

COUNTY OF NEVADA

STATE OF CALIFORNIA

Chair Heidi Hall, District I

Supervisor Robb Tucker, District II

Vice Chair Lisa Swarthout, District III

Supervisor Susan Hoek, District IV

Supervisor Hardy Bullock, District V

Jeffrey Thorsby, Chief of Staff/Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES - Final

Date	Time	Location
Tuesday, February 25, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:00 AM

Rollcall

The following Supervisors present:

Heidi Hall, 1st District

Robb Tucker, 2nd District

Lisa Swarthout, 3rd District

Susan Hoek, 4th District

Hardy Bullock, 5th District

STANDING ORDERS:

Chair Hall called the meeting to order at 9:00 a.m.

The Pledge of Allegiance was held.

No corrections or deletions to agenda were reported.

CONSENT CALENDAR:**Behavioral Health Director: Phebe Bell**

1. [SR 25-0150](#) Resolution approving execution of a Participation Agreement authorizing the County of Nevada to participate in the California Mental Health Services Authority Credentialing and Recredentialing for California County Behavioral Health Plans Program for the provision of credentialing, re-credentialing, and monthly monitoring, for the term of March 1, 2025, through July 31, 2026, in the maximum amount of \$65,800, authorizing the Chair of the Board of Supervisors to execute the agreement, and directing the Auditor-Controller to amend the Behavioral Health Department's Budget for fiscal year 2024/25. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-065

2. [SR 25-0145](#) Resolution approving Amendment 1 to the Agreement for Services #8848 between the County of Nevada and the County of El Dorado for the provision of Telephone Triage Services for El Dorado County Adult System of Care and Children's System of Care (Res. 24-306), amending services in Articles I, II, III, IV; increasing the maximum revenue amount from \$50,748 to \$182,790, for the initial of period July 1, 2023, through June 30, 2026, increasing the maximum amount not to exceed amount by \$417,210 for the optional three year extension period, and authorizing the Nevada County Director of Behavioral Health to execute the amendment.

Adopted.

Enactment No: RES 25-066

Public Health Director: Kathy Cahill

3. [SR 25-0140](#) Resolution approving the renewal of Nevada County's Health Care Program for Children in Foster Care, for fiscal year 2024/25, providing state and federal funding in the projected amount of \$383,590, and authorizing the Chair of the Board of Supervisors to execute the Plan Certifications.

Adopted.

Enactment No: RES 25-067

District Attorney: Jesse Wilson

4. [SR 25-0159](#) Resolution authorizing the submission of application for the US Department of Justice Office on Violence Against Women Grants to Improve the Criminal Justice Response Program for up to \$700,000, for fiscal year 2025/26 through 2027/28, and authorizing the District Attorney, and/or their designee(s) to submit the application and execute the grant agreement and subsequent documents.

Adopted.

Enactment No: RES 25-068

Community Development Agency Director: Trisha Tillotson

5. [SR 25-0152](#) Resolution reappointing Chris De Nijs as the County Agricultural Commissioner and County Sealer of Weights and Measures, for a four-year term of office commencing on April 3, 2025, and terminating on April 2, 2029.

Adopted.

Enactment No: RES 25-069

6. [SR 25-0169](#) (Waive further reading/Adopt) An Ordinance authorizing the implementation of a Community Choice Aggregation Program in Nevada County.

Adopted.

Enactment No: ORD-2542

Cannabis and Code Compliance Director: Matt Kelley

7. [SR 25-0162](#) Resolution accepting award of the California Governor's Office of Business and Economic Development, Local Jurisdiction Assistance Grant Funds in the amount of \$500,000 (Res. 24-605), for the Local Equity Grant Fund program, and authorizing the Cannabis Compliance Director to execute the grant agreement.

Adopted.

Enactment No: RES 25-070

Human Resources Director: Steven Rose

8. [SR 25-0151](#) Resolution approving a professional services contract between the County of Nevada and Bryce Consulting, Inc., to provide total compensation surveys in fiscal years 2025/26, 2026/27, and 2027/28, in the amount of \$25,000 each year for a maximum contract price of \$75,000, for a three-year period effective July 1, 2025, and ending June 30, 2028, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 25-076

Pulled from consent for discussion by Supervisor Tucker.

