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**OFFICE OF THE
DISTRICT ATTORNEY
COUNTY OF NEVADA**



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**NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo**

MEETING DATE: October 28th, 2025

TO: Board of Supervisors

FROM: Jesse Wilson

SUBJECT: Resolution approving an agreement with Thomson Reuters for online legal research, legal document preparation software, and related services in the amount of \$92,719.00 for a subscription period of 36 months and authorizing the Chair of the Board of Supervisors to execute the agreement.

RECOMMENDATION: Adopt the Resolution.

FUNDING: Funding for this agreement is included in the FY25/26 District Attorney budget. However, it will require an in-budget transfer to cover the increase in cost. There is no additional impact on the General Fund.

BACKGROUND: The District Attorney's Office has subscribed to Thomson Reuters for online legal research, legal document preparation software and related services since 2019, with the most recent 5-year agreement signed in 2024. Recently, Thomson Reuters introduced new subscription tiers offering enhanced features and upgraded services.

Following a trial period to evaluate these options, the office has determined that upgrading to the Westlaw Advantage (ProFlex) plan would best meet our office's needs. This upgrade will streamline legal research and provide attorneys with access to more comprehensive and up-to-date legal resources, reduce attorneys' workloads, save valuable time and boost overall efficiency.

To move forward, the District Attorney's Office proposes entering into a new 3-year agreement that would replace the existing 5-year contract. This 3-year agreement is a 36-month term that does not align with our fiscal years.

Item Initiated by: Michelle Donovan

Approved by: Jesse Wilson

Submittal Date: October 10th, 2025
Revision Date: