
Instructions

You may fill out this application on-line by tabbing between fields and selecting the green Submit at the bottom once complete.

If you prefer to submit a paper application you can select the Print button at the bottom of the page. Printed applications require an original signature and date noted. Any additional documents will need to be attached and then mailed to the address at the bottom of the form.

Must be a resident of Nevada County to apply.

Profile

Which Boards would you like to apply for?

South County Area Municipal Advisory Council: Submitted

Question applies to multiple boards

Confirm your desired member position:

South County Area Municipal Advisory Council Member

Incumbent?

Yes No

Jeffrey

First Name

Pettitt

Last Name

Home Address

Suite or Apt

Auburn

City

CA

State

95602

Postal Code

Mailing Address (if different from residence)

Business Address (Optional)

Supervisorial District 1 through 5 (Available from Election Office, 265-1298)

District 2

Time(s) available to attend meetings (days, evenings, etc.)

Days and evenings.

████████████████████
Email Address

Business Email Address

████████████████████
Mobile:

Primary Phone

████████████████████
Home:

Alternate Phone

Interests & Experiences

Experience: A resume, or additional sheets, may be attached containing any information that would be helpful to the Board in evaluating your application.

Education/Employment Experience

See attached Resume

Community Experience and Affiliations

See attached Resume

List any other County boards, commissions, or committees on which you have served:

None

Other experience you feel would be helpful to the Board of Supervisors in making this appointment:

See attached Resume

References: Please list two references with telephone numbers

Keith Royal ██████████ Janice Bedayn ██████████

[Jeffrey Resume 2023.pdf](#)

Upload a Resume

Additional Attachments

Agreement

Applicants may be required by State Law and County Ordinance to file a financial disclosure statement as part of the appointment process. The form may be viewed at <http://www.fppc.ca.gov>. An Oath of Office will be required upon appointment. I have reviewed the Financial Disclosure Statement requirement.

I Agree

Applications must be filed with:

Clerk of the Board of Supervisors - County of Nevada

950 Maidu Ave.

Nevada City CA 95959-8617.

This application is a public document.

Document-16360 Rev 1/2008

JEFFREY ALLEN PETTITT

AUBURN CA 95602

PROFESSIONAL EXPERIENCE

Captain (retired)

June 2012 – December 2021

Administrative Captain

2019-2021

- ◆ Responsible for overseeing Records, Training, and Evidence Divisions.
- ◆ Responsible for overseeing the Regional Dispatch Center.

Program Manager, Office of Emergency Services

2018-2019

- ◆ Responsible for coordinating with County departments, local cities, and special districts to mitigate against, prepare for, respond to, and recover from disasters.
- ◆ Design and conduct simulated disaster preparedness and response exercises and evaluate emergency staff trainings.
- ◆ Responsible for maintaining the County Emergency Operations Center (EOC) in a state of readiness to respond to any disaster.

Operations Commander

2013-2016

- ◆ Responsible for management of day to day operations of the Sheriff's Office.
- ◆ Manage over 54 staff positions relating to special teams and operations.
 - Investigations Division
 - Patrol Division
 - Coroners Division
 - Sheriff's Special Enforcement Detail (SWAT)
- ◆ Manage a budget in excess of \$10 million.
- ◆ Project managed a technology upgrade to tablet mobile data terminals in a fleet of over 30 vehicles.
- ◆ Act as Public Information Officer in absence of the Sheriff.

Facility Commander, Wayne Brown Correctional Facility

2012-2013, 2016-2018, 2021

- ◆ Responsible for management of day to day operations of Wayne Brown Correctional Facility, Nevada County Courthouse Court holding Facility, and Truckee Jail.
- ◆ Responsible for management of over 55 staff positions relating to above mentioned facilities.
- ◆ Sheriff's Office liaison for Criminal Court Committee.
- ◆ Assist in the planning and implementation of policies and procedures relating to Corrections Division.
- ◆ Responsible for the management of multiple budgets totaling over \$10 million.
- ◆ Meet with community members on topics relating to the jail and its operation.

Lieutenant

June 2011 – June 2012

Administrative Lieutenant, Wayne Brown Correctional Facility

June 2011 – June 2012

- ◆ Manage all vendor and Personal Services Contracts for facility.
- ◆ Manage kitchen and oversee all inspections relating to health, food services, and nutrition for inmate population.
- ◆ Manage \$800,000.00 security upgrade for the facility, retrofitting outdated door controls and increasing camera coverage over 400%.
- ◆ Manage CFMG medical contract to provide medical, dental, and mental health services for an inmate population of over 200.
- ◆ Manage Community Custody program and move to GPS monitoring of program participants.

