



# **RESOLUTION No. \_\_\_\_\_**

## **OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA**

**RESOLUTION AUTHORIZING THE DIRECTOR OF FACILITIES MANAGEMENT TO APPROVE PLANS AND SPECIFICATIONS FOR PUBLIC PROJECTS WITH AN ESTIMATED CONSTRUCTION COST OF \$35,000 OR LESS INDIVIDUALLY AND NOT MORE THAN \$200,000 ANNUAL AGGREGATE PROJECT COSTS. APPROVING A QUALIFIED LIST OF CONTRACTING TRADE SERVICES AND ENTER INTO MASTER SERVICES AGREEMENTS WITH FRESCHI CONSTRUCTION OF GRASS VALLEY, CA; DYNAMIC TRADES INC OF AUBURN, CA; KINGSLEY BUILDERS OF LOOMIS, CA AND GREENHOUSE BUILDERS GROUP LLC OF GRASS VALLEY, CA FOR AN INITIAL ONE YEAR PERIOD BEGINNING AUGUST 22, 2023 THROUGH JUNE 30, 2024 AND APPROVE THE OPTION TO RENEW THE AGREEMENTS FOR UP TO TWO (2) ADDITIONAL 1-YEAR PERIODS**

WHEREAS, The California Public Contract Code requires that any public projects with a value in excess of \$10,000 requires approval of plans and specifications in addition to a formal bid for those services. Bringing these smaller projects to the Board for approval of plans and specifications can add delay to the required work and can impact efficient County operations; and

WHEREAS, The Department of Facilities Management is continuously seeking process improvements to maximize efficiencies in serving their customers; and

WHEREAS, This action will allow approval of plans and specifications for projects including but not limited to small concrete repair and resurfacing, minor generator installations, plumbing, electrical or security camera work, minor renovation projects and small remodeling projects to proceed upon review and approval of the Director of Facilities Management and County Building Official; and

WHEREAS, To best leverage these efficiencies, the Facilities Management Department requires qualified firms to provide some design and execute small construction projects with an estimated construction cost of \$35,000 or less in value; and

WHEREAS, the Facilities Management Department and the Purchasing Division have determined the most efficient way to procure these services is to establish a qualified, multi-discipline list of Construction Trade professionals to work on specific projects as they arise; and

WHEREAS, the Purchasing Agent issued a Request for Qualifications on May 25, 2023; and

WHEREAS four submittals were received from the following Contractors:

- Freschi Construction of Grass Valley, CA
- Dynamic Trades Inc of Auburn, CA
- Kingsley Builders of Loomis, CA
- Greenhouse Builders Group of Grass Valley, CA ; and

WHEREAS, A committee was selected to review the submissions in accordance to the criteria and requirements published in the RFQ; and

WHEREAS, all four submitting firms were deemed to be responsive and responsible; and

WHEREAS, Individual projects will be awarded on an as-needed basis and as projects are identified; and

WHEREAS, The County will solicit bids from at least three of the qualified firms for each project over \$10,000 and up to \$35,000 maximum or an aggregate annual spend not to exceed \$200,000 for these projects, and

WHEREAS, A Master Services Agreement will be entered into with the selected firms for an initial period beginning August 22, 2023 through June 30, 2024; and

WHEREAS, Task orders will be issued for projects not to exceed \$35,000 as needed, when identified.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Supervisors of the County of Nevada, State of California, hereby:

1. Authorizes the Director of Facilities Management to approve plans and specifications for public projects with an estimated construction cost of thirty five thousand dollars (\$35,000) or less individually and not more than two hundred thousand dollars (\$200,000) annual aggregate cost.
2. Approves the Qualified List of Construction Trade Service professionals below:
  - Freschi Construction of Grass Valley, CA
  - Dynamic Trades Inc of Auburn, CA
  - Kingsley Builders of Loomis, CA
  - Greenhouse Builders Group of Grass Valley, CA
3. Approves the award of Master Services Agreements to the above listed Contractors for the initial term of August 22, 2023 through June 30, 2024.
4. Authorizes the Purchasing Agent to execute the Master Service Agreements and any subsequent renewals.
5. Approves the renewal of the Master Services Agreements for up to two (2) additional one (1) year terms.
6. Authorizes the Purchasing Agent to solicit and award task orders as projects arise to the lowest responsive bidder and to execute and encumber the task orders up to a maximum amount of \$35,000.
7. Authorizes the Purchasing Agent to sign any documents related to this item as long as there is no additional financial impact to the County as a result of this action.