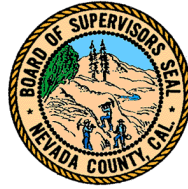


# COUNTY OF NEVADA

## STATE OF CALIFORNIA

*Heidi Hall, 1st District*  
*Ed Scofield, 2nd District (Vice-Chair)*  
*Dan Miller, 3rd District*  
*Wm. "Hank" Weston, 4th District (Chair)*  
*Richard Anderson, 5th District*



## BOARD OF SUPERVISORS

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*Julie Patterson Hunter, Clerk of the Board*  
*Richard A. Haffey, County Executive Officer*  
*Alison Barratt-Green, County Counsel*

## SUMMARY MINUTES - Final

Date	Time	Location
Tuesday, June 6, 2017	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

Board of Supervisors meetings can be viewed on the web at  
<https://nevco.legistar.com/Calendar.aspx> .

### SPECIAL MEETING: 9:00 A.M.

*Rollcall:*

*The following Supervisors present:*

*Heidi Hall, 1st District*  
*Ed Scofield, 2nd District*  
*Dan Miller, 3rd District*  
*Hank Weston, 4th District*  
*Richard Anderson, 5th District*

### STANDING ORDERS:

Chairman Weston called the meeting to order at 9:00 A.M.

Pledge of allegiance led by Mr. Tex Ritter, Director of Child Support Services.

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*Supervisor Hall provided a personal statement regarding events of June 3, 2017.*

**SCHEDULED ITEM: 9:01 A.M. Richard Haffey, County Executive Officer**

1. [SR 17-0383](#) Public hearing for the purpose of hearing written and oral comments from the public concerning the proposed Final Budget for Fiscal Year 2017/18 totaling approximately \$229,371,029.
  - Proposed budget presentation.
  - Presentation of budgets on the consent list.
  - Board selection of budgets to pull from the consent list for further discussion.
  - Motion of intent to adopt budgets remaining on the consent list.
  - Begin discussion of proposed budgets pulled from the consent list.

**Proposed budget presentation.**

ACTION TAKEN: Mr. Richard Haffey, County Executive Officer, introduced the proposed Fiscal Year 2017/18 budget. He provided a PowerPoint presentation and reported that this is the first year in which the County has fully recovered from the Great Depression. He spoke to the challenges facing the County in the upcoming year, including turmoil at the Federal and State levels; State budget and realignment, proposed changes to the Affordable Care Act; pension costs; and spoke to the expectation of a mild economic downturn in 2019.

Mr. Haffey reported that this year's budget maintains current service levels and is balanced, noting that funds have been redirected to focus on two of the Board's objectives; homelessness and cannabis. He addressed the difference in spending to revenues and reported that \$9 million dollars of expenditures are one time project expenditures. He spoke to the economy in Nevada County, where the unemployment is currently at 4.0, better than both the State and National rate. Sales tax is projected to exceed levels prior to the Great Recession and the property tax growth rate is projected to be 5.5%. Over time the General Fund balance has been built from about \$10 million to over \$30 million, which is set aside for emergencies or one-time expenditures. Mr. Haffey stressed that the Board's prudent policies have provided for this reserve.

Mr. Haffey highlighted pension costs that staff has projected into 2022, which is one of the major challenges the County will face in future budget years. He reviewed the County's public pension cost control policies, which include elimination of County paid retiree health insurance and full employee paid contributions. To control pension costs, he stressed the importance of controlling County staffing levels.

Mr. Haffey thanked staff for their assistance in preparing the department's budgets, the Auditor-Controller's office, as well as the Budget Subcommittee for their efforts. He introduced Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, and thanked him for his work in preparing the Fiscal Year 2017/18 County budget.

**Presentation of budgets on the consent list.**

ACTION TAKEN: Mr. Polt provided a PowerPoint presentation regarding the 2017/18 County budget totaling approximately \$229,371,029, and reviewed budget highlights and the Budget Policies, as adopted by the Board in February, stressing fiscal prudence, balanced budgets, increasing the reserve, continued service levels, economic development, and transparency for the public. Mr. Polt reviewed the 2017/18 budget gap, expected to be \$1,994,000, a portion of which is due to upgrades in Information Systems infrastructure and Economic Development infrastructure. Mr. Polt reviewed the County's Fund Balance Policy, including the importance of sustaining the level of core services. He touched on the historical decrease in staffing while achieving high levels of service. He reviewed the General Fund balance in detail and reported on what is expected on the horizon for planned expenditures in facilities, which is expected to incur new infrastructure costs in the future. He reported on the County's Operating fund, including Roads, Transit, Community Development Agency, Library, Airport and Health and Human Services Agency, and highlighted the Realignment Fund balances.

