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## NEVADA COUNTY BOARD OF SUPERVISORS

### Board Agenda Memo

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**MEETING DATE:** April 24, 2018

**TO:** Board of Supervisors

**FROM:** **Jill Blake**

**SUBJECT:** Resolution approving execution of a Data Privacy and Security Agreement with the California Department of Public Health (CDPH) pertaining to the data privacy and security requirements with respect to the California Integrated Vital Records System (Cal-IVRS) Data with the term of the agreement commencing on the date of execution and to remain in effect for five (5) years from the execution date.

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**RECOMMENDATION:** Approve the attached Resolution.

**FUNDING:** There is no exchange of funds between CDPH and the Nevada County Public Health Department pursuant to this Agreement. This Agreement has no impact on county general funds.

**BACKGROUND:** The CDPH and its Director, designated in statute as the State Registrar, pursuant to Division 102 of the California Health and Safety Code (H&SC), is charged with the duties of registering, maintaining, indexing and issuing certified copies of all California Birth, Death, and Fetal Death records. As part of these activities, the State Registrar operates the Vital Records Business Intelligence System (VRBIS), Electronic Birth Registration System (EBRS), Electronic Death Registration System (EDRS), and Fetal Death Registration System (FDRS) databases. Responsibilities set forth in H&SC section 102247 and 102249 provide legislative direction to the State Registrar to develop and maintain an automation system for vital event registration, develop and maintain public health databases, build a data system that will support policy analysis and program decisions at all levels, be useful to health care providers, local and community agencies, and the state to ultimately benefit consumers of health care services. The California Integrated Vital Records System (Cal-IVRS) Data represents all of the data collected in, or created in, VRBIS, EBRS, EDRS, and FDRS.

VRBIS is a secure, web based electronic solution for the State Registrar to store California's vital records data and to permit Local Health Departments and others to access such data for

purposes allowed under California statute, such as epidemiologic analysis, surveillance, and program evaluation, following all applicable laws and regulations concerning vital record data.

EBRS, EDRS, and FDRS are secure, web based electronic birth, death, and fetal death registration databases maintained by the State Registrar. Access to EBRS, EDRS, and FDRS is limited to statutorily defined record preparers, such as hospitals (section 102405,) funeral homes (sections 102780 and 102795,) and coroners (102850 – 102870,) as well as local registrars and the State Registrar, required by statute to register and preserve birth, death, and fetal death certificates. In EBRS, EDRS, and FDRS, record preparers enter certificate data into the registration database and electronically submit completed records to the local registrar to be registered. Once records are registered in EBRS, EDRS, and FDRS, record data are transmitted to VRBIS.

Pursuant to this Agreement, the Nevada County Public Health Department agrees to protect the privacy and provide for the security of Cal-IVRS Data in compliance with all applicable state and federal laws concerning this data. This Agreement will permit the County's Public Health Department to collect, create, access, use, and disclose Cal-IVRS Data.

**Item Initiated and Approved by:**            Jill Blake, MPA, Director of Public Health