



## Conflict of Interest Code

### Purpose

This Conflict of Interest Code is adopted pursuant to the Political Reform Act (Government Code section 81000 et seq.) and the standard regulations, enumerated in California Code of Regulations, Title 2, section 18730, are hereby incorporated by reference.

The Community Roots School Food Services Agency (the "Agency") is a public agency Joint Powers Authority.

Designated employees and officials shall disclose financial interests that may foreseeably be materially affected by decisions made by the Agency. Statements of economic interests shall be filed with the Nevada County Board of Supervisors and County Board, pursuant to Section 4 of the standard regulations. Copies of the standard regulations can be obtained from the Business Office of Community Roots SFSA.

### DESIGNATED POSITIONS:

- Members of the Board of Directors
- Executive Director
- Chief Business Official
- Any consultant with decision-making authority

Board members and designated employees shall annually file a Statement of Economic Interest/Form 700 in accordance with the disclosure categories specified in the districts conflict of interest code. A Board member who leaves office or a designated employee who leaves district employment shall, within 30 days, file a revised statement covering the period of time between the closing date of the last statement and the date of leaving office or district employment. (Government Code 87302, 87500)

### REQUIRED DISCLOSURES: Government Code §§ 87100, et seq.

Governing Board members and designated employees assigned to this category must report:

- a. Interests in real property which are located in whole or in part:
  1. within the boundaries of the Agency
  2. within two miles of the boundaries of the Agency, or
  3. within two miles of any land owned or used by the Agency, including any leasehold, beneficial or ownership interest or option to acquire such interest in real property.

- b. Investments in business entities or income from sources which engage in the acquisition of real property within the jurisdiction.
- c. Investments in business entities or income from sources which:
  - 1. are contractors or subcontractors engaged in the performance of work or services of the type utilized by the Agency, or
  - 2. which manufacture or sell supplies, books, machinery or equipment of the type utilized by the employee's department.

**CONSULTANTS:**

Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation: The Executive Director may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope and thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and based upon that description, a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

Legal Reference: G.C. §§ 81000-91015, 87100, 87200-87313, et seq.

California Code of Regulations Sections - 18701(a) and 18701(a)(2) FPPC  
Regulation - 18730