



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY
DEPARTMENT OF PUBLIC WORKS
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NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: May 28, 2019

TO: Board of Supervisors

FROM: Patrick Perkins, Acting Principal Civil Engineer

SUBJECT: **Award of Contract with HDR Construction Control Corporation to Provide On-Call Construction Management and Inspection Services for Various Projects**

RECOMMENDATION: Approve the attached Resolution.

FUNDING: The funding for these services will come from Nevada County Road Funds as budgeted in the Capital Improvement Plan (CIP). These services will begin in Fiscal Year 2018/19. There is no impact on the General Fund and no budget amendment is needed.

BACKGROUND: In recent years the County has been successful at receiving federal grants for a myriad of improvement projects. As these projects complete design and are ready for construction, the County has determined that it has insufficient staff to adequately manage and inspect all these projects. As a result, the County is interested in firms that can provide comprehensive construction management and inspection services to assist in the successful delivery of all these projects.

These services will primarily support and manage construction projects identified in the County's (CIP) and utilized primarily on federally funded projects. The County may also utilize this contract for construction inspection work done in County right of way by public agencies, public utilities and private development to supplement staff availability, or other construction projects administered by the Department of Public Works.

On October 23, 2018, the Board of Supervisors adopted Resolution 18-511, approving the solicitation of Requests for Qualifications (RFQ) for On-Call Construction Management and Inspection Services. On December 5, 2018, the County received eight submittals from interested consultants. The submittals were evaluated using the scoring system identified in the request for qualifications. The selection panel determined that the three highest ranking firms (HDR Construction Control Corporation, Psomas, and Vali Cooper and Associates, Inc., a TRC Company) were qualified to perform the scope of services required by this contract and have extensive experience on similar contracts.

A specific statement of work will be negotiated with the Consultant for each project identified by the County. Since the County is awarding on-call contracts, the County will utilize the two-step Request for Proposal (RFP) method as outlined in the Caltrans Local Assistance Procedures Manual (LAPM). The two-step RFQ/RFP process is well suited for procuring multiple “on-call” contracts through single solicitation. The outcome of the first step - RFQ will be an on-call list of consultants with cost/price agreements. The subsequent project work will be procured thru individual competition or mini-RFPs amongst the on-call consultants. The mini-RFP, or the task order, will be negotiated with the first ranked firm from each competition. Task order (mini-RFP) cost will be based on wage rates established in the master on-call contract, and the time and deliverable requirements in the task order.

Caltrans reviews professional services contracts for conformance with Chapter 10 of the LAPM. Caltrans approval of professional services contracts is required for reimbursement on federal aid projects.

The total anticipated cost to manage all eligible Public Works projects over the next year is \$600,000 dollars. Staff anticipates that construction management responsibilities will be equally distributed to each of the identified on-call consultants during this time period. As a result, a scope of work and cost of services with HDR Construction Control Corporation shall not exceed \$200,000 from June 1, 2019 to December 30, 2020.

Item Initiated by: Patrick Perkins, Acting Principal Civil Engineer
Approved by: Trisha Tillotson, Director of Public Works

TT:JH:kk

Submittal Date: May 7, 2019

Revised Date: