



Information and General Services Department

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NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: November 13, 2018

TO: Board of Supervisors

FROM: **Steve Monaghan, Chief Information Officer**

SUBJECT: Resolution approving Amendment No. 2 to the contract between the County of Nevada and Zag Technical Services, Inc. increasing the contract amount by \$15,000 for a maximum contract price of \$39,223, extending the contract term through June 30, 2019, and authorizing the Chair of the Board of Supervisors to execute the amendment

RECOMMENDATION: Adopt the Resolution

FUNDING: Payment will be made from the Fiscal Year 2018/19 Information and General Services budget. A budget amendment is not not required and there is no further impact on the General Fund.

BACKGROUND: On November 10, 2017, the County Purchasing Agent executed a Personal Services Contract with ZAG Technical Services, Inc for Office 365 Migration services in the amount of \$19,500 for the term November 10, 2017 through December 31, 2018. Additional services requiring contract amendment one (1) in the amount of \$4,723 for a contract maximum of \$24,223 were required and entered into on May 10, 2018. As the Office 365 Migration continues the services provided by Zag Technical Services, Inc. are necessary for project completion. This amendment will increase the maximum contract price by \$15,000 to \$39,223, amend the scope to include migration of data and the Sharepoint environment, and extend the contract term through June 30, 2019.

Item Initiated and Approved by: Steve Monaghan