




















Workflow Status: Contract Pre Approval

Workflow Information

Initiator: Ashleigh Kitt **Item:** Gateway Mountain Center
Started: 5/4/2020 8:23 AM **Status:** Approved
Last run: 6/10/2020 5:10 AM













Tasks

This workflow created the following tasks. You can also view them in [Contract Pre Approval Tasks](#).

<input type="checkbox"/> Assigned To	Title	Due Date	Status	Related Content	Outcome
 Jazmin Breaux	Please approve Gateway Mountain Center	6/1/2020	Completed	Gateway Mountain Center	Approved
 Contracts Group BH Fiscal	Please approve Gateway Mountain Center	6/1/2020	Completed	Gateway Mountain Center	
 Jazmin Breaux	A change has been requested on Gateway Mountain Center	6/1/2020	Completed	Gateway Mountain Center	Finished by Jazmin Breaux
 Contracts Group BH Fiscal	Please approve Gateway Mountain Center	6/1/2020	Completed	Gateway Mountain Center	
 Jazmin Breaux	A change has been requested on Gateway Mountain Center	6/1/2020	Completed	Gateway Mountain Center	Finished by Jazmin Breaux
 Contracts Group BH Fiscal	Please approve Gateway Mountain Center	6/1/2020	Completed	Gateway Mountain Center	Approved
 Phebe Bell	Please approve Gateway Mountain Center	6/1/2020	Completed	Gateway Mountain Center	Approved
 Ashleigh Kitt	Please approve Gateway Mountain Center	6/1/2020	Completed	Gateway Mountain Center	Approved
 Contracts Group County Counsel	Please approve Gateway Mountain Center	6/11/2020	Completed	Gateway Mountain Center	
 Nick Poole	Please approve Gateway Mountain Center	6/11/2020	Completed	Gateway Mountain Center	Approved
 Jamie Hogenson	Please approve Gateway Mountain Center	6/11/2020	Completed	Gateway Mountain Center	Approved
 Contracts Group Auditor Approval	Please approve Gateway Mountain Center	6/9/2020	Completed	Gateway Mountain Center	
 Linda West	Please approve Gateway Mountain Center	6/9/2020	Completed	Gateway Mountain Center	Approved
 Contracts Group Insurance	Please approve Gateway Mountain Center 	6/9/2020	Completed	Gateway Mountain Center	Approved
 Ashleigh Kitt	Please approve Gateway Mountain Center 	6/9/2020	Completed	Gateway Mountain Center	Approved

Workflow History

The workflow recorded these events.

<input type="checkbox"/> Date Occurred	Event Type	User ID	Description	Outcome
5/4/2020 8:23 AM	Workflow Initiated	 Ashleigh Kitt	Approval was started. Participants: Jazmin Breaux;Contracts group BH Fiscal;Phebe Bell;Contracts Groups County Counsel;Nick Poole;Contract Group Insurance;Contracts Group Auditor Approval	
5/4/2020 8:23 AM	Task Created	 Ashleigh Kitt	Task created for Jazmin Breaux. Due by: 6/1/2020 12:00:00 AM	
5/5/2020 9:00 AM	Task Completed	 Jazmin Breaux	Task assigned to Jazmin Breaux was approved by Jazmin Breaux. Comments: review and approved	Approved by Jazmin Breaux
5/5/2020 9:00 AM	Task Created	 Ashleigh Kitt	Task created for Contracts group BH Fiscal. Due by: 6/1/2020 12:00:00 AM	
5/7/2020 6:37 AM	Comment	 Ashleigh Kitt	Participants for Approval on Gateway Mountain Center were updated by Ashleigh Kitt. New participants: Phebe Bell, Ashleigh Kitt, Contracts Groups County Counsel, Nick Poole, Contract Group Insurance, Contracts Group Auditor Approval	
5/27/2020 9:30 AM	Comment	 Jason Jones	Participants for Approval on Gateway Mountain Center were updated by Jason Jones. New participants: Phebe Bell, Ashleigh Kitt, Contracts Group County Counsel, Nick Poole, Contracts Group Insurance, Contracts Group Auditor Approval	
5/28/2020 10:26 AM	Task Completed	 Brie Mendoza-Perez	Brie Mendoza-Perez has requested a change to the task assigned to Contracts Group BH Fiscal. Comments: Sending back for Exh A revisions per Priya's request.	Change Requested of Jazmin Breaux by Brie Mendoza-Perez
5/28/2020 10:26 AM	Task Created	 Ashleigh Kitt	Task created for Jazmin Breaux. Due by: 6/1/2020 12:00:00 AM	
5/29/2020 9:22 AM	Task Completed	 Jazmin Breaux	Task assigned to Jazmin Breaux for a requested change was completed by Jazmin Breaux. Comments: Looks great!	Finished by Jazmin Breaux
5/29/2020 9:22 AM	Task Created	 Ashleigh Kitt	Task created for Contracts Group BH Fiscal. Due by: 6/1/2020 12:00:00 AM	
5/29/2020 9:37 AM	Task Completed	 Brie Mendoza-Perez	Brie Mendoza-Perez has requested a change to the task assigned to Contracts Group BH Fiscal. Comments: Sorry!! Returning per Priya. Contractor hasn't yet agreed upon exh. A. Until they do, contract should remain with you. Sorry again!! :)	Change Requested of Jazmin Breaux by Brie Mendoza-Perez
5/29/2020 9:37 AM	Task Created	 Ashleigh Kitt	Task created for Jazmin Breaux. Due by: 6/1/2020 12:00:00 AM	

