



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
950 MAIDU AVENUE, NEVADA CITY, CA 95959-8617
(530) 265-1411 FAX (530) 265-9849 www.mynevadacounty.com

Trisha Tillotson
Community Development Agency Director

Heba El-Guindy
Director of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: December 5, 2023
TO: Board of Supervisors
FROM: Heba El-Guindy, Director of Public Works
SUBJECT: **Resolution Approving Amendment No. 1 to the Contract Between the County of Nevada and Mark Thomas & Company, Inc., for Construction Management and Inspection Services for the Electric Bus Charging Station Project (Project), Nevada County Operations Center (NCOC) Phase-1, California Air Resources Board (CARB) Grant G20-Ns-001, County Project No. 889830, Extending the Term of the Contract to June 30, 2024**

RECOMMENDATION: Approve the attached Resolution.

FUNDING: Funding for this Project is from the Transit Services budget and remains unchanged. No budget amendment is necessary and there is no impact to the County's General Fund.

BACKGROUND: On August 22, 2023, the Board of Supervisors adopted Resolution 23-455 approving a Contract between the County of Nevada and Mark Thomas & Company, Inc., in the amount of \$69,645.50 plus a 10% contingency of \$6,964.55, for a total of \$76,610.05 for Construction Management and Inspection Services for the Electric Bus Charging Station Project, NCOC Phase-1.

The purpose of the Project is to construct an electric vehicle charging station for charging the two new 35-foot electric buses at the NCOC. The Contract with Mark Thomas & Company, Inc. is for professional services requiring special inspections of the work of the construction contractor. Recently the construction contractor notified the County that certain materials and equipment will require 12 to 16 weeks of lead-time to be delivered, which will delay installation of those components into 2024. This requested Amendment No. 1 is to extend the end date of the County's Contract with Mark Thomas & Company, Inc., to June 30, 2024, and includes continued inspection services of the contractor's installation of all remaining items.

The Department of Public Works is requesting that the Board of Supervisors approve the attached Resolution and Amendment No. 1 to the Contract extending the end date from October 31, 2023 to June 30, 2024. In all other respects the prior Contract between the Parties shall remain in full force and effect.

Attachments:

- 1- Resolution Approving Amendment No. 1 to the Contract between the County of Nevada and Mark Thomas & Company, Inc. for Construction Management and Inspection Services for the Electric Bus Charging Station Project.
- 2- EXHIBIT A - Amendment No. 1 Extending the Contract between the County of Nevada and Mark Thomas & Company, Inc. from October 31, 2023 to June 30, 2024.

Item Initiated by: Steven Whittlesey, Senior Civil Engineer
Approved by: Heba, El-Guindy, Director of Public Works