

Timothy Highsmith

From: egrams@grants.com
Sent: Tuesday, September 22, 2015 7:22 AM
To: Timothy Highsmith
Subject: Notification of Award Instruction Letter for Boating Safety and Enforcement Equipment
Grant - FY 2015 / 16



GRANT AGREEMENT INSTRUCTION LETTER

Timothy Highsmith
Nevada County Sheriff's Office
950 Maidu Ave
Nevada City, CA 95959-8600

Grant #: C15L0610
Fiscal Year: 2015/16
Amount: \$13,500.00
Item: Miscellaneous Equipment

Dear Timothy Highsmith,

It is our pleasure to inform you that you have been awarded a grant in the amount of \$ 13,500.00 to the following Miscellaneous Equipment:

(Engine, repowers and replacements, Sonar Equipment, De-watering pump)

Enclosed is a complete copy of the Equipment and Operations Grant Agreement between the State of California, Department of Parks and Recreation, Division of Boating and Waterways (Department) and the Nevada County Sheriff's Office.

Before the grant can be finalized, it must be signed by an authorized representative of your agency per the instructions below and returned to the Department for final review and approval. **Do not begin bid process or any bid activities related to this grant until you receive a fully executed letter.**

Please read and comply with the following instructions. **Failure to comply as stated herein will result in your grant being disapproved.**

1. **Signature, date and return the enclosed copies**

- Grant Agreement- All 4 copies (must be original signature)
- Exhibit E-Contractor Certification Clause – page 58
- Recycling Certification- page 59
- Exhibit F- Darfur Contracting Act- page 64

*A fully executed copy of the contract will be sent to you upon completion.

2. **Minute Order or Resolution:**

We will also need one (1) certified copy of the Minute Order or Resolution of your Board of Supervisors or City Council authorizing the execution of this Grant. **The Minute Order or Resolution must authorize by name and title the signatory of the Grant and must be stamped with a certified county or city seal.**

3. **Procurement Standards:**

This Grant involves State and/or Federal funds. Please follow the procurement instructions contained in this Contract and exhibits. Please pay special attention to the specific procurement standards regarding advertising **by your department**, adequate purchase descriptions, sealed bids, and public openings. You will be asked to provide, with your written request for reimbursement, a **signed certification that you complied with approved procurement procedures**. Please refer to Articles III and XIII of the Contract.

Due to federal guidelines, you must attain a fully executed grant, complete your bid process, obtain a secured purchase order, accept delivery of equipment and submit for reimbursement by September 30th 2016. NO EXCEPTIONS.

If you have any questions, please call me directly at (916) 327-1834, or by email, Corrina.Dugger@parks.ca.gov.

Sincerely,

Corrina Dugger

Contract Manager



RESOLUTION No.

15-101

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION AUTHORIZING THE SUBMISSION OF AN
APPLICATION TO THE CALIFORNIA DEPARTMENT OF
BOATING AND WATERWAYS FOR AN EQUIPMENT GRANT
TO PURCHASE BOATING EQUIPMENT IN THE AMOUNT OF
\$8,643.00 FOR FISCAL YEAR 2015/16**

WHEREAS, the California Department of Boating and Waterways, has advised the Nevada County Sheriff's Office that it is eligible for grant money to purchase boat equipment for safety and enforcement purposes; and

WHEREAS, funds from this grant are to support a broad range of activities conducted by the Boating Safety and Enforcement Unit, including search and rescue missions on public waterways; and

WHEREAS, the Sheriff's Office is in need of additional boating equipment to provide for the equipment needs of our current boating fleet.

NOW, THEREFORE, BE IT RESOLVED, that the Nevada County Board of Supervisors, authorizes the Nevada County Sheriff to apply to the California Department of Boating and Waterways for an equipment grant to purchase boating equipment, in the amount of \$8643.00, for Fiscal Year 2015/16 and obtain Board's approval for acceptance of grant if awarded.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 10th day of March, 2015, by the following vote of said Board:

Ayes: Supervisors Nathan H. Beason, Edward Scofield, Dan Miller,
Hank Weston and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Interim Clerk of the Board of Supervisors

By: 


Edward C. Scofield, Chair

3/10/2015 cc: Sheriff
AC

ENVIRONMENT SPARTAN APPLICATION
BOATING SAFETY AND ENFORCEMENT (BSE)

1. Name of Local Governmental Agency Nevada County Sheriff's Office
(Applicant)

Address 650 Atlanta Avenue, Nevada City, CA 95959

Contact Person Timothy Hohns Phone # (959) 265-1471

Name of payee if different than above _____

Address _____

Contact Person _____ Phone # _____

2. Does your boating safety and enforcement unit have citation authority?

YES ☒ code # CA Penal Code 630.4

NO _____

Does your boating safety and enforcement unit have arrest authority?

YES ☒ code # CA Penal Code 832.1

NO _____

3. Boating Safety and Enforcement Income

Tax Revenue:

Market Value of Boats \$ 3,870,051.00

Multiplied by Tax Rate x .01

= \$36,708.61

Multiplied by Agency's General Tax Allocation Factor(%) 100%

Boat Tax Revenue = \$ 36,708.61

Other Revenue:

+ \$ 96,674.00

- a. other local revenue sources
- b. any other State funding sources

TOTAL ANNUAL INCOME = \$ 133,382.61

4. Expenditures for boating safety and enforcement as defined in Section 663.7 (a) of the Harbors and Navigation Code: \$ 143,170.20

5. Describe your agency's boating safety and enforcement activities:

See attached letter of explanation.

