



COUNTY OF NEVADA
COMMUNITY DEVELOPMENT AGENCY

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Trisha Tillotson, Agency Director

Agricultural Commissioner

Building

Environmental Health

Farm Advisor

Planning

Public Works

NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: October 8, 2024

TO: Board of Supervisors

FROM: Trisha Tillotson, Community Development Agency Director

SUBJECT: Resolution approving Amendment No. 1 to the Grant Award Agreement with Bear Yuba Land Trust, extending the term by 6 months to June 30, 2025, for their existing “Outdoor Visitor Safety Grant” and increasing the agreement by \$10,000, funded by the American Rescue Plan Act (ARPA) for a not to exceed amount of \$109,500, and authorizing the Chair of the Board of Supervisors to execute the grant amendment.

RECOMMENDATION:

Approve the Resolution.

FUNDING:

This “Outdoor Visitor Safety Grant” award to Bear Yuba Land Trust in the amount of \$99,500 was funded with Federal American Rescue Plan Act (ARPA) dollars via Resolution 22-345. There are no General Fund dollars used for this agreement. An amendment is needed to increase the not to exceed value to \$109,500 and to extend the duration of the contract. To support this project, \$10,000 will be transferred from available ARPA Recreation funds that are included in the FY 2024-25 budget.

It is notable that ARPA funds must be expended or encumbered by December 31, 2024, and expended by December 31, 2026. The funds for this contract are encumbered and thus meet the ARPA guidelines; this amendment allows the contractor additional time (until June 30, 2025) to spend the funds.

BACKGROUND:

The “Outdoor Visitor Safety Grants” Program provides one-time grants to eligible entities including nonprofit organizations, for-profit businesses, and special purpose districts. The individual Grant Award

Recipient Agreement was developed and executed with the Grant Award Recipient; part of this agreement stipulated the County is requiring that funds be spent by December 31, 2024.

However, Bear Yuba Land Trust requires additional time beyond December 31, 2024, and additional funds of \$10,000. Bear Yuba Land Trust had completed the project as per the grant agreement, however, Americans with Disabilities Act (ADA) compliant parking is required by the County. This is in addition to the original scope of the project and/or grant agreement. There is sufficient ARPA funds within the Recreation ARPA budget to cover this additional cost. Under ARPA guidelines, the funds will be encumbered through the contract; therefore, the expenditure deadline is December 31, 2026. Allowing the contractor until June 30, 2025, to complete the project is within ARPA guidelines.

Recommended action:

The executed agreement constitutes an encumbrance and meets the contractual requirement of the ARPA funds. Therefore, staff recommends that the Board adopt the attached Resolution approving an amendment of the Grant Award Agreement with Bear Yuba Land Trust and authorizing the Chair of the Board of Supervisors to execute the grant amendment with the Grant Award Recipient.

Item Initiated by: Shavati Karki-Pearl, Senior Administrative Analyst

Approved by: Trisha Tillotson, Community Development Agency Director