



**COUNTY OF NEVADA**  
**COMMUNITY DEVELOPMENT AGENCY**  
**DEPARTMENT OF PUBLIC WORKS**  
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**NEVADA COUNTY BOARD OF SUPERVISORS**  
**Board Agenda Memo**

**MEETING DATE:** July 9, 2024  
**TO:** Board of Supervisors  
**FROM:** George Schureck, Acting Director of Public Works  
**SUBJECT:** Resolution approving a contract between The County of Nevada and USA Fleet Solutions LLC., for use of their vehicle locational and diagnostic information system for an annual not to exceed total of \$85,000 Fiscal Year 2024/2025.

**RECOMMENDATION:** Adopt the Resolution.

**FUNDING:** This contract is included in the Fiscal Year 2024/2025 Fleet Services' budget. A budget amendment is not required and there is no impact to the General Fund.

**BACKGROUND:** On August 8, 2017, the Nevada County Board of Supervisors adopted Resolution No. 17-415, approving an agreement with USA Fleet Solutions, LLC for the acquisition and use of the Fleet Solutions vehicle locational and diagnostic information system. The contract was annually renewed through June 30, 2024. The equipment and software provided by USA Fleet Solutions is used to track vehicle location and diagnostic information that allows Fleet Services to efficiently monitor vehicles for efficient performance.

This new contract refreshes the previous version, allowing Fleet Services to continue use of the global positioning system (GPS) that is currently installed in all our Motorpool, department owned, and heavy equipment vehicles. In meeting the requirements to forego a formal request for proposal (RFP), USA Fleet Solutions has contract number 020221-GEO with Sourcewell, a cooperative purchasing entity that performs competitively solicited cooperative contracts that may be utilized by participating entities, such as County of Nevada. As such, County of Nevada will be extended the approved Sourcewell rates for services.

The new contract is proposed for a maximum not to exceed amount of \$85,000 for Fiscal Year 2024-25 with a three (3) year annual renewal options through Fiscal Year 2027-28. The amount covers the cost of 285 existing vehicles utilizing the hardware and software, 4 suspended units on hand for rapid replacement, and allows for an additional 16 estimated new units throughout the fiscal year.

**Attachments:**

1. Resolution approving a contract between The County of Nevada and USA Fleet Solutions LLC., for use of their vehicle locational and diagnostic information system.
2. Fleet Solutions Professional Services Contract

**Item Initiated by:** Josh Hylinski, Fleet Services Manager  
**Approved by:** George Schureck, Acting Director of Public Works