9. [SR 25-0155](#) Resolution of Intention to approve an amendment to contract between the Board of Administration California Public Employees' Retirement System and the Board of Supervisors of the County of Nevada, to provide section 20438 (Probation officers, deputy probation officers, assistant probation officers, juvenile hall employees and persons employed as peace officers pursuant to Section 830.5 of the penal code as "County Peace Officers").

Adopted.

Enactment No: RES 25-071

Office of Emergency Services Interim Director: Alex Keeble-Toll

10. [SR 25-0157](#) Resolution approving the Department of Homeland Security Subawardee Grant Agreement for the Homeland Security Grant Program authorizing the Director of Emergency Services to execute the Subawardee Grant Agreement and all additional documents required to fulfill the requirements of the Subawardee Grant Agreement on the behalf of the County of Nevada.
Adopted.
Enactment No: RES 25-072

Facilities Management Director: Justin Drinkwater

11. [SR 25-0132](#) Resolution approving the assignment of ground lease between the County of Nevada and Gabriel Kulp to Mike Russell Construction, Inc., for Ramp 4 at the Nevada County Airport, and authorizing the Chair of the Board of Supervisors to sign the assignment. (Airport)
Adopted.
Enactment No: RES 25-073

County Executive Officer: Alison Lehman

12. [SR 25-0147](#) Resolution approving a loan agreement between the County of Nevada and Western Gateway Park and Recreation District for a not to exceed amount of \$1,144,634, for the period March 1, 2025, through June 30, 2028, and authorizing the County Executive Officer to enter into and execute such loan agreement.
Adopted.
Enactment No: RES 25-074
13. [SR 25-0166](#) Resolution amending various Nevada County budgets through the second Consolidated Budget Amendment for the 2024/25 Fiscal Year. (4/5 Affirmative vote required)
Adopted.
Enactment No: RES 25-075

Approval of the Consent Agenda.

Adopted.

ACTION TAKEN: Chair Hall introduced the consent calendar. Supervisor Tucker requested that agenda item no. 8 (SR 25-0151) be pulled from consent for discussion. Chair Hall provided an opportunity for public comment, no public comment was received on the remainder of the consent calendar.

MOTION: Motion made by Supervisor Bullock and seconded by Supervisor Hoek to adopt the consent calendar, less agenda item no. 8 (SR 25-0151). On a roll call vote, the motion passed unanimously.

ITEMS PULLED FROM THE CONSENT CALENDAR:

Human Resources Director: Steven Rose

8. [SR 25-0151](#) Resolution approving a professional services contract between the County of Nevada and Bryce Consulting, Inc., to provide total compensation surveys in fiscal years 2025/26, 2026/27, and 2027/28, in the amount of \$25,000 each year for a maximum contract price of \$75,000, for a three-year period effective July 1, 2025, and ending June 30, 2028, and authorizing the Chair of the Board of Supervisors to execute the contract.

Enactment No: RES 25-076

ACTION TAKEN: Supervisor Tucker felt there was confusion regarding the Bryce Consulting Contract and requested further information from staff. Erin Mattler, Deputy County Executive Office, Chief Fiscal Officer, provided information to the Board and explained what a total compensation package review would entail, which job classifications it covers, and the importance of having a third party conduct the review.

Board member questions followed and staff provided additional information. Board members provided feedback. Public comment was received.

MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Bullock to adopt Resolution 25-076. On a roll call vote, the motion passed unanimously.

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Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.

Call the meeting to order:

ACTION TAKEN: Chair Hall recessed the meeting of the Nevada County Board of Supervisors and convened as the Nevada County Sanitation District No. 1 Board of Directors. All Directors present.

Sanitation District Consent:

Public Works Director: David Garcia

14. [SR 25-0153](#) Resolution amending the Nevada County Sanitation District No. 1 budgets for Fiscal Year 2024/25. (4/5 Affirmative vote required)

Adopted.

Enactment No: SD25-001

Approval of the Consent Agenda.

Adopted.

ACTION TAKEN: Chair Hall introduced the consent calendar.

MOTION: Motion made by Supervisor Hoek and seconded by Supervisor Bullock to adopt the consent calendar. On a roll call vote, the motion passed unanimously.

Sanitation District Public Comment:

[SR 25-0182](#) Members of the public shall be allowed to address the Sanitation District Board of Directors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Directors.

ACTION TAKEN: Chair Hall opened public comment. No public comment was received.

Sanitation District Adjournment:

ACTION TAKEN: Chair Hall adjourned the meeting of the Nevada County Sanitation District No. 1 Board of Directors and reconvened as the Nevada County Board of Supervisors.

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PUBLIC COMMENT:

[SR 25-0167](#) Members of the public shall be allowed to address the Nevada County Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.

ACTION TAKEN: Chair Hall provided the opportunity for the public to provide general public comment directed to the Board of Supervisors. Public comment was received.

DEPARTMENT HEAD MATTER:*Chief of Staff: Jeffrey Thorsby**

15. [SR 25-0171](#) Resolution proclaiming the month of March 2025 as "Youth Art Month" in Nevada County.

Adopted.

Enactment No: RES 25-077

ACTION TAKEN: Jeffrey Thorsby, Chief of Staff, introduced Scott Lay, Superintendent of Schools, who provided a presentation on Nevada County Arts Education. Board appreciation followed. Public comment was received. Chair Hall read the resolution proclamation into the record.

INDIVIDUAL BOARD MEMBER ITEMS:*District 4 Supervisor: Sue Hoek**

16. [SR 25-0141](#) Certificate of Recognition for the Penn Valley Fire Department Auxiliary for outstanding contributions to the Penn Valley Fire Protection District.

Recognized.

ACTION TAKEN: Supervisor Hoek introduced the item. Ms. Joey Jordan, Penn Valley Fire Auxiliary representative, gave a short presentation regarding the District and the Thrift Store. The Board expressed appreciation for the Auxiliary. Public comment was received. Supervisor Hoek read the Certificate of Recognition into the record.

Items #17 and #18 switched in order due to schedule of Grand Jury members.

District 5 Supervisor: Hardy Bullock and District 4 Supervisor: Sue Hoek

17. [SR 25-0079](#) Certificate of Recognition celebrating Robinson Enterprises' 75th Anniversary of serving Nevada County residents and businesses.

Recognized.

ACTION TAKEN: Moved after item 18. Item introduced by Supervisor Bullock and Supervisor Hoek who thanked Robinson Enterprises for their contributions to the Nevada County community. Representatives from Robinson Enterprises provided comments. Board comments ensued. Public Comments received. Supervisor Bullock read the Certificate of Recognition into the record.

DEPARTMENT HEAD MATTERS:*Chief of Staff: Jeffrey Thorsby**

18. [SR 25-0107](#) Resolution proclaiming February 2025 as "Grand Jury Awareness Month" in Nevada County.

Adopted.

Enactment No: RES 25-078

ACTION TAKEN: Jeffrey Thorsby, Chief of Staff, provided a presentation regarding the Grand Jury and its role in the County. Chair Hall recognized the Grand Jury members attending today's meeting.

Public Comment received.

The Board thanked the Grand Jury members and Board comments ensued.

Alison Lehman, County Executive Officer, thanked the Grand Jury members for their contribution of time and professionalism.

MOTION: Motion made by Supervisor Hoek and seconded by Supervisor Tucker to adopt Resolution 25-078. On a roll call vote, the motion passed unanimously.

The Board took a short break.

