

New Code

**BITNEY PREPARATORY CHARTER HIGH SCHOOL
CONFLICT-OF-INTEREST CODE**

The Political Reform Act (Govt. Code ~ 81000, *et seq.*) requires state and local government agencies to adopt and promulgate conflict-of-interest codes. The Fair Political Practices commission has adopted a regulation (2 CCR ~ 18730) that contains the terms of a standard conflict-of-interest code, which can be incorporated by reference in an agency's code. After public notice and hearing, the standard code may be amended by the Fair Political Practices Commission to conform to amendments in the Political Reform Act. Therefore, the terms of California Code of Regulations section 18730 and any amendments to it duly adopted by the Fair Political Practices Commission are hereby incorporated by reference. This regulation and the attached Exhibits A and B, designating positions and establishing disclosure categories, shall constitute the conflict-of-interest code of Bitney Preparatory Charter High School ("BPCHS").

Individual holding designated positions shall file their annual Form 700 Statements of Economic Interests with the charter schools filing official. The filing official shall make and retain copies and forward the originals to the County Board of Supervisors. (Govt. Code ~ 81008)

Approved by BOS at 1/13/15 Meeting

**APPENDIX A
DESIGNATED POSITIONS**

<u>Designated Positions</u>	<u>Disclosure Category</u>
Members of the Governing Board (Charter Council)	I, II, III
Charter School Director	I, II, III
Dean of Academic Affairs	I, II, III
Consultants	*
Administrative Assistant	I, II, III

*Consultants are included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitation:

The BPCHS Director may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon the description, a statement of the extent of disclosure requirements. The Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict-of-interest code. (Govt. Cod ~ 81008)

APPENDIX B DISCLOSURE CATEGORIES

CATEGORY I

Designated positions assigned to this category must report:

- a. Interests in real property which are located in whole or in part within the boundaries (and a two mile radius) of the county in which BPCHS operates.
- b. Income (including gifts, loans and travels payments) from, or investments or business positions in any business entity of the type which engages in the acquisition or disposal of real property, or in building construction or design.

CATEGORY II

Designated positions assigned to this category must report:

Income (including gifts, loans and travels payments) from, or investments or business positions in any business entity of the type which engages in manufacture, sale, repair, rental or distribution of school supplies, books, materials, school furnishings or equipment to be utilized by BPCHS, its parents, teachers and/or students for educational purposes. This includes, but is not limited to, educational supplies, instructional materials and any items used for extra curricular courses.

CATEGORY III

Designated positions assigned to this category must report:

Investments in, income, including gifts, loans and travel payments, from, sources which are engaged in the performance of work or services of the type to be utilized by BPCHS, its parents, teachers and students for educational purposes. This includes, but is not limited to, student services commonly provided in public schools such as speech therapists and counselors.

Approved by BPCHS Charter Council January 11, 2012

Amendments approved by BPCHS Charter Council November 11, 2014

Revisions approved by BPCHS Charter Council on February 15, 2017