

COUNTY OF NEVADA

STATE OF CALIFORNIA

Heidi Hall, 1st District (Chair)

Ed Scofield, 2nd District

Dan Miller, 3rd District (Vice-Chair)

Susan Hoek, 4th District

Richard Anderson, 5th District

Julie Patterson Hunter, Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, March 10, 2020	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:00 AM

Rollcall

The following Supervisors present:

Heidi Hall, 1st District

Ed Scofield, 2nd District

Dan Miller, 3rd District

Susan Hoek, 4th District

Richard Anderson, 5th District

STANDING ORDERS:

Chair Hall called the meeting to order at 9:00 A.M.

Pledge of Allegiance led by Ms. Jenn Tamo, Administrative Analyst II.

Corrections and/or deletions to agenda.

ACTION TAKEN: No corrections and/or deletions to the agenda were noted.

SCHEDULED ITEMS: 9:01 A.M.

Public Comment:

ACTION TAKEN: The following members provided comment: Mr. Joseph Winkler, District IV resident; Ms. Molly Fisk, District IV resident and the first Poet Laureate of Nevada County; Mr. Wade Laughter, District I resident; and Mr. Richard Benuzzi, District III resident.

Public Health Director: Jill Blake

1. [SR 20-1484](#) Acceptance of the report from the Nevada County Public Health Department regarding the 2019 Novel Coronavirus (COVID-19). (Dr. Kenneth Cutler, Public Health Officer)
Accepted.

ACTION TAKEN: Ms. Jill Blake, Public Health Director, and Dr. Kenneth Cutler, Public Health Officer, provided a PowerPoint presentation regarding the 2019 Novel Coronavirus (COVID-19), and the potential for the virus to become a pandemic. Dr. Cutler outlined the differences between the flu and COVID-19, and reviewed the known statistics regarding both illnesses. Currently, there are no confirmed cases in Nevada County, although there are cases identified in neighboring counties. Dr. Cutler reported that there is no vaccine available for the virus and no recommended antiviral treatment. He reviewed the transmission and fatality rates and its impact on vulnerable populations, which includes individuals over 65 years old and individuals with underlying health conditions.

Ms. Blake reviewed the non-pharmaceutical interventions that members of the public can take, including: hand washing, social distancing, and planning and preparing for issues that may affect the entire community, such as public transportation and school closures. She reviewed the public health outreach to the Nevada County community and the guidance document Public Health has created for local employers and businesses to use. She encouraged businesses to develop their own plan for business closure and disruptions in staffing. Dr. Cutler reiterated the critical importance of hand washing to help slow down the spread of the virus, and stressed the importance of individuals with the illness staying home while they are sick. He stressed that frequent disinfection of surfaces is a key way to make a difference in the spread of the disease. Dr. Cutler explained how to interrupt the spread of the disease, including: quarantine; isolation; testing; and contact investigations.

Ms. Blake reported on the readiness of our emergency health care system and Nevada County's emergency preparedness and response and spoke about the Emergency Preparedness Interagency Coalition (EPIC), which includes hospitals, clinics, first responders, skilled nursing homes, and other health care providers in our community.

Dr. Cutler explained that not everyone who wants to be tested will be able to. He anticipates that up to 40 individuals per day can be tested locally, which includes neighboring jurisdictions. It is expected that 2-1/2% of Californians will experience flu-like symptoms. He is hoping that the ability to increase testing will go up soon, but asked for patience. As for local capacity, recognizing who has the virus and who does not is difficult. Individuals with mild symptoms have the ability to transmit the disease; he stressed that people should stay home if they are experiencing symptoms, even if they seem mild. Dr. Cutler reported that this is a rapidly evolving situation; the Public Health Department will be learning more as the event continues. He stressed the need for the community to be prepared.

Board questioning and discussion ensued.

Supervisor Anderson wanted the public to be aware that the MyNevadaCounty home page continues to provide up to date Corona Virus information. Ms. Blake also suggested the public can call 211 for information.

Chair Hall provided an opportunity for public comment, and the following members of the public spoke: Mr. Brian Snyder, FREED Center for Independent Living Disability Community Advocate; and Ms. Robin Milam, District I resident, Nevada City Rotary member and Bear River Land Trust representative.

MOTION: Motion made by Supervisor Anderson, seconded by Supervisor Scofield, to accept the Public Health Report on the Corona Virus. On a voice vote the motion passed unanimously.

