



**NEVADA
COUNTY**
CALIFORNIA

BOARD OF SUPERVISORS

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Edward C. Scofield, 2nd District
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Jeffrey Thorsby, Chief of Staff/Clerk of the Board

NEVADA COUNTY BOARD OF SUPERVISORS
BOARD AGENDA MEMO

MEETING DATE: February 20, 2024
TO: Board of Supervisors
FROM: Jeffrey Thorsby, Chief of Staff/Clerk of the Board
SUBJECT: Approval of the Order and Decorum of Board Business for 2024

RECOMMENDATION: Approve the attached Order and Decorum of Board Business for 2024.

FUNDING: N/A

BACKGROUND: Each year, the Board reviews its Order and Decorum of Board Business policy. The purpose of the Order and Decorum policy is to provide transparent direction and establish expectations on a) how the Board of Supervisors shall conduct County business; b) how the Chair and Vice Chair shall schedule and manage meetings; c) how County staff shall prepare, support, participate and interact with the Board to further County business; and d) how to provide transparent expectations to the public on how meetings shall be conducted to ensure civility and promote public engagement.

Looking into 2024, staff presented recommended changes to the Order of Decorum at the Board's annual 2024 workshop. Proposed changes included updates to 1) add a provision to allow for the use of electronic devices by board members during meetings solely for the purpose of accessing Board agenda packet information and resources, 2) provide clarity to the Clerk of the Board on the use of Board Orders, and 3) provide clarity on the role of the Chair and Vice Chair to attend County Executive operational advisory meetings on budget, capital facilities, and other operational items per the request of the CEO.

Therefore, the Order and Decorum is included as an attachment for the Board's consideration for approval as presented at its annual workshop.

Item Initiated and Approved by: Jeffrey Thorsby, Chief of Staff/Clerk of the Board
Submittal Date: February 20, 2024