

The County Of Nevada



CLERK RECORDER-REGISTRAR OF VOTERS

GREGORY J. DIAZ

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NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: November 14, 2017

TO: Board of Supervisors

FROM: Nevada County Clerk-Recorder/Registrar of Voters

SUBJECT: Resolution Authorizing Execution of a Contract with Harris Local Government Solutions, Incorporated for an Upgrade to the Recording and Accounting System and Services for Image Conversion into Acclaim for the Social Security Number Truncation Project for fiscal year 2017/18 through 2019/20 and Amending the Budget for Fiscal Year 2017-18 (4/5 Affirmative Vote Required)

RECOMMENDATION: Approve the Attached Resolution.

FUNDING: The Agreement in the amount of \$267,688 is funded by Recorder Automation Special Revenue, Truncation Special Revenue and Recorder General Fund dollars. Please see the Summary of Contract Expenditures table below for more detail. A budget amendment for fiscal year 2017/18 is included in the amount of \$131,050.

BACKGROUND: In 2008, pursuant to Resolution 08-564, the Board of Supervisors authorized the execution of a software license agreement with Aptitude Solutions, now known as Harris Local Government Solutions Incorporated, pertaining to the Nevada County Clerk-Recorder's Recording and Accounting System known as Oncore.

The Clerk-Recorder's Office continues to utilize Harris' Recording and Accounting System known as Oncore and desires to execute a new contract (to upgrade) with Harris' Recording and Accounting System known as Acclaim. Acclaim has the necessary components for the next phase of our truncation program and for Electronic Recording. The first year of the contract includes \$87,650.00 for Professional Services and \$44,207.00 for Acclaim annual maintenance for a total of \$131,857.00. Second year maintenance and support is \$45,533.00 and the third year maintenance and support is \$46,898.00.

During the conversion process of upgrading to the new Recording and Accounting System, Acclaim, Harris Local Government Solutions, Incorporated will perform the services of uploading our converted images from Microfilm/Microfiche from Kofile Technologies (contract approved by the Board on November 7, 2017) into the Acclaim database. The personal services Scope of Work between the County and Harris Local Government Solutions, includes the uploading of digital images and the digital index records and linking of digital images and data to records to redact the digitized images for the Social Security Number Truncation program in the maximum contract price of \$43,400.00. In digitizing and uploading our records back to 1928, the County will preserve the Recorder's Official Records against natural and other disasters, including fire destruction.

Summary of Contract Expenditures:

Professional Services, Implementation	\$87,650	One-time costs reimbursed from Automation Fund
Truncation Program	\$43,400	One-time costs reimbursed from Truncation Fund
Annual Support and Maintenance 17/18	\$44,207	General Fund: This software will replace previous software with no additional annual incremental costs.
Annual Support and Maintenance Year 2	\$45,533	
Annual Support and Maintenance Year 3	\$46,898	
Total Contract	\$267,688	

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Item Initiated by: Sandra Sjoberg

Approved by: Gregory J. Diaz

Submittal Date: October 30, 2017

Revision Date: