



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
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Sean Powers, Agency Director

Agricultural Commissioner

Building Department

Environmental Health

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Dept. of Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: December 12, 2017

TO: Board of Supervisors

FROM: Daniel Chatigny, CFAO

SUBJECT: Resolution approving amendment no. 2 to an agreement with MIG, Inc. for Services related to the formation and facilitation of the Cannabis Community Advisory Group for Fiscal Year 2017/18 increasing the contract amount by \$8,690 to a maximum contract of \$137,934 and authorizing the Chair of the Board of Supervisors to execute the contract amendment and approving a budget amendment (4/5th affirmative vote required).

RECOMMENDATION: Adopt the Resolution.

FUNDING: This contract amendment impacts the Fiscal Year 2017/18 Community Development Agency budget. Funding will be provided by reimbursement from the County General Fund. A budget amendment is included for consideration.

BACKGROUND: On April 11, 2017, by Resolution 17-169, the Board of Supervisors approved an agreement with MIG, Inc. to provide services related to the formation and facilitation of the cannabis community advisory group ('CAG'). The agreement was made based on MIG facilitating eight (8) CAG meetings. As the CAG process unfolded, a ninth meeting was necessary to complete the stakeholder group's process of gathering input from a broad spectrum of Nevada County regarding the development of long-term regulations related to cannabis cultivation and other cannabis-related activities. On November 7, 2017 the Board of Supervisors, by Resolution 17-548 amended the Agreement with MIG, Inc. to allow for a ninth (9th) CAG meeting.

This amendment will provide for a tenth (10th) CAG meeting on December 19, 2017.

The cost over the term of this agreement is increasing by \$8,690 for this request to provide for work associated with a ninth CAG meeting.

Item Initiated by: Daniel Chatigny
Item Approved by: Sean Powers

Submittal Date: 11/29/17
Revision Date: