



**COUNTY OF NEVADA  
COMMUNITY DEVELOPMENT AGENCY**

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Trisha Tillotson, Agency Director

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Agricultural Commissioner

Building Department

Environmental Health

Planning Department

Dept. of Public Works

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**NEVADA COUNTY BOARD OF SUPERVISORS  
Board Agenda Memo**

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**MEETING DATE:** July 27, 2021

**TO:** Board of Supervisors

**FROM:** Trisha Tillotson, Agency Director

**SUBJECT:** Resolution approving an amendment to the contract with Humboldt State University Sponsored Programs Foundation for the preparation of a cannabis equity assessment and the preparation of a cannabis local equity program manual extending the contract termination date to February 28, 2022 and directing the Auditor-Controller to amend the Community Development Agency Admin Fiscal Year 2021/2022 budget (4/5 affirmative vote required)

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**RECOMMENDATION:** Adopt the Resolution.

**FUNDING:** This contract amendment impacts the Fiscal Year 2021/22 Community Development Agency Admin budget. Funding will be provided by a grant from the State of California. There is no impact to the General Fund. A budget amendment is included.

**BACKGROUND:** On February 25, 2020 the Board of Supervisors approved Resolution 20-049 authorizing the Community Development Agency Director to execute a grant agreement in the amount of \$149,999.95 with the State of California to fund the preparation of a cannabis equity assessment and the preparation of a cannabis local equity program manual. The grant agreement was executed on April 29, 2020.

The Board of Supervisors approved a contract with Humboldt State University Sponsored Programs Foundation with Resolution 20-254 on June 23, 2020 in the maximum amount of \$100,000 for the preparation of the cannabis equity assessment and the preparation of the cannabis local equity program manual. The original contract was set for the period of July 1, 2020 to June 30, 2021. The remaining \$49,999.95 of grant funds will be used to pay for Nevada County staff costs related to the cannabis equity assessment and cannabis equity program manual.

This contract amendment extends the contract to February 28, 2022 so that the contractor has additional time to complete the work and invoice the County. No other changes are included in this contract amendment.

**Item Initiated by:** Trisha Tillotson  
**Item Approved by:** Trisha Tillotson  
Submittal Date: 06/30/21  
Revision Date: