coalition expanded services, Bost House Rehabilitation project, and the North San Juan Fire Flow Feasibility Study and General Administration. Mr. Dent ended his presentation and asked the Board for approval to close the CDBG grant.

Board questioning ensued.

Chairman Anderson opened the public hearing for public comment and the following members of the public provided comments: Ms. Linda Chaplin, District I resident. There being no further public comment, Chairman Anderson closed the public comment portion of the public hearing.

MOTION: Motion made by Supervisor Hall, seconded by Supervisor Scofield, to adopt Resolution 19-040. On a roll call vote the motion passed unanimously.

19. [SR 19-0069](#) Public hearing in order to submit an application under the 2018 State Community Development Block Grant (CDBG) Notice of Funding Availability (NOFA), and solicit public input. The County of Nevada is applying for a grant, in an amount not to exceed \$3,000,000. The County does not anticipate Program Income to be expended under the NOFA Application, if Program Income is received, the funds will be expended on the project outlined in the application or other open CDBG contract activity. The project in this application includes a Request for Waiver to the 50 percent Rule. The Application under the 2018 CDBG NOFA includes the following eligible activity:

03C Homeless Facilities:	\$2,790,698
Brunswick Commons Resource Center	
General Administration:	\$209,302
Total:	\$3,000,000

Resolution approving an application for funding in the amount of \$3,000,000, and authorizing the Director of the Nevada County Health and Human Services Agency to execute the application, grant agreement, and any amendments thereto from the 2018 funding year of the State Community Development Block Grant (CDBG) Program. (Housing)

Adopted.

Enactment No: RES 19-041

ACTION TAKEN: Chairman Anderson introduced the public hearing and Mr. Mike Dent, Child Support Services, Collections, and Housing Director, provided a PowerPoint presentation regarding the submittal of an application under the 2018 State Community Development Block Grant (CDBG) Notice of Funding Availability (NOFA) in an amount not to exceed \$3,000,000. He reported that the State limited the grant to one project. The project proposed is the Brunswick Commons Resource Center, which would be located at 936 Old Tunnel Road in Grass Valley. He noted that the location is central to services needed by the homeless community. Mr. Dent reported that the proposed project is expected to advance the County's plans to address homelessness by helping individuals obtain basic services, gain essential skills and assistance to boost their self-reliance, and facilitate re-entry back into the mainstream local community. He added that the center will also provide transitional housing units to assist individuals to prepare for entry into permanent housing. Mr. Dent concluded his presentation.

Board questioning ensued.

Chairman Anderson opened the public hearing for public comment.

The following members of the public provided comments: Reverend Becky Goodwin, Grass Valley Methodist Church and District III resident; Mr. Jeffrey Shattuck-Leiter, District I resident; Ms. Linda Chaplin, District I resident; Ms. Judy Petrie, Sierra Presbyterian Church congregation representative and District II resident; Mr. Charlie Price, District I resident; and Ms. Lisa Swarthout, Mayor, City of Grass Valley. There being no further public comment, Chairman Anderson closed the public comment portion of the public hearing.

Board questioning and discussion ensued.

MOTION: Motion made by Supervisor Miller, seconded by Supervisor Hall, to adopt Resolution 19-041. On a roll call vote the motion passed unanimously.

20a. [SR 19-0075](#) Resolution approving participation in the No Place Like Home Program (NPLH), authorizing submission of a competitive application for NPLH Program funds, and authorizing the Health and Human Services Agency Director to act on behalf of Nevada County in connection with an award of NPLH Program funds. (Housing)

Adopted.

Enactment No: RES 19-042

20b. [SR 19-0104](#) Resolution authorizing acceptance of Nevada County's noncompetitive allocation award from the California Department of Housing and Community Development in the amount of \$500,000 under the No Place Like Home Program (NPLH), and authorizing the Health and Human Services Agency Director to act on behalf of Nevada County in connection with the award of NPLH Noncompetitive Allocation funding. (Housing)

Adopted.

Enactment No: RES 19-043

20c. [SR 19-0113](#) Resolution approving Amendment 1 to the Memorandum of Understanding between the Nevada County Health and Human Services Agency, Foothill House of Hospitality dba Hospitality House as "Project Sponsor" and the Regional Housing Authority as "Developer" related to completion of the No Place Like Home (NPLH) and other applications for funding necessary to complete the NPLH Project (Res 19-023), and authorizing the Director of the Nevada County Health and Human Services Agency to execute the Amendment. (Housing)

Adopted.

Enactment No: RES 19-044

ACTION TAKEN: Mr. Mike Dent, Child Support Services, Collections, and Housing Director, reviewed the staff reports for Agenda Items 20a., 20b., and 20c., relating to participation in and an application for funds from the No Place Like Home Program, in conjunction with the Regional Housing Authority and Hospitality House. He explained that the proposal includes development of an Affordable Housing Project with a total of 40 units (Phase I) including 12 Assisted Units and 28 Affordable Units. Mr. Dent reviewed the competitive and non-competitive applications for funds and the amendment to the Memorandum of Understanding with Hospitality House and the Regional Housing Authority.

Chairman Anderson provided an opportunity for public comment and the following members of the public provided comments: Ms. Linda Chaplin, District I resident; and Mr. Charlie Price, District I resident. There being no further public comment, Chairman Anderson closed the opportunity for public comment.

MOTION: Motion made by Supervisor Hall, seconded by Supervisor Miller, to adopt Resolutions 19-042; 19-043; and 19-044. On a roll call vote the motion passed unanimously.

Following a short break, Chairman Anderson called the meeting back into order.

SCHEDULED ITEM: 11:00 A.M.

Teleconferencing from the Truckee Joseph Center, Hobart Mills Conference Room, 10075 Levon Avenue, 2nd Floor, Suite 205, Truckee, California.

Director of Human Resources : Steven Rose

21. [SR 19-0062](#) Presentation of Nevada County Employee Service Awards to 93 employees.

ACTION TAKEN: Mr. Steve Rose, Human Resources Director, introduced the Employee Service Awards, celebrating the service of 93 County employees, who altogether represent a combined 915 years of service.

The Supervisors awarded service pins to employees for 30, 25, 15, 10 and 5 years of service.

Employees were invited to visit the Empire Room for a reception directly following the meeting.

ADJOURNMENT:

ACTION TAKEN: Chairman Anderson adjourned the meeting at 11:36 A.M.

Signature and Attestation

Richard Anderson, Chairman

ATTEST:

By:

Lelia Loomis, Deputy Clerk to the Board