6. Describe your agency's needs for this grant:

- a. Describe patrol boat in two-foot window (ex., 19'-21')
- b. Describe type of engine and propulsion
- c. Describe trailer
- d. Give estimated cost of above
- e. If you are applying for a grant for misc. equipment, list all items and estimated cost of each (including parts and labor)

See attached letter of explanation.

Your BSA will use this patrol boat/equipment for 56 hours per week.

All being purchased with funding provided by the Department of Housing and Waterworks for the exclusive use of the BSA Unit.

8. Describe patrol boat/trailer/outboard motor being replaced

Vessel

Year _____

Make _____

Length _____

CF# _____

HIN# _____

Outboard Motor(s)

Year _____

Make _____

Horsepower _____

Serial # _____

Trailer

Year _____

Make _____

Length _____

Axles _____

License _____

VIN# _____

Year _____

Make _____

Horsepower _____

Serial # _____

Letter of explanation

5. Describe your agency's boating safety and enforcement activities:

The Nevada County Sheriff's Office has one full-time deputy assigned as the primary Boating Safety Officer. This deputy is assigned full-time year round to the Boating Safety Unit. During the summer months when recreational boating is at its peak the Boating Safety Unit is augmented with (7) deputies who work overtime on an as needed basis to provide adequate coverage on the waterways throughout the county. Nevada County has jurisdiction on 103 bodies of water which are spread over approximately 900 square miles.

6. Describe your agency's needs for this grant:

The Nevada County Sheriff's Office Boating Safety Unit is funded through a grant administered through California State Parks Division of Boating and Waterways and the county's boating tax revenue. Without this funding the program could not exist. The grant amount has not increased since approximately 2006 and with rising salaries and operational costs the program is falling further and further behind with needed equipment to operate effectively and efficiently. Between salary increases and declining boat tax revenue the program has seen a decreased funding in the amount of approximately \$40,000.00 since 2008. We are in need of the following equipment which has not been able to be purchased due to the lack of funding within the program.

Lowrance HDS-12 Gen2 Sonar Unit (\$4999.99):

Currently we are using a Garmin 740S sonar unit that is 6 years old on one vessel and the others have "fish finders." We are requesting funding for a Lowrance HDS-12 Gen2 sonar unit (or similar) with structure scan capabilities. We are requesting two sets of transducers so the head unit can be easily moved between vessels. This unit will assist greatly in body and evidence recovery and vessel accident investigations, by allowing the vessel operator to view the bottom floor of the waterway where the object rests. It will also reduce the amount of risk to the SCUBA divers by locating the objects prior to entering the water and allowing them to view the objects or any safety concerns prior to diving. The combined benefit to safety and efficiency make this sonar unit an economical choice.

Letter of explanation

Honda WB1200K1 14.3 GPM Dewatering Pump (6) @ \$2,500 ea)

Currently the Nevada County Sheriff's Office Marine Safety Unit has one manually operated, plastic dewatering pump. A gas powered pump is needed to adequately dewater sinking vessels. The manually operated pump is ineffective in preventing a vessel from sinking and removing it from the waterway. These pumps will increase safety by allowing the Boating Safety Officer to remain on his vessel and use an intake hose to dewater the sinking vessel. The current dewatering pump is useless while on the water and ineffective on the shore.

Mustang Survival PFD Model# MD3183 LE ((4) \$259.00 ea)

The PFD's currently in use by the Nevada County Sheriff's Office range in manufacture dates from 2005-2009. The four new PFD's would replace the four oldest PFD's used by the boating safety officers.

Stanley Mechanic Tool Set (150-Piece) Model # 97-543 ((3) \$99.00 ea)

These tools sets are needed for our vessels while on the water in the shop. We currently have a miss matched set of assorted tools that are missing pieces and not maintained in a proper storage case. These tools will save time and money when maintaining and installing equipment on the vessels and assisting the boating public.

JABSCO Hot Shot 5 Wash Down Pump Kit, Model # 12884532 ((3) \$269.99 ea)

These wash down pumps are needed to maintain a clean and safe vessel. These pumps will allow the Boating Safety Officer to wash mud, silt, body fluids and other hazardous items off the deck and keep a safe non-slip surface. They will also allow divers the ability to wash down dive equipment after diving in unknown water conditions or handling hazardous items, such as the remains of deceased persons, oil, gas and other contaminants they come into contact with while diving in the waterways.

Letter of explanation

7. Describe the recreational boating activity on your waterways:

During the summer months Nevada County's waterways are used primarily by recreational power boats and occasional fishing vessels. The Nevada County Sheriff's Office has jurisdiction on 103 lakes and reservoirs. The only other marine safety and enforcement unit in Nevada County is operated by the Town of Truckee Police Department on a Donner Lake. They have a patrol vessel that is staffed on an as needed part-time basis. All other lakes and waterways are under the jurisdiction of the Sheriff's Office. Waterways in Nevada County are surrounded by campgrounds and draw a large amount of visitors throughout the summer months. There are also houseboats on our waterways year-round and are frequented by their owners. Through the winter season Nevada County waterways are regularly utilized for fishing, hunting and pleasure boating.