6/2/2020 9:06 AM	Task Completed	Jazmin Breaux	Task assigned to Jazmin Breaux for a requested change was completed by Jazmin Breaux. Comments: Completed. Priya, please review my Board Letter and Reso edits. Thanks	Finished by Jazmin Breaux
6/2/2020 9:06 AM	Task Created	Ashleigh Kitt	Task created for Contracts Group BH Fiscal. Due by: 6/1/2020 12:00:00 AM	
6/2/2020 2:04 PM	Task Completed	System Account	Task assigned to Contracts Group BH Fiscal was approved by Brie Mendoza-Perez. Comments: Updated/inserted summary of compensation, projected uos and budget tables into the Exh B. Added fiscal landscape language and PEI billing language and updated contrac	Approved by Brie Mendoza-Perez
6/2/2020 2:04 PM	Task Created	Ashleigh Kitt	Task created for Phebe Bell. Due by: 6/1/2020 12:00:00 AM	
6/5/2020 3:22 PM	Task Completed	Phebe Bell	Task assigned to Phebe Bell was approved by Phebe Bell. Comments:	Approved by Phebe Bell
6/5/2020 3:22 PM	Task Created	Ashleigh Kitt	Task created for Ashleigh Kitt. Due by: 6/1/2020 12:00:00 AM	
6/6/2020 9:23 AM	Task Completed	Ashleigh Kitt	Task assigned to Ashleigh Kitt was approved by Ashleigh Kitt. Comments:	Approved by Ashleigh Kitt
6/6/2020 9:23 AM	Task Created	Ashleigh Kitt	Task created for Contracts Group County Counsel. Due by: 6/1/2020 12:00:00 AM	
6/6/2020 9:23 AM	Task Created	Ashleigh Kitt	Task created for Nick Poole. Due by: 6/1/2020 12:00:00 AM	
6/6/2020 9:23 AM	Comment	Ashleigh Kitt	Tasks for Approval on Gateway Mountain Center were updated by Ashleigh Kitt. Due by: 6/11/2020 9:23:34 AM Task instructions: Please approve Gateway Mountain Center	
6/8/2020 8:43 AM	Task Completed	Cassandra Smith	Task assigned to Contracts Group County Counsel was delegated by Cassandra Smith. Comments:	Delegated by Cassandra Smith to Jamie Hogenson
6/8/2020 8:43 AM	Task Created	Ashleigh Kitt	Task created for Jamie Hogenson. Due by: 6/11/2020 9:23:34 AM	
6/8/2020 10:34 AM	Task Completed	Nick Poole	Task assigned to Nick Poole was approved by Nick Poole. Comments: Amended the insurance language to include professional liability coverage. I recommend limits be \$2M but \$1M will suffice. Will need evidence of professional liability coverage and waiver	Approved by Nick Poole
6/8/2020 1:31 PM	Comment	Ashleigh Kitt	Participants for Approval on Gateway Mountain Center were updated by Ashleigh Kitt. New participants: Contracts Group Auditor Approval, Contracts Group Insurance, Ashleigh Kitt	
6/8/2020 1:31 PM	Task Created	Ashleigh Kitt	Task created for Contracts Group Auditor Approval. Due by: 6/9/2020 12:00:00 AM	
6/9/2020 8:30 AM	Task Completed	Linda West	Task assigned to Contracts Group Auditor Approval was delegated by Linda West. Comments:	Delegated by Linda West to Linda West
6/9/2020 8:30 AM	Task Created	Ashleigh Kitt	Task created for Linda West. Due by: 6/9/2020 12:00:00 AM	
6/9/2020 8:35 AM	Task Completed	Jamie Hogenson	Task assigned to Jamie Hogenson was approved by Jamie Hogenson. Comments: I made a couple changes to the reso.	Approved by Jamie Hogenson
6/9/2020 10:05 AM	Task Completed	Linda West	Task assigned to Linda West was approved by Linda West. Comments:	Approved by Linda West
6/9/2020 10:05 AM	Task Created	Ashleigh Kitt	Task created for Contracts Group Insurance. Due by: 6/9/2020 12:00:00 AM	
6/9/2020 2:56 PM	Task Completed	System Account	Task assigned to Contracts Group Insurance was approved by Marianne Mason. Comments: Per Risk comments: Prof Liab insurance is current. I have requested Waiver of Subrogation.	Approved by Marianne Mason
6/9/2020 2:56 PM	Task Created	Ashleigh Kitt	Task created for Ashleigh Kitt. Due by: 6/9/2020 12:00:00 AM	
6/10/2020 5:10 AM	Task Completed	Ashleigh Kitt	Task assigned to Ashleigh Kitt was approved by Ashleigh Kitt. Comments:	Approved by Ashleigh Kitt
6/10/2020 5:10 AM	Workflow Completed	Ashleigh Kitt	Approval was completed.	Approval on Gateway Mountain Center has successfully completed. All participants have completed their tasks.