District Attorney: Jesse Wilson

19. [SR 25-0066](#) Resolution accepting the California Office of Emergency Services Grant Award VV24022601 for the Nevada County Victim Services Program in the amount of \$202,545 for the period of January 1, 2025, through December 31, 2025, and authorizing the District Attorney to execute the grant agreement and all additional documents to fulfill the grant requirements, and authorizing the Auditor-Controller to amend the fiscal year 2024/25 budget. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-079

ACTION TAKEN: Jesse Wilson, District Attorney, provided a presentation on the California Office of Emergency Services Grant Award funding and the services that have been provided by the Family Protection Unit and the Interpersonal Violence Response Group. He reported that through these services they have been able to make a tangible difference to hold offenders accountable, protect survivors and to prevent future violence. He thanked the Board for their continued support. Board comments and questions ensued. Public Comment received. Chair Hall asked if the one year dates for the grant included in the Resolution are appropriate. District Attorney Wilson confirmed that these are the correct dates for the current allocation which is for one year. Chief Executive Officer, Alison Lehman, clarified that the Board's vote on this Resolution is also approving a budget amendment of \$202,000 for the 2024-25 Fiscal Year.

Board questioning ensued.

MOTION: Motion made by Supervisor Hoek and seconded by Supervisor Tucker to adopt Resolution 25-078. On a roll call vote, the motion passed unanimously.

Clerk-Recorder/Registrar of Voters: Natalie Adona

20. [SR 25-0161](#) Resolution approving the contract between the County of Nevada and Provista Software Corporation, pertaining to the procurement of Voters, Ballots, Elections Election Management System for Nevada County Elections, in the total amount of \$640,501, for the period of March 3, 2025, through April 30, 2030, and authorizing the Chair of the Board of Supervisors to execute the contract.

Adopted.

Enactment No: RES 25-080

ACTION TAKEN: Natalie Adona, Clerk-Recorder/Registrar of Voters, who provided a presentation with background information of the state requirements for voting records, and regarding the process of adopting a new election management system. She reviewed the benefits of the VIBE system. The first election where the VIBE system would be implemented would be the June 2026 elections.

Board questions and comments ensued.

Public Comments received.

MOTION: Motion made by Supervisor Swarthout and seconded by Supervisor Bullock to adopt Resolution 25-080. On a roll call vote, the motion passed unanimously.

***ANNOUNCEMENTS:**

ACTION TAKEN: Updates were provided by members of the Board, the County Executive Officer and the Chief of Staff.

Recess for lunch: 11:45 a.m.

AFTERNOON SESSION 1:30 PM

SCHEDULED ITEM: 1:30 PM

Planning Director: Brian Foss

21. [SR 25-0127](#) Public hearing to consider the Nevada County Planning Commission's January 9, 2025, 3 for, 0 against vote that recommended the Board of Supervisors amend Zoning District Map No. 87 to rezone APN: 065-090-004 from Forest-160 (FR-160) to Timberland Production Zone-160 (TPZ-160) (Project File Number: RZN24-0004).

(Introduce/Waive further reading/Adopt) An Ordinance amending Zoning District Map No. 87 to re-zone 60.00 acres (APN 065-090-004) located in the unincorporated area of Nevada County from Forest-160 (FR-160) to Timberland Production Zone-160 (TPZ-160) (RZN24-0004) (Hodgson) (District V).

Adopted.

Enactment No: ORD-2543

Public hearing held.

ACTION TAKEN: Chair Hall introduced the Public Hearing. Brian Foss, Planning Director, introduced Aleena Church, Assistant Planner, who provided a presentation on the Hodgeson Forest Timberland Rezone. The rezone does not include any development at this time, the intent of the rezone is to use the parcel for timberland preservation and a future Christmas tree farm. She reported that all requirements for inclusion into the TPZ (Timberland Production Zone) district have been satisfied.

Board questions ensued.

Staff and the applicant provided further information.

Public comment was not received.

MOTION: Motion made by Supervisor Bullock and seconded by Supervisor Hoek to introduce/waive further reading and adopt Ordinance 2543. On a roll call vote, the motion passed unanimously.

ADJOURNMENT:

ACTION TAKEN: Chair Hall adjourned the meeting at 1:45 p.m.

Signature and Attestation

Heidi Hall, Chair

ATTEST:

By:

Lauriana Cecchi, Board Clerk II