Chief Information Officer: Stephen Monaghan

- 2a. [SR 20-1546](#) Resolution proclaiming a Local Emergency in Nevada County due to the potential introduction of COVID-19 (Coronavirus) in the County of Nevada. (4/5 affirmative vote required) (Office of Emergency Services)

Adopted.

Enactment No: RES 20-062

ACTION TAKEN: Mr. Paul Cummings, Office of Emergency Services Program Manager, reviewed the staff report, and requested the Board proclaim a Local Emergency in Nevada County due to the potential introduction of COVID-19 (Coronavirus).

Board questioning ensued.

MOTION: Motion made by Supervisor Scofield, seconded by Supervisor Miller, to adopt Resolution 20-062. On a roll call vote the motion passed unanimously.

2b. [SR 20-1555](#) Resolution ratifying the Declaration of a Local Health Emergency in Nevada County due to the potential introduction of COVID-19 (Coronavirus). (Dr. Kenneth Cutler, Public Health Officer)

Adopted.

Enactment No: RES 20-063

MOTION: Motion made by Supervisor Miller, seconded by Supervisor Hoek, to adopt Resolution 20-063. On a roll call vote the motion passed unanimously.

Clerk of the Board: Julie Patterson Hunter

3. [SR 20-1327](#) Resolution proclaiming March 2020 as "Brain Injury Awareness Month" in Nevada County. (Ms. Ana Acton, Executive Director, FREED Center for Independent Living)

Adopted.

Enactment No: RES 20-064

ACTION TAKEN: Mr. Jeffrey Thorsby, Senior Management Analyst, reviewed the mission of FREED Center for Independent Living which includes a program promoting self-determination and independent living for persons who have sustained traumatic brain injury. He introduced Mr. Brian Snyder, FREED Disability Community Advocate. Mr. Snyder and Ms. Beverly Morrow, FREED Independent Living Specialist/ Traumatic Brain Injury Specialist, reported on the services FREED provides to individuals with brain injury and to individuals recovering from a stroke.

Board questioning and discussion ensued.

MOTION: Motion made by Supervisor Anderson, seconded by Supervisor Miller, to adopt Resolution 20-064. On a roll call vote the motion passed unanimously.

CONSENT CALENDAR:

Behavioral Health Director: Phebe Bell

4. [SR 20-1060](#) Resolution approving a renewal contract between the County of Nevada and Aurora Behavioral Healthcare - Santa Rosa, LLC for the provision of 24-hour Locked Acute Inpatient Mental Health Services for residents of Nevada County who meet criteria for 5150 placement, in the maximum amount of \$47,000, for the period January 1, 2019 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 20-065

Public Health Director: Jill Blake

5. [SR 20-0940](#) Resolution approving an agreement between the County of Nevada and the County of Santa Cruz for payment of participation fees for the County-based Medi-Cal Administrative Activities/Targeted Case Management Local Governmental Agency Consortium, in the maximum amount of \$71,500, for the period July 1, 2019 through June 30, 2022, and authorizing the Chair of the Board of Supervisors to execute the agreement.

Adopted.

Enactment No: RES 20-066

Interim Director of Social Services: Mali Dyck

6. [SR 20-1199](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Sierra Nevada Children's Services for the administration of Stage 1 Child Care payments to fund the provision of child care services for CalWORKs participant families (Res. 19-272), increasing the maximum contract price from \$600,000 to \$800,000 due to increased referrals and expanded eligibility, for the period July 1, 2019 through June 30, 2021, authorizing the Chair of the Board of Supervisors to execute the Amendment, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Social Services budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 20-067

Child Support Services, Collections, and Housing Director: Mike Dent

- 7a. [SR 20-0423](#) Resolution approving a Loan Agreement between the County of Nevada and the Regional Housing Authority to provide a deferred loan to the Penn Valley Lone Oak Senior Apartment Project, in the amount of \$898,000 with a repayment term of fifty-five years from the issuance of the certificate of occupancy at a rate of 3% per annum, authorizing the Chair of the Board of Supervisors to sign the Loan Agreement and Promissory Note, authorizing the Health and Human Agency Director to sign any amendments to the Loan Agreement and other documents necessary to complete the loan transaction, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 General Fund and Housing-Community Services budget. (4/5 affirmative vote required) (Housing)

Adopted.