Mr. Polt stressed that the County is living within its means, and he provided an overview of 2017/18 expected revenues and expenditures. He reviewed the Roads Fund Stabilization and the Motor Vehicle License Fee (MVLFF) that has previously been used to fund the Roads Fund, but now funds much of the local public services. He explained that they are working on options to stabilize the Roads Fund and that a new resolution will be coming forward on June 20, 2017 regarding this issue. Mr. Polt reviewed Property Tax projections in detail which are expected to remain stable over the next two years, and a projected decrease in Transfer Taxes over that same time, which is a lead indicator in future property taxes. He stated that a comprehensive Interest Revenue Policy has been created and will be presented to the Board for review and approval on June 20th.

Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, provided a PowerPoint presentation and in-depth report on the 2017/18 proposed budget, explaining that final adoption of the Budget will take place at the June 20, 2017 meeting. He reported on employee pensions and retiree health funding promises, as well as California Public Employees' Retirement System (CalPERS) actions of widening the pension gap over the next 5 years. Mr. Polt reviewed impacts expected from the State Budget, noting that the Governor is projecting a recession in the future. He reported on the significant impacts resulting from the Federal budget, with expected reductions in funding for schools, and the combined decrease in social welfare plus an increase in defense spending results in a decrease to County social services, community development block grants, as well as other housing programs. Mr. Polt concluded his presentation, stressing that Nevada County is well positioned to meet the upcoming challenges he has outlined.

Chairman Weston thanked Mr. Polt for his presentation and Board questioning ensued.

Chairman Weston opened the public hearing for public comment.

Ms. Judith Cowles, District III resident, spoke to the total liability of Other Post-employment Benefits (OPEBs) and pension liabilities. She believed the County is in a dangerous position due to pension liabilities and urged prudence.

There being no further public comment, Chairman Weston closed the public comment portion of the public hearing.

Mr. Polt recommended pulling budgets related to changes in fees from the consent list: Community Development Agency budgets, Public Defender, Library, and Clerk-Recorder budgets. No other budgets were pulled from the consent list.

**MOTION: Motion of Intent to adopt the budgets on the consent list, with the exception of the budgets of the Community Development Agency, Public Defender, Library, and Clerk-Recorder made by Supervisor Miller, seconded by Supervisor Hall. On a roll call vote, the motion passed unanimously.**

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**SCHEDULED ITEM: 10:30 A.M.**

Special meeting of the Board of Directors of the Nevada County Sanitation District No. 1.

Chairman Weston called the meeting to order. All Directors present.

2. [SR 17-0382](#) Public hearing to consider oral and written comments concerning proposed Fiscal Year 2017/18 budgets for Zones 1-12 totaling \$11,486,145. (No rate increases proposed.)
- The Nevada County Sanitation District No. 1 Labor, Shared Operation, Maintenance, Capital Acquisition and Improvement Budget; and
  - Operation, Maintenance, Capital Acquisition and Improvement Budgets, Sewer Service, and Standby Charges for Lake Wildwood, Zone 1;
  - Lake of the Pines, Zone 2; North San Juan, Zone 4; Gold Creek, Zone 5;
  - Penn Valley, Zone 6; Mountain Lakes Estates, Zone 7; Cascade Shores, Zone 8; Eden Ranch, Zone 9; Higgins Village, Zone 11; and
  - Valley Oak Court, Zone 12; and
  - North San Juan Sewer Assessment Budget for Fiscal Year 2017/18.

ACTION TAKEN: Following a short recess, Chairman Weston recessed as the Board of Supervisors and convened as the Board of Directors of the Nevada County Sanitation District No. 1, and called the meeting to order.

Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, introduced the Nevada County Sanitation District No.1 budgets, totaling \$11,486,145.

Ms. Trisha Tilotson, Director of Public Works, provided a review of upcoming projects with a main goal of monitoring budgets and continuing to operate and maintain the Sanitation District.

Board questioning and discussion ensued.

Chairman Weston opened the public hearing for public comment. There being no public comment, Chairman Weston closed the public comment portion of the public hearing.

