



Information and General Services Department

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: April 23, 2019

TO: Board of Supervisors

FROM: **Steve Monaghan – IGS – Airport**

SUBJECT: Resolution authorizing the Nevada County Airport Manager to submit an application for a California Department of Transportation (Caltrans) loan in the amount of \$45,000 for the capital asset purchase of an AVGAS refueling truck from the Truckee-Tahoe Airport; and authorizing the Nevada County Airport Manager to accept and execute the Caltrans loan agreement, approve the capital asset, and amend the Fiscal Year 2018-19 Airport Budget (4/5 Affirmative Vote Required)

RECOMMENDATION: Adopt the Resolution

FUNDING: The Airport Fund will receive a Caltrans loan in the amount of \$45,000 to cover the cost of equipment, taxes, transportation, and other fees. The loan will be repaid out of the Airport Fund and there is no impact to the General Fund. A budget amendment has been included for approval for receiving the loan and the purchasing process of the truck.

BACKGROUND: The Nevada County Airport is the sole supplier of all aviation fuel at the airport. The AVGAS refueling truck allows the option to provide service to tenants and visitors anywhere on the airport and as a backup if the self-serve island is inoperative.

The current AVGAS refueler truck is 26 years old and will be repurposed as a standby Jet A refueling truck replacing the current standby Jet A refueling truck. As AVGAS is used throughout the year, replacing the AVGAS truck with the purchase from Truckee-Tahoe Airport will yield a better return on investment then replacing the standby Jet A.

Airport and Purchasing staff researched other available refueling trucks and determined this is the best operational and fiscal choice for the airport.

Item Initiated by: Kevin Edwards

Approved by: Steve Monaghan