Enactment No: RES 20-068

- 7b. [SR 20-1547](#) Resolution approving a Loan Agreement between the County of Nevada and Penn Valley Pacific Associates, LP to provide a Home Program Income Loan in furtherance of the development of the Penn Valley Lone Oak Senior Apartment Project, in the amount of \$304,768 with a repayment term of fifty-five years from issuance of the certificate of occupancy, at an interest rate of 3% per annum, authorizing the Chair of the Board of Supervisors to execute the Loan Agreement and Promissory Note, and authorizing the Health and Human Services Agency Director to sign any amendments to the Loan Agreement and other documents necessary to complete the loan transaction. (Housing)

Adopted.

Enactment No: RES 20-069

Treasurer-Tax Collector: Tina Vernon

8. [SR 20-1053](#) Resolution approving a Memorandum of Understanding (MOU) between the Nevada County Tax Collector and the California State Association of Counties - Finance Corporation Tax Refund Exchange and Compliance System, for the administration of the Franchise Tax Board Intercept Program, in an amount not to exceed \$10,000 per year, and authorizing the Chair of the Board of Supervisors to execute the MOU.

Adopted.

Enactment No: RES 20-070

Director of Public Works: Trisha Tillotson

9. [SR 20-1264](#) Resolution approving Modification 2 to Agreement DTFH68-15-E-00043 between the County of Nevada and the Central Federal Lands Highway Division for the Donner Pass Road Project (Res. 15-549), in the amount of \$630,000, and authorizing the Chair of the Board of Supervisors to execute the Agreement. (Dist. 5)
Adopted.
Enactment No: RES 20-071
10. [SR 20-1241](#) Resolution adopting a List of Projects for Fiscal Year 2020-21 Funded by SB 1: The Road Repair and Accountability Act of 2017.
Adopted.
Enactment No: RES 20-072
11. [SR 20-1196](#) Resolution approving Environmental Clearance for the 2020 Nevada County Annual Traffic Striping Project, proposing to apply 241 miles of striping on various County-maintained roads in western and eastern Nevada County, and authorizing the Department of Public Works to file a Notice of Exemption with the Nevada County Clerk-Recorder's Office. (All Dists.)
Adopted.
Enactment No: RES 20-073

Chief Probation Officer: Michael Ertola

12. [SR 20-1071](#) Resolution approving an agreement between the County of Nevada and the County of Plumas to house certain juvenile wards in the Nevada County Carl F. Bryan II Youth Center (Nevada County Juvenile Detention Facility), at the payable rate of \$125 per bed day, for the period February 1, 2020 through June 30, 2024, and authorizing the Chair of the Board of Supervisors to execute the agreement.
Adopted.
Enactment No: RES 20-074

Chief Information Officer: Stephen Monaghan

13. [SR 20-1266](#) Resolution authorizing the Airport Manager to submit an application for a Federal Aviation Administration (FAA) Airport Improvement Program grant in the amount of \$122,400, and an application for a California Department of Transportation (Caltrans) Division of Aeronautics AIP matching grant in the amount of \$6,120, to help fund the Pavement Management Plan at the Nevada County Airport, and authorizing the Chief Information Officer to execute the applications. (Airport)

Adopted.

Enactment No: RES 20-075

14. [SR 20-0891](#) Resolution approving Amendment 20 to the contract between the County of Nevada and Ray Morgan Company for leasing and service of office equipment (Res. 10-404 and BML15289), providing an increase in the monthly lease cost of \$102.63 per month for a total lease cost of \$10,123.49 plus tax, per month, providing for variable monthly maintenance and usage expenses, for the period June 23, 2015 through June 30, 2020, and authorizing the Purchasing Agent to execute the Amendment.

Adopted.

Enactment No: RES 20-076

Clerk of the Board: Julie Patterson Hunter

15. [SR 20-1312](#) Resolution approving the Request for Proposals (RFP) and Scope of Services for comprehensive economic development management services, and authorizing the Purchasing Division to advertise for bids from qualified firms or organizations.

Adopted.

Enactment No: RES 20-077

16. [SR 20-1326](#) Acceptance of resignation from Ms. Shanti Emerson as a Board of Supervisors-appointed representative on the Area 4 Agency on Aging Advisory Council.

Accepted.

17. [SR 20-1268](#) Reappointment of Mr. Scott Lay, Nevada County Superintendent of Schools, to the First 5 Nevada County Children and Families First Commission as the member representing interests of local school districts, for a two-year term ending February 28, 2022.

