

**AMENDMENT #1 TO THE RENEWAL CONTRACT WITH
SIERRA NEVADA CHILDREN’S SERVICES (SNCS) (RES 19-272)**

THIS AMENDMENT is dated this 10th day of March, 2020 by and between SIERRA NEVADA CHILDREN’S SERVICES, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County”. Said Amendment will amend the prior Agreement between the parties entitled Personal Services Contract, executed on June 18, 2019 per Resolution No. 19-272; and

WHEREAS, the Contractor provides services pertaining to the administration of Stage 1 Child Care payments to fund the provision of childcare services for CalWORKS participant families; and

WHEREAS, the parties desire to amend their Agreement to increase the Maximum Contract Price from \$600,000 to \$800,000 (an increase of \$200,000) and revise Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of March 10, 2020.
2. That the Maximum Contract Price set forth at §2 from \$600,000 shall be changed to \$800,000, an increase of \$200,000.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

CONTRACTOR:

By: _____
Heidi Hall
Chair of the Board of Supervisors

By: _____
Craig Phillips, Executive Director
Sierra Nevada Children’s Services
420 Sierra College Drive, Suite 100
Grass Valley, CA 95945

ATTEST:

By: _____
Julie Patterson-Hunter
Clerk of the Board of Supervisors

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS SIERRA
NEVADA CHILDREN'S SERVICES (SNCS)

County agrees to reimburse Contractor for satisfactory delivery of services pursuant to this Agreement, a maximum amount not to exceed Three Hundred Forty Thousand Dollars (\$340,000) for fiscal year 2019-2020 and Four Hundred Sixty Thousand Dollars (\$460,000) for fiscal year 2020-2021 for a total maximum not to exceed Eight Hundred Thousand Dollars (\$800,000) for the entire contract term. County agrees to reimburse Contractor monthly for actual direct childcare provider payments not to exceed Two Hundred Eighty-Five Thousand Seven Hundred Fourteen Dollars (\$285,714) for fiscal year 2019-2020 and Three Hundred Eighty-Six Thousand Five Hundred Fifty-Five Dollars (\$386,555) for fiscal year 2020-2021. Additionally, County agrees to reimburse Contractor a monthly administrative cost equal to nineteen percent (19%) of the actual direct childcare provider payments not to exceed Fifty-Four Thousand Two Hundred Eighty-Six Dollars (\$54,286) for fiscal year 2019-2020 and Seventy-Three Thousand Four Hundred Forty-Five Dollars (\$73,445) for fiscal year 2020-2021.

CONTINGENCY

Contract maximum is contingent and dependent upon the County's annual receipt of anticipated State/Federal Funds for contract services. Services performed shall be in accordance with CalWORKs Stage I Child Care funding sources guidelines.

BILLING AND PAYMENT

Contractor shall submit to County by the 20th of each month following the month services were rendered. Each invoice shall include:

- Name of participant(s) receiving services: parent and child/ren
- Dates/Month services were rendered to individual child/ren
- Cost of services rendered – identifying total direct childcare costs
- Administrative fee of 19%
- Billing period covered
- Resolution Number assigned to the approved contract
- Supporting documentation if required

Invoices are to be submitted to:

HHS Administration
Attention: DSS Fiscal
950 Maidu Avenue
Nevada City, California 95959

County shall review each billing for supporting documentation; verification of eligibility of individuals being served; dates of services and costs of services as detailed previously. Should there a discrepancy on the invoice, said invoice will be returned to Contractor for correction and/or additional supporting documentation. Payments will be made in accordance with County processes once an invoice has been approved by the department.

BILLING PROCESS EXCEPTION

By the tenth of June each year, Contractor shall provide an invoice for services rendered for the month of May. An invoice of services provided for the month of June shall be provided no later

than the tenth of July.