**MOTION: Motion of intent to adopt the 2017/18 Nevada County Sanitation District No. 1 budget totaling \$11,486,145 made by Supervisor Scofield, seconded by Supervisor Miller. On a roll call vote, the motion passed unanimously.**

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**Adjournment:**

*Meeting adjourned.*

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**ITEMS PULLED FROM THE CONSENT CALENDAR:**

**SCHEDULED ITEMS: 11:00 A.M.**

3. [SR 17-0398](#) Public hearings to consider and establish revised Fee Schedules for the Nevada County Clerk-Recorder, Library, and Public Defender's Office, and several Community Development Agency (CDA) departments including CDA Administration, Building, Environmental Health, Public Works, Surveyor, Agriculture, Planning, and Code Compliance. The proposed update will affect user fees related to the cost of providing certain individual services, and reflect changes in the cost to provide covered services, including the cost of labor, materials and overhead.

ACTION TAKEN: Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, reviewed the process that was initiated two years ago, of reviewing and updating fees for County Departments. The process has continued, with the Community Development Agency, Library, Public Defender, and Clerk-Recorder's offices. He reviewed the process for developing the hourly rate based on staff hours and actual costs, which is applied to a time study and generates the resulting fee.

**RECOMMENDED ACTIONS: Community Development Agency**

- a. [SR 17-0381](#) Resolution establishing a revised Community Development Agency fee schedule to replace the existing fee schedule for the Building, Environmental Health, Public Works, Agriculture and Planning Departments, including the Code Compliance and County Surveyor Divisions, effective August 5, 2017.  
**Adopted.**  
Enactment No: RES 17-242

**ACTION TAKEN:** Mr. Daniel Chatigny, Community Development Agency (CDA) Chief Fiscal Officer, provided a PowerPoint Presentation regarding the proposed CDA fee schedule. He reviewed the fee history, and highlighted how Building Permit fees are distributed. He provided a County comparison, showing that in many cases, Nevada County fees are lower than surrounding counties. As part of their fee study methodology, the proposed fees were reviewed by the Nevada County User Fee Review Group and the Nevada County Contractor's Association.

Mr. Chatigny concluded his report and Board questioning ensued.

Mr. Polt reviewed recommended actions for adoption of the Resolution, Ordinance and Motion of Intent for adoption of the CDA Budget. He reported that the proposed Ordinance relates to one specific fee, which is the Record of Survey. He explained that the Record of Survey fee, by Statute, requires adoption by Ordinance. This action will amend the current Ordinance to direct the change in fee to be adopted by Resolution. In subsequent years, changes to this fee will be included in a Resolution along with other Community Development Agency (CDA) fees.

Chairman Weston opened the public hearing for public comment.

Ms. Pauline Halstead, District 1 resident, commented on the Nevada County Housing Element, and the direction it provides relating to implementation of multi-family affordable housing units. Mr. Richard Haffey, County Executive Officer, responded to Ms. Halstead's questions regarding the County's implementation of affordable housing within the unincorporated areas of Nevada County. He reported that we currently have no applications. Chairman Weston added that for Senior and Low Cost Housing, Special Districts have not expressed any interest in waiving development mitigation fees. He directed CDA to review and answer the questions submitted by Ms. Halstead in a letter to the Board.

There being no public comment Chairman Weston closed the public comment portion of the public hearing.

**MOTION: Motion made by Supervisor Anderson, seconded by Supervisor Miller, to adopt Resolution 17-242. On a roll call vote the motion passed unanimously.**

- b. [SR 17-0420](#) (Introduce/Waive further reading) An Ordinance amending Section A-II 42.6.5 of Article 42 of Chapter II of the Nevada County Administrative Code amending the Record of Survey Fee.  
**First reading held.**

ACTION TAKEN: Chairman Weston read the title of the proposed Ordinance into the record.

**MOTION: Motion made by Supervisor Scofield, seconded by Supervisor Hall, to introduce and waive further reading of the Ordinance. On a roll call vote the motion passed unanimously.**

- c. [SR 17-0338](#) Resolution establishing a revised fee schedule for the Record of Survey, effective August 5, 2017.  
**Adopted.**  
Enactment No: RES 17-243

**MOTION: Motion made by Supervisor Miller, seconded by Supervisor Anderson, to adopt Resolution 17-243. On a roll call vote the motion passed unanimously.**

- d. [SR 17-0432](#) Motion of intent to adopt the Community Development Agency budgets.

