



Information and General Services Agency

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Information Systems
Geographic Information Systems
Facilities Management

Emergency Services *Purchasing*
Central Services *Airport*
Cable Television *Library*

NEVADA COUNTY BOARD OF SUPERVISORS **Board Agenda Memo**

MEETING DATE: November 7, 2023

TO: Board of Supervisors

FROM: Landon Beard, Chief Information Officer

SUBJECT: Resolution approving amendment 1 to the purchasing contract 50112 between ePlus Technology Inc and Nevada County increasing the contract amount by \$737,435.34 for a not to exceed of \$787,339.44 for project manager services related to the enterprise resource project and extending the termination date to December 31, 2025, directs the Auditor Controller to amend the Fiscal Year 2023/24 Revised American Rescue Plan Act Expenditure Plan budget, and authorizing the Purchasing Agent to execute the amendment (4/5 affirmative vote)

RECOMMENDATION: Approve the Resolution

FUNDING: This contract will be paid from the American Rescue Plan Act (ARPA) appropriation for the “ERP – Staffing & Consulting” project, as authorized by the Board of Supervisors in the 2023 Revised American Rescue Plan Act Expenditure Plan on September 12, 2023. Budget in the amount of \$1,000,000 was established via Resolution 23-485 for this project, which is intended for purposes such as the proposed contract. A budget amendment has been included to move the established budget into the correct location for the full contract not to exceed amount of \$787,339.44.

BACKGROUND: The Enterprise Resource Planning (ERP) systems are essential to the delivery of nearly all services in any organization, and the County is no different. The current system (Finance Plus) is used to process budgeting, accounting and payroll for every County department and is at end of life. Accordingly, the County is in the initial stages of replacing Finance Plus with a modern ERP system. This Project was presented to senior leadership and each individual Board member in December 2022 as well as being discussed as a known cost on the horizon during the Board’s January 2023 Workshop.

As part of this project, we have contracted with ePlus Technology Inc for Project

Management Services including facilitation of organizational change management, project coordination through implementation phase, establishing and facilitating decision making throughout the project inclusive in the project management scope. The project manager contract is within the ERP Project Plan and the proposed budget for the projects. The funding for this contract will utilize American Rescue Plan Act funds as previously presented in the 2023 Revised ARPA Expenditure Plan and ERP Project overviews.

Information Systems collaborated with Purchasing to utilize a cooperative agreement competitively awarded by the State Department of General Service Procurement Division, State of California Multiple Award Schedule (CMAS) contract No. 47QTCA23D00CZ with ePlus Technology Inc. Purchasing Policy, section 4.5(B) allows for the County to leverage other public agencies competitively awarded contracts. Therefore, approval is required to execute this amendment per Purchasing Policy section 7.1(B) which requires all contracts with a total annual cost of more than \$50,000 must be approved by the Board of Supervisors.

Item Initiated and Approved by: Landon Beard