



Information and General Services Department

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*Information Systems
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NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: August 25, 2020
TO: Board of Supervisors
FROM: Steve Monaghan, Chief Information Officer
SUBJECT: Resolution declaring certain County property as surplus and authorizing the Purchasing Agent to dispose of surplus property

RECOMMENDATION: Adopt the Resolution, by 4/5 affirmative vote

FUNDING: Since there is no value of these items, no proceeds will be received.

BACKGROUND:

The Purchasing Division has received a list of surplus items which the Departments have identified as having reached the end of their useful life. In addition, one item (Pitney Bowes, Connect +3000 Mail System) was approved by resolution no.15-142 for capital lease. That lease term has since expired and the unit must now be returned to the leasing company. The complete inventory is shown on Attachment A. All listed items have been removed from service by the applicable departments and divisions.

In accordance with the Purchasing Policy Section 7.1(l) your Board's approval is required for surplus declarations of assets having an original acquisition value of more than \$5,000 and identified in the Nevada County Capital Asset Inventory. . The items on Attachment A meet this criterion.

The subject Resolution will authorize the Purchasing Agent to dispose of surplus property, including the capital assets listed on Exhibit A and will be properly sent to a licensed E-Waste Recycler and the Pitney Bowes digital mail system will be returned to the lease company.

Item Initiated by: Desiree Belding
Approved by: Steve Monaghan
Submittal Date: July 29, 2020