



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
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Director of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: January 9, 2024
TO: Board of Supervisors
FROM: Heba El-Guindy, Director of Public Works.
SUBJECT: Resolution Approving a Service Contract between the County of Nevada and Owen Equipment Sales for Heavy Duty Vehicles and Equipment Repair for Fiscal Year 2023/24 with a Not to Exceed Amount of \$80,000 and Directing the Auditor Controller to Amend the Fleet Services Fiscal Year 2023/24 Budget (4/5 affirmative vote required)

RECOMMENDATION: Adopt the attached Resolution.

FUNDING: Funding for the Service Contract between the County of Nevada and Qwen Equipment Sales (Contract) in the amount of \$80,000 is funded by reimbursement from the Public Works Roads account and will impact the Fleet Services Fiscal Year 2023/24 Budget. A budget amendment is needed and included in the attached Resolution. There is no impact to the County's General Fund.

BACKGROUND: The Public Works - Roads Maintenance Division is in need of a Vactor Truck to clean culverts, ditches and potholes as their current flush truck and street sweeper are both over 25 years old and deficient in effectively completing maintenance needs. The purchase of a new Vactor Truck is not fiscally feasible at this time with estimated cost of over \$500,000. Instead, a surplus Vactor Truck is being transferred at no cost from the Nevada County Sanitation District No 1 (NCSD) to the County's Roads Maintenance (per SR 24-0098).

A quote submitted by Owen Equipment Sales for the repair work needed for the transferred Vactor Truck is \$51,426. In order to repair the transferred vehicle and have sufficient funds for any further needs for Fleet Services to repair Roads Maintenance or NCSD vehicles, the Department is requesting establishing a Contract for up to \$80,000.

Owen Equipment Sales is a vendor who specializes in heavy-duty vehicles and equipment repair and is the approved dealer/repair shop in the area. Purchasing Policy Section 4.6 (A) allows for a sole source procurement exempt from competitive process due to a product or service which is the only product or service that satisfies the Department's operational requirements, usually because of a technological, specialized, unique character, or proprietary nature.

The Contract between the County of Nevada and Owen Equipment Sales would be for a term of January 9, 2024 through June 30, 2024, and a total amount not to exceed \$80,000.

Attachments:

- A: Sole Source Request Justification Form for Heavy Duty Vehicles and Equipment Repair
- B: Owen Equipment Sales - Vactor Truck Repair Order
- C: Professional Services Contract between the County of Nevada and Owen Equipment Sales
- Owen Equipment Sales - Certificate of Insurance
- Insurance Transmittal

Item Initiated by: Josh Hylinski, Fleet Services Division Manager
Approved by: Heba El-Guindy, Director of Public Works