



Information and General Services Department

950 Maidu Avenue
Nevada City, CA 95959
Phone: 530-265-1238
Fax: 530-265-7112

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NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: May 14, 2019

TO: Board of Supervisors

FROM: Steve Monaghan, Chief Information Officer

SUBJECT: Resolution approving execution of a contract with Com-Strat LLC DBA Communication Strategies for Telecommunication System Consulting Services in the amount of \$31,949.50 for a term of May 14, 2019 through October 31, 2020 and Amending the FY 2018-19 Information Systems Budget (requires 4/5 affirmative vote)

RECOMMENDATION: Adopt the Resolution

FUNDING: A release of \$31,949.50 from the Information Systems Infrastructure assignment of the General Fund is requested and a budget amendment is included to increase the FY 2018-19 Information Systems budget.

BACKGROUND: County employees expect a highly-reliable phone system to provide for direct communications between them and citizens. Our current phone system has been in continuous operation for 18+ years and is no longer supported by any major manufacturer. The system has served the County well; however, it is beginning to experience more frequent failures that can cause interruptions to service.

The telecommunications industry has experienced many changes since the current system was implemented. IGS staff have surveyed the marketplace, made inquiries with other counties and cities, and have come to recommended working with a consultant in the selection of a replacement system. A Request For Proposal was released in January to select a consultant who can help IGS evaluate current needs, look for opportunities to enhance functionality for County staff, and ultimately assist with the selection of a new phone system. Three proposals were submitted and evaluated, and Com-Strat LLC DBA Communication Strategies was selected.

The upgrade of the County phone system has been included in the "Phone System" replacement plan, been scheduled in the Information Systems infrastructure five-year spending plan and has been recommended for funding from the Information Technology assignment of the General Fund by the Information Systems Steering Board.

Item Initiated and Approved by: Steve Monaghan

Submittal Date: April 29, 2019

Revision Date: