

**ADMINISTRATION****Conflict of Interest**

The Superintendent and the County Board shall adopt and promulgate Conflict of Interest Codes in compliance with the Political Reform Act, Government Code section 81000, et seq. The Fair Political Practices Commission has adopted a standard set of regulations which contains the terms of the Conflict of Interest Code. (CCR, Title 2, Sec. 18730)

The standard regulations, enumerated in California Code of Regulations, Title 2, Sec. 18730, are hereby incorporated by reference. The County Board, Superintendent, and désignated employees shall abide by the terms of the standard regulation. Statements of economic interests shall be filed with the Nevada County Board of Supervisors and County Board, pursuant to Section 4 of the standard regulations. Copies of the standard regulations can be obtained from the Office of the Superintendent.

**DESIGNATED POSITIONS:**

Members, County Board of Education  
County Superintendent  
County Associate Superintendent of Business Services  
Muir Charter Schools Executive Director  
Members, Muir Charter Schools Board of Trustees  
Consultant(s)

All employees described in the section above, DESIGNATED POSITIONS, shall file with the Nevada County Superintendent of Schools Office.

**REQUIRED DISCLOSURE** Government Code §§ 87100, et seq.

Governing Board members and designated employees assigned to this category must report:

- a. Interests in real property which are located in whole or in part:
  1. within the boundaries of the District
  2. within two miles of the boundaries of the District, or
  3. within two miles of any land owned or used by the District, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.
- b. Investments in business entities or income from sources which engage in the acquisition of real property within the jurisdiction.
- c. Investments in business entities or income from sources which:
  1. are contractors or subcontractors engaged in the performance of work or services of the type utilized by the District, or

2. which manufacture or sell supplies, books, machinery or equipment of the type utilized by the employee's department. For the purposes of this category a principal's department is the entire school.

### CONSULTANTS

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation: The Superintendent may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The Superintendent's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

Legal Reference: G.C. §§ 81000-91015, 87100, 87200-87313, et seq.  
California Code of Regulations Sections - 18701(a) and 18701(a)(2)  
FPPC Regulation - 18730

**Adopted by the NCSoS Board of Education: 12/10/03, 4/5/06, 7/12/06, 10/11/06, 11/8/06, 3/14/07, 9/10/08,  
Adopted as amended by the NCSoS Board of Education 7/10/2013**

**Reviewed by the NCSoS Board of Education: 7/14/10, 7/11/12, 7/10/13, 8/14/13**

**Approved by the Nevada County Board of Supervisors 4/24/07, 10/28/08**

**10/08/13: Approved by the Board of Supervisors**