Sergeant

April 2007-June 2011

Administrative Sergeant, Nevada County Sheriff's Office

January 2010– June 2011

- ◆ Coordinates training for 178 personnel under multiple regulations and training plans.
- ◆ Manages all internal personnel functions under diverse bargaining units.
- ◆ Makes recommendations to senior leadership on all human resources issues from recruitment to performance feedback and disciplinary issues.

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- ◆ Develops policies and procedures based on case law and current practices and procedures.
- ◆ Serves as custodian of records for Pitchess motions.
- ◆ Department Safety Officer
- ◆ Liaises with Nevada County Human Resources and Risk Management Departments.

Sergeant, NCSO Truckee Substation

February 2008 – January 2010

- ◆ Officer-in-charge: supervised full spectrum of day-to-day substation operations, including dispatch, corrections, and operations.
- ◆ Tasked as interim dispatch manager.
- ◆ Sheriff's liaison for Tahoe Area Agencies including Truckee Police Department.
- ◆ Oversaw and coordinated major Truckee substation expansion.

Sergeant, NCSO Patrol Division

April 2007 – February 2008

- ◆ Directed shift activities as swing shift Officer In Charge.
- ◆ Effectively scheduled patrol deputies maximizing efficiency and minimizing overtime.

Patrol Division Corporal/Field Training Officer

October 2006 – April 2007

- ◆ Supervised shift during Sergeant's absence.
- ◆ Dive Team Leader
- ◆ Trained new officers in policies, procedures and best practices.

Detective

June 2004-October 2006

- ◆ Primary Sexual Assault/Child Crimes Detective
- ◆ Member of MDIC team
- ◆ Member of Sexual Assault Response Team (SART)
- ◆ Awarded Officer of the Year for SART Team in April 2006.

Patrol Deputy

November 1999 – June 2004

- ◆ Active in COPPS program
- ◆ Reserve Training Officer
- ◆ Honor Guard Member

United States Navy

July 1992-June 1998

- ◆ Weapons Center Supervisor (Phalanx Weapons System)
 - Supervised crew in firing, maintenance, and troubleshooting of shipboard weapons system.
 - Evaluated all personnel within the work center.
 - Extensive training in the field of advanced electronics.

EDUCATION

The Union Institute & University

June 2002 – February 2006

- ◆ Awarded a Bachelor of Science Degree in Criminal Justice Management in February of 2006.

Notable Coursework

Criminal Justice Management Criminal Justice Planning
Planned Change Forensic Sciences

Federal Bureau of Investigation National Academy

January – March 2016

- ◆ 10-week professional course of study for U.S. and international law enforcement managers.
- ◆ Participation is by invitation-only through a nomination process.
- ◆ Provides coursework in intelligence theory, terrorism and terrorist mindsets, management science, law, behavior science, law enforcement communication, and forensic science.

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PROFESSIONAL DEVELOPMENT AND TRAINING

- ◆ POST Management Course Certificate, issued June 2013
- ◆ Supervisory Certificate, issued December 2009
- ◆ Advanced POST Certificate awarded July, 2006
- ◆ Intermediate POST Certificate awarded November 2005
- ◆ Advanced Scuba Diver
- ◆ Advanced Swift Water Rescue Technician
- ◆ Child Forensic Interview Specialist
- ◆ Advanced Cognitive Interviewing and Forensic Statement Analysis
- ◆ Homicide Investigation Course
- ◆ Field Training Officer Course
- ◆ Sexual Assault Investigations Course
- ◆ Officer Involved Shooting Investigator
- ◆ Internal Affairs Investigator

COMMUNITY INVOLVEMENT

Grass Valley Center of the Arts

- ◆ Current member of the Board of Directors.

Community Beyond Violence

- ◆ Former member of the Board of Directors.

New Events and Opportunities (NEO)

- ◆ Former member of advisory council.

Rotary Club of Grass Valley

- ◆ Former member
- ◆ Supporting various community resources and fundraising events.

Gold Country Kiwanis

- ◆ Former member and Co-Chair of fund-raising booth at Nevada County Fairgrounds.
 - Both that cooks food to raise money for children in the community.

Nevada County Safe Schools / Healthy Students

- ◆ Former member of Core Management Team
 - Work with district superintendents to provide community programs to school age children and their families.

Gold Country Lions

- Former member
- Organize community events to raise money for community organizations.
- Primary beneficiary is Sierra Services for the Blind.

Lake of the Pines

- ◆ Covenants Committee prior member
 - Appeals committee for traffic and environmental citations issued within Lake of the Pines with meetings twice a month or more depending on case load.

PERSONAL

- ◆ Married 27 years to wife, Holly.
- ◆ Holly is Director of Nevada City School of the Arts with over 30 years as an educator.
- ◆ 2 children, Hallie and Scout.