



**COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY**

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Trisha Tillotson, Agency Director

Agricultural Commissioner

Building

Environmental Health

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**NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo**

MEETING DATE: August 20, 2024

TO: Board of Supervisors

FROM: Trisha Tillotson, Community Development Agency Director

SUBJECT: Resolution approving Amendment No. 1 to the Grant Award Agreement with Truckee Trails Foundation, extending the term by 12 months to December 31, 2025, for their existing “Outdoor Visitor Safety Grant” in the amount of \$74,280 funded by the General Fund Economic Infrastructure Assignment dollars and the American Rescue Plan Act (ARPA) and authorizing the Chair of the Board of Supervisors to execute the grant amendment

RECOMMENDATION:

Approve the Resolution.

FUNDING:

This “Outdoor Visitor Safety Grant” award to Truckee Trails Foundation in the amount of \$74,280 was funded by the General Fund Economic Infrastructure Assignment dollars (\$56,550) and by Federal American Rescue Plan (\$17,730) via Resolution 23-436. There are no additional dollars used for this agreement and no budget amendment is needed.

It is notable that ARPA funds must be expended or encumbered by December 31, 2024, and expended by December 31, 2026. The funds for this contract are encumbered and thus meet the ARPA guidelines; this amendment allows the contractor an additional year (until December 31, 2025) to spend the funds.

BACKGROUND:

The “Outdoor Visitor Safety Grants” Program provides one-time grants to eligible entities including nonprofit organizations, for-profit businesses, and special purpose districts. The individual Grant Award Recipient Agreement was developed and executed with the Grant Award Recipient; part of this agreement stipulated the County is requiring that funds be spent by December 31, 2024.

However, Truckee Trails Foundation requires additional time to expend all funds beyond December 31, 2024, and they have asked for an extension. Under ARPA guidelines, the funds are already encumbered through the contract; therefore, the expenditure deadline is December 31, 2026. Allowing the contractor until December 31, 2025, to complete the project is within ARPA guidelines.

Recommended action:

The executed agreement constitutes an encumbrance and may be rolled forward to future fiscal years. Therefore, staff recommends the Board adopt the attached Resolution approving an amendment of the Grant Award Agreement with Truckee Trails Foundation and authorizing the Chair of the Board of Supervisors to execute amendment with the Grant Award Recipient.

Item Initiated by: Erika Seward, Senior Management Analyst

Approved by: Trisha Tillotson, Community Development Agency Director