

The County Of Nevada



CLERK RECORDER-REGISTRAR OF VOTERS

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GREGORY J. DIAZ

NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: June 6, 2017

TO: Board of Supervisors

FROM: Nevada County Clerk-Recorder

SUBJECT: Resolution to establish and adopt a revised fee schedule for the Clerk-Recorder's Office and to Amend Resolution 12-024

RECOMMENDATION: Adopt a revised fee schedule and Amend Resolution 12-024

FUNDING: No impact to General Fund.

BACKGROUND: The Nevada County Board of Supervisors approved Ordinance 2346 amending Sections A-II 24.2 and 24.8, of Article 24 of Chapter II of the Administrative Code pertaining to the collection of statutory and non-statutory fees and charges for enumerated Nevada County Clerk-Recorder services. Furthermore, the Board of Supervisors adopted Resolution 12-024, which amended Section A-II 24.8 by removing the fee schedule for the Clerk-Recorder's services, which shall now be adopted by Resolution, thereby allowing future adjustments to the fee schedule by Resolution.

The Clerk-Recorder is seeking to further Amend Resolution 12-024 and adopt a revised fee schedule for services provided by the Clerk-Recorder's Office. The Clerk-Recorder desires to adjust these fees to recover or partially offset the increased cost of providing these services and add fees for certain services as allowed by law.

The proposed Clerk-Recorder fee schedule was developed in consultation with the Auditor Controller's Office, the County Counsel and the County Executive Office, and they are supportive of the proposed fee schedule.

Item Initiated by: Sandra Sjoberg

Approved by: Gregory J. Diaz

Submittal Date: May 22, 2017
Revision Date: