

COUNTY OF NEVADA

STATE OF CALIFORNIA

Chair Heidi Hall, District I

Supervisor Robb Tucker, District II

Vice Chair Lisa Swarthout, District III

Supervisor Susan Hoek, District IV

Supervisor Hardy Bullock, District V

Jeffrey Thorsby, Chief of Staff/Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES - Final

Date	Time	Location
Tuesday, March 11, 2025	9:00 AM	Board Chamber, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:00 AM

Rollcall

The following Supervisors present:

Heidi Hall, 1st District

Robb Tucker, 2nd District

Lisa Swarthout, 3rd District

Susan Hoek, 4th District

Hardy Bullock, 5th District

STANDING ORDERS:

Chair Hall called the meeting to order at 9:00 a.m.

Pledge of Allegiance was held.

No corrections or deletions to agenda were reported.

CONSENT CALENDAR:

Public Health Director: Kathy Cahill

1. [SR 24-1524](#) Resolution approving the Renewal Agreement Funding Application for Revenue Agreement no. 202429 between Nevada County Public Health and the California Department of Public Health for Maternal, Child and Adolescent Health Program funding in the maximum payable amount of \$317,186.19 for fiscal year 2024/25, and authorizing the Public Health Director to sign the necessary documents.

Adopted.

Enactment No: RES 25-081

2. [SR 25-0283](#) Resolution approving Amendment No. A04 to Revenue Agreement Number 22-10266 between the County of Nevada and the California Department of Public Health (Res. 22-398), increasing the maximum amount from \$2,896,535 to \$2,935,063, amending Exhibit B to incorporate the change in amount and amending Exhibit A to increase the Year 3 participant caseload for the Women, Infants, and Children Supplemental Nutrition Program for the term of October 1, 2022, through September 30, 2025, and authorizing the Chair of the Board of Supervisors to execute the amendment.

Adopted.

Enactment No: RES 25-082

Chief Probation Officer: Jeff Goldman

3. [SR 25-0125](#) Resolution approving Amendment No. 1 to the Professional Services Contract between the County of Nevada and Common Purpose to provide recovery housing services for Probation clients (Res. 24-383), amending the contract maximum from \$60,000 to \$140,000, and authorizing the Chair of the Board of Supervisors to execute the amendment.

Adopted.

Enactment No: RES 25-083

Sheriff-Coroner/Public Administrator: Shannan Moon

4. [SR 25-0184](#) Resolution authorizing the purchase of dispatch 9-1-1 CPE UPS equipment to replace existing equipment, as a capital asset in the amount of \$23,380.18, and directing the Auditor-Controller to amend the Sheriff's Office fiscal year 2024/25 budget. (4/5 Affirmative vote required)

Adopted.

Enactment No: RES 25-084

Auditor-Controller: Gina Will

5. [SR 25-0291](#) Resolution authorizing Western Gateway Recreation & Park District to replace its annual audit with two years of annual financial reviews followed by a one-year financial audit, beginning with the fiscal year ended June 30, 2023. (Unanimous vote of the Board of Supervisors required)
Adopted.
Enactment No: RES 25-085

Public Works Director: David Garcia

6. [SR 25-0164](#) Resolution approving the purchase of a capital asset John Deere Z994 Commercial Mower for \$18,600, authorizing the Purchasing Agent to sign related documents, and authorizing the Auditor-Controller to amend the fiscal year 2024/25 budget and release fund balance. (4/5 Affirmative vote required) (Solid Waste)
Adopted.
Enactment No: RES 25-086
7. [SR 25-0158](#) Resolution accepting the Amendment Modification Summary (E-76) authorizing additional funding for the Construction Phase in the amount of \$12,041.49 for Soda Springs Rd over the South Yuba River Bridge Project, Federal Aid Project #BRLO-5917(079). (Dist. V)
Adopted.
Enactment No: RES 25-087
8. [SR 25-0160](#) Resolution of notice of acceptance and completion for the 2024 Nevada County Annual Striping project - County Project No. 426642 (Res. 24-464). (All Dist.)
Adopted.
Enactment No: RES 25-088