**MOTION: Motion of intent to adopt the 2017/18 Community Development Agency budgets made by Supervisor Scofield, seconded by Supervisor Anderson. On a roll call vote, the motion passed unanimously.**



**RECOMMENDED ACTIONS: Public Defender**

- e. [SR 17-0369](#) Resolution establishing a revised fee schedule for the Public Defender's office, and rescinding Resolution 11-225.

**Adopted.**

Enactment No: RES 17-244

ACTION TAKEN: Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, introduced the agenda item and reviewed the proposed fee schedule. He reported that the proposed fees were last updated in 2011, are much less than the actual costs of representation, and are based upon the ability to pay.

Chairman Weston opened the public hearing for public comment. There being no public comment, Chairman Weston closed the public comment period.

**MOTION: Motion made by Supervisor Hall, seconded by Supervisor Scofield, to adopt Resolution 17-244. On a roll call vote the motion passed unanimously.**

- f. [SR 17-0433](#) Motion of intent to adopt the Public Defender budget.

**MOTION: Motion of intent to adopt the 2017/18 Public Defender's budget made by Supervisor Anderson, seconded by Supervisor Hall. On a roll call vote, the motion passed unanimously.**

**RECOMMENDED ACTIONS: Clerk-Recorder**

- g. [SR 17-0380](#) Resolution establishing a revised fee schedule for the Clerk-Recorder's Office, and amending Resolution 12-024.

**Adopted.**

Enactment No: RES 17-245

ACTION TAKEN: Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, highlighted proposed changes to the Clerk-Recorder's fee schedule. He reported that the last update to the Clerk-Recorder's fee schedule was in 2012, although the fees have not been fully reviewed since 2008.

Chairman Weston opened the public hearing for public comment. There being no public comment, Chairman Weston closed the public comment period.

**MOTION: Motion made by Supervisor Miller, seconded by Supervisor Scofield, to adopt Resolution 17-245. On a roll call vote the motion passed unanimously.**

h. [SR 17-0434](#) Motion of intent to adopt the Clerk-Recorder budget.

**MOTION: Motion of intent to adopt the 2017/18 Clerk-Recorder's budget made by Supervisor Hall, seconded by Supervisor Anderson, On a roll call vote, the motion passed unanimously.**

**RECOMMENDED ACTIONS: Library**

i. [SR 17-0412](#) (Introduce/Waive further reading) An Ordinance amending Section A-II 24.20 of Article 24 of Chapter II of the Administrative Code pertaining to the fines and fees for the Nevada County Community Library.  
**First reading held.**

ACTION TAKEN: Chairman Weston introduced the agenda item, and read the title of the ordinance into the record.

Mr. Martin Polt, Deputy County Executive Officer/Chief Fiscal Officer, reviewed the updated fee schedule for the Library, which includes no increases in fees, but streamlines the language. He reported that the proposed Ordinance identifies a Resolution as the acting document for updating the Library fees, rather than by Ordinance. There are not increases being proposed at this time.

Chairman Weston opened the public hearing for public comment. There being no public comment, Chairman Weston closed the public comment portion of the public hearing.

**MOTION: Motion made by Supervisor Hall, seconded by Supervisor Miller, to introduce and waive further reading of the Ordinance. On a roll call vote the motion passed unanimously.**

- j. [SR 17-0387](#) Resolution establishing a revised fines and fees schedule for the Nevada County Community Library, effective July 13, 2017.

**Adopted.**

Enactment No: RES 17-246

**MOTION: Motion made by Supervisor Scofield, seconded by Supervisor Anderson, to adopt Resolution 17-246. On a roll call vote the motion passed unanimously.**

- k. [SR 17-0435](#) Motion of intent to adopt the Library budget.

**MOTION: Motion of intent to adopt the 2017/18 Library budget made by Supervisor Miller, seconded by Supervisor Hall. On a roll call vote, the motion passed unanimously.**

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**ADJOURNMENT:**

ACTION TAKEN: There being no further business, Chairman Weston announced that this afternoon's session and the June 7, 2017 meeting were both cancelled. He adjourned the meeting at 11:30 A.M.

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Signature and Attestation

Hank Weston, Chairman

ATTEST:

By:

Lelia Loomis, Deputy Clerk to the Board