



Retiree Billing Fee Schedule

\$250 One-Time Setup Fee

\$4.50 Per Insured Monthly Fee** (\$50.00 Monthly Minimum)

**Broker of Record is paying monthly administration fees: Yes No

Broker of Record: _____

EDI (Electronic Data Interchange) & Expectations:

- A. Setup Fees:
 - a. If BASIC spends more than 20 hours to establish the file(s) for a line of service, BASIC will charge \$115/hour for time spent over 20 hours. This fee is in addition to the setup fee.
 - b. If the Client moves to a new Vendor requiring EDI files to be setup again, the setup fee is charged again for the new Vendor.
- B. Monthly Fees (if applicable) will be assessed on a case by case basis for each line of service (likely between \$50 and \$250 per month) for EDI files with the following issues:
 - a. Files not provided in BASIC's format
 - b. Required data is missing/not provided
 - c. Data fields with incorrect values that do not match BASIC's administration systems
 - d. Data is inaccurate or conflicting data is provided
 - e. Files transmitted in a non-standard manner
 - f. Other reasons as determined by BASIC

THE EMPLOYER TO INITIAL WITH ACCEPTANCE OF FEES HERE _____