



Information and General Services Department

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NEVADA COUNTY BOARD OF SUPERVISORS

Board Agenda Memo

MEETING DATE: March 14, 2023

TO: Board of Supervisors

FROM: **Steve Monaghan – IGS-Facilities Management**

SUBJECT: Resolution authorizing the capital asset purchase of an ice and water dispenser in the amount of \$5,227.30 for the Eric Rood Administrative Center Café and directing the Auditor-Controller to amend the Fiscal Year 2022/23 Facilities Budget (4/5 affirmative vote required).

RECOMMENDATION: Adopt the Resolution

FUNDING: The capital asset will be purchased from the Fiscal Year 2022/23 Facilities budget. A budget amendment has been included to move the funds from services and supplies into the capital budget item and there is no additional impact on the General Fund.

BACKGROUND:

The café located in the Eric Rood Administrative Center is currently between vendors and is undergoing a refresh. This refresh of the space includes painting, resurfacing the countertops, and replacing equipment as needed. This resolution is approving the capital asset purchase request of an ice and water dispenser that will be utilized by the future vendor. These updates will adhere to all environmental health codes and regulations while enhancing the space to attract an operator to the location.

Item Initiated by: Justin Drinkwater

Approved by: Steve Monaghan