Reappointed.

18. [SR 20-1198](#) Acceptance of Board of Supervisors Summary Minutes for February 25, 2020.

Accepted.

ACTION TAKEN: Chair Hall introduced the consent calendar.

Approval of the Consent Agenda

Adopted.

MOTION: Motion made by Supervisor Scofield, seconded by Supervisor Miller, to approve the consent calendar. On a roll call vote, the motion passed unanimously.

Chair Hall recessed as the Board of Supervisors and convened as the Board of Directors of the Nevada County Sanitation District No. 1.

Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.

Meeting called to order. All Directors present.

Consent:

19a. [SR 20-1267](#) Appointment of Mr. Brian Schulz to the position of Owner of Cascade Shores Property, Zone 8 member, to the Nevada County Sanitation District No. 1 Advisory Committee, for an unexpired two-year term ending June 30, 2021.
Appointed.

19b. [SR 20-1313](#) Acceptance of Nevada County Sanitation District No. 1 Summary Minutes for January 28, 2020.
Accepted.

ACTION TAKEN: Chair Hall introduced the consent calendar.

Approval of the Consent Agenda

Adopted.

MOTION: Motion made by Director Hoek, seconded by Director Scofield, to approve the consent calendar. On a roll call vote, the motion passed unanimously.

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Public comment:

ACTION TAKEN: Public Comment: No public comment received.

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Adjournment:

Chair Hall adjourned as the Board of Directors of the Nevada County Sanitation District No. 1 and reconvened as the Nevada County Board of Supervisors.

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***DEPARTMENT HEAD MATTER:**

Director of Public Works: Trisha Tillotson

20. [SR 20-1195](#) Resolution approving the Nevada County Department of Public Works Capital Improvement Plan 2020 Annual Update, and authorizing the Director of Public Works to proceed with the implementation of the Plan.

Adopted.

Enactment No: RES 20-078

ACTION TAKEN: Ms. Trish Tillotson, Director of Public Works, reported that staff met with each Supervisor to review road projects that will be happening within their Districts. Mr. Patrick Perkins, Principal Civil Engineer, provided a PowerPoint presentation regarding the Capital Improvement Plan 2020 Annual Update. He reviewed upcoming projects and the importance of the Senate Bill (SB) 1 funding.

Board questioning and discussion ensued. Supervisor Scofield suggested staff return to provide a report on the Donner Pass Road Reconstruction and Widening Project.

MOTION: Motion made by Supervisor Hoek, seconded by Supervisor Scofield, to adopt Resolution 20-078. On a roll call vote the motion passed unanimously.

***ANNOUNCEMENTS:**

Pursuant to Government Code Section 54954.2, Board members and County Executive Officer may make a brief announcement or brief report on his or her activities. Board members and County Executive Officer may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

ACTION TAKEN: Updates were provided by members of the Board.

***CLOSED SESSION:**

[SR 20-1466](#) Pursuant to Government Code Section 54956.8, the Board of Supervisors desires to hold a closed session regarding real property negotiations. The negotiator for the County is Steve Monaghan, Chief Information Officer/Director of Information and General Services. Items under negotiation concern the price and terms of payment, and the property interest to be obtained, for property located at 12984 Combie Road, Auburn, California. (APN 011-181-003.)

ACTION TAKEN: Ms. Katharine Elliott, County Counsel, read the title of the closed session into the record and the Board entered into closed session.

Following the closed session, Ms. Katharine Elliott reported that direction was given to staff.

ACTION TAKEN: Chair Hall opened public comment for Agenda Item #21, the tour of the Nevada County Operations Center project. There being no public comment, Chair Hall closed the public comment period.

Recess for lunch: 11:08 A.M.

AFTERNOON SESSION**SCHEDULED ITEM: 1:30 P.M.**

21. [SR 20-1373](#) Nevada County Operations Center Project onsite tour.

Project Location:
12350 La Barr Meadows Road
Grass Valley, CA 95945

ACTION TAKEN: The Board members toured the Nevada County Operations Center Project site.

ADJOURNMENT:

ACTION TAKEN: The meeting adjourned onsite at 2:55 p.m. from the Nevada County Operations Center.

Signature and Attestation

Heidi Hall, Chair

ATTEST:

By:

Lelia Loomis, Deputy Clerk to the Board