



Information and General Services Department

Office of Emergency Services

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June 8, 2022

To: Nevada County CEO

From: Nevada County Office of Emergency Services

RE: CAL FIRE Grant #5GG21105, County of Nevada – Evacuation Route Planning, Grant Agreement Execution Date

Greetings,

Due to timeline constraints associated with the award of Grant Agreement #5GG21105 - County of Nevada – Evacuation Route Planning, we are requesting permission for Office of Emergency Services Director Steve Monaghan to sign the grant agreement in advance of a BOS Resolution.

Specifically, we are requesting permission to sign and return Grant Agreement #5GG21105 by June 10, 2022; a Resolution to accept these funds will go before the BOS on June 28.

The purpose of this grant is to complete an evacuation study, which includes identifying vulnerabilities, articulating necessary improvements, scoping future priority projects, and educating the public around best-practices for evacuation. The budget is \$135,422, which is matched 1:1 with County in-kind personnel and existing contract with Ladris.

Details on the timing of this grant award that precipitate this request are as follows:

- **May 20** - we received notification that the funds would be awarded, and additional materials would be due on May 27.
- **May 27** – we provided additional materials as requested and were notified that grant agreements would be sent out the week of June 6.
- **June 2** – CAL FIRE sent the grant agreement for signature with request for return by June 10.

Given that we did not receive the grant agreement until June 2, the soonest we are able to put this before the BOS is June 28. We did reach out to request an extension, however, CAL FIRE's response was "June 10th is the latest we can go because we have to allow time for ourselves to route and get the necessary signature and send it over to our accounting department and for them to encumber the funds all before the end of the Fiscal year (June 30th), hence the tight deadline. If we cannot encumber the funds before the end of the fiscal year, it will be lost and there is nothing we can do." It is for this reason that we request to sign and return the agreement by June 10.

Thank You for Your Consideration,

Steve Monaghan