



Information and General Services Department

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*Information Systems
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NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: March 10, 2020

TO: Board of Supervisors

FROM: Steve Monaghan, Chief Information Officer

SUBJECT: Resolution approving Amendment No. 20 to the contract between the County of Nevada and Ray Morgan Company for Equipment Leasing and Services (BML15289), increasing the monthly lease payments by \$102.63 per month, authorizing the Chair of the Board of Supervisors to execute the Amendment (4/5 Affirmative Vote Required).

RECOMMENDATION: Adopt the Resolution

FUNDING: This contract is paid out of the Central Services budget and reimbursed from various County departments. There is no impact on the General Fund.

BACKGROUND:

On June 23, 2015 the Board of Supervisors approved Resolution 15-289, approving the extension of the county contract with Ray Morgan Company through June 30, 2020 and authorized the Purchasing Agent to execute amendments up to an aggregate increase of ten percent as necessary to change equipment and services to meet the needs of the County. On May 28, 2019 the Board of Supervisors approved Resolution 19-232, approving Amendment 19 increasing the monthly lease payment by \$1,940 per month which exceed the ten percent increase authority previously granted to the County Purchasing Agent.

Recently several departments have requested to add or upgrade their copier units which requires a contract amendment resulting in increasing the monthly lease cost by \$102.63 for a total lease cost of \$10,123.49 plus tax, per month. The agreement also provides for variable monthly maintenance and usage expenses. Additionally, we request that Purchasing Agent to be authorized to execute amendments to this contract up to an aggregate increase of ten (10) percent as may be necessary to change equipment and services to meet the needs of the County. In all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

Item Initiated by: Caitlin McBride
Approved by: Steve Monaghan