Office of Emergency Services Interim Director: Alex Keeble-Toll

9. [SR 25-0284](#) Resolution accepting the proposed Forest Reserve Title III spending plans for the Fiscal Year 2023/24 and Fiscal Year 2024/25 in the amount of \$64,913.07 and directing staff to schedule a public hearing on May 27, 2025, for final approval.
Adopted.
Enactment No: RES 25-089

Facilities Management Director: Justin Drinkwater

10. [SR 25-0156](#) Resolution approving construction bid documents, plans, and specifications for the solicitation of bids for the Ramp 4 Rehabilitation Project at the Nevada County Airport, authorizing the Chair of the Board of Supervisors or Purchasing Agent to sign the documents, and authorizing the Airport Manager to apply for the Federal Aviation Administration (FAA) Grant and CalTrans Division of Aeronautics Grant to support the project. (Airport)
Adopted.
Enactment No: RES 25-090
11. [SR 25-0176](#) Resolution approving Amendment No. 1 to the Public Works Contract between the County of Nevada and PC, Inc., for the Nevada County Generator Installations at Wayne Brown Correction Facility, Crown Point, and Brighton Greens (Res. 23-422), increasing the contract by \$50,000 for a new total not to exceed contract amount of \$1,065,806 inclusive of contingency, extending the contract termination date to June 30, 2026, authorizing the Chair of the Board of Supervisors to execute the amendment, and directing the Auditor-Controller to amend the fiscal year 2024/25 Capital Facilities budget. (4/5 Affirmative vote required)
Adopted.
Enactment No: RES 25-091
12. [SR 25-0129](#) Resolution approving an increase to Resolution 23-461, Master Services Agreement for a Qualified List of Contracting Trade Services, approving an increase to the annual aggregate project costs by \$150,000 for the new not to exceed total amount of \$350,000 and amending the individual project maximum amount from \$35,000 to \$50,000 per project, and authorizing the Purchasing Agent to solicit bids from the list of qualified contractors and to execute and encumber a maximum contract amount of \$50,000 for projects as needed.
Adopted.
Enactment No: RES 25-092

Chief of Staff: Jeffrey Thorsby

13. [SR 25-0172](#) Resolution designating the Grant Schoolhouse, located at 135 Winchester Street, Grass Valley, CA 95945 (APN 008-460-020), as Nevada County Historical Landmark NEV 25-02.
Adopted.
Enactment No: RES 25-093

Approval of the Consent Agenda.

Adopted.

ACTION TAKEN: Chair Hall introduced the consent calendar.
Public Comment was received.

MOTION: Motion made by Supervisor Hoek, and seconded by Supervisor Bullock, to adopt the consent agenda. On a roll call vote the motion passed unanimously.

PUBLIC COMMENT:

[SR 25-0168](#) Members of the public shall be allowed to address the Nevada County Board of Supervisors on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.

ACTION TAKEN: Chair Hall provided the opportunity for the public to provide general public comment directed to the Board of Supervisors. Public comment was received.

***DEPARTMENT HEAD MATTERS:**

Public Health Director: Kathy Cahill

14. [SR 25-0096](#) Resolution approving an Agreement between the County of Nevada and Partnership Health Plan of California for the delivery of Enhanced Care Management services in Nevada County which will automatically renew at 1-year intervals until either party terminates the agreement, authorizing the Chair of the Board of Supervisors to execute the agreement, and directing the Auditor-Controller to amend the Public Health Department's budget for fiscal year 2024/25. (4/5 Affirmative vote required)
Adopted.

Enactment No: RES 25-094

ACTION TAKEN: Kathy Cahill, Public Health Director, and Char Weiss-Wenzl, Director of Public Health Nursing, provided a presentation on the Memorandum of Understanding (MOU) with Partnership HealthPlan for delivery of Enhanced Care Management Services. The program provides care coordination for eligible children under the age of 21 with complex needs in Nevada County.

Board questions followed and staff provided additional information.

No Public Comment received.

MOTION: Motion made by Supervisor Swarthout, and seconded by Supervisor Bullock, to adopt Resolution 25-094. On a roll call vote the motion passed unanimously.

Office of Emergency Services Interim Director: Alex Keeble-Toll

15. [SR 25-0285](#) Resolution approving the MOU between the County of Nevada and the City of Grass Valley for reimbursement of Tablet Command software in an amount not to exceed \$54,000.

Adopted.

Enactment No: RES 25-095

ACTION TAKEN: Alex Keeble-Toll, Interim Director Office of Emergency Services, provided a presentation on the proposed Memorandum of Understanding (MOU) with the City of Grass Valley related to Tablet Command software which will strengthen emergency response capabilities for all fire agencies within Nevada County, including Truckee, and for emergency medical service providers. Chief Mark Buttron, Grass Valley Fire Department, continued the presentation to the Board.

The Board asked clarifying questions and the presenters provided additional information.

No Public Comment was received.

MOTION: Motion made by Supervisor Swarthout, and seconded by Supervisor Bullock, to adopt Resolution 25-095. On a roll call vote the motion passed unanimously.

The Board took a short break.

Chief of Staff: Jeffrey Thorsby

16. [SR 25-0565](#) Presentation on Federal Legislative Update and recent advocacy efforts.

Accepted.

ACTION TAKEN: Jeffrey Thorsby, Chief of Staff, provided a Federal Legislative update and provided information related to recent local and association advocacy efforts. He reported that the County has been reviewing County services and programs that may be impacted both by DOGE and by current Congressional branch actions. He reviewed the potential impacts of these actions on services for residents and veterans in Nevada County. He outlined NACo Legislative Conference short term priorities and advocacy efforts and reviewed the NACo Intergovernmental Disaster Reform Task Force areas of focus including Wildfire Insurance Advocacy. Erin Mettler, Deputy County Executive Officer and the Nevada County Legislative staff were available to provide information. Chair Hall and Supervisor Bullock provided additional information and comments on the advocacy and the local impacts.

Board questions and additional comments followed.

Alison Lehman, County Executive Officer, Kit Elliott, County Counsel, and Staff provided comments and appreciation for the Supervisor's leadership and coordination.

Public comment was received.

MOTION: Motion made by Supervisor Hoek, and seconded by Supervisor Swarthout, to accept the presentation. On a roll call vote the motion passed unanimously.

ACTION TAKEN: Supervisor Bullock requested that Staff be directed to review federal policies and provide a resolution for the Board to adopt and present to Congressman Kevin Kiley, outlining the feelings, voices and the needs of our local community, specifically related to fire, Health and Human Services, and the locally based recreation economy, with regard to the funding changes at the federal level.

Board comments ensued.

Alison Lehman, County Executive Officer asked for clarity of the Board direction.

Board Order BO-25-01 directing staff to create a resolution advocating for the federal protection of County core services, programs and critical projects that advance the 2025 Priority Objectives and wellbeing of County constituents.

Announcements were moved before the Closed Session item.

The Board took a short break.

***CLOSED SESSION:**

17. [SR 25-0567](#) Pursuant to Government Code section 54956.8, County Counsel is requesting a closed session regarding real property negotiations. The negotiator for the County is Captain Robert Jakobs, Sheriff's Office Administrative Support Services. Items under negotiation concern the price and terms of payment for a lease, and the property interest to be leased, located at the Sierra College Nevada County Campus at 250 Sierra College Drive, Grass Valley, CA (APN: 035-250-006). The negotiators for the property are David Martin, Sierra College Vice President of Administrative Services, and/or Kelly Moulton, Sierra College Director of Facilities and Construction.

Closed Session held.

ACTION TAKEN: Katherine Elliott, County Counsel, read the Board into Closed Session.

Closed Session held and direction was given to staff.

Nothing occurred in closed session that was required to be reported out by law.

***ANNOUNCEMENTS:**

ACTION TAKEN: Updates were provided by members of the Board, the County Executive Officer and the Chief of Staff.

ADJOURNMENT:

ACTION TAKEN: Chair Hall adjourned the meeting at 11:39 a.m.

Signature and Attestation

Heidi Hall, Chair

ATTEST:

By:

Lauriana Cecchi, Board Clerk II