



RESOLUTION No. 16-346

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION APPROVING EXECUTION OF AMENDMENT NO. 1
TO THE RENEWAL PERSONAL SERVICES CONTRACT WITH
CHILD ADVOCATES OF NEVADA COUNTY (RES. 15-378)**

WHEREAS, per Resolution 15-378 the Board of Supervisors approved the renewal contract with Child Advocates of Nevada County for the provision of the Foothills Healthy Babies (FHB) Program as a component of the County's Community-Based Child Abuse Prevention (CBCAP) plan; and

WHEREAS, the parties wish to amend the Agreement to decrease the contract amount for Fiscal Year 2015/16 and increase the contract amount for Fiscal Year 2016/17, with the total maximum contract amount remaining unchanged.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors, of the County of Nevada, State of California, that Amendment No. 1 to the Personal Services Contract by and between the County of Nevada and Child Advocates of Nevada County pertaining to the provision of the Foothills Healthy Babies (FHB) Program as a component of the County's CBCAP Plan for the contract term of July 1, 2015 through June 30, 2017, decrease the contract amount for Fiscal Year 2015/16 from \$20,000 to \$16,800 (a decrease of \$3,200) and increase the contract amount for Fiscal Year 2016/17 from \$20,000 to \$23,200 (an increase of \$3,200) with the total maximum contract amount remaining unchanged at \$40,000, be and hereby is approved, and that the Chair of the Board of Supervisors be and is hereby authorized to execute the Contract on behalf of the County of Nevada.

Funds to be disbursed from account: 1589-50104-494-3101/521520.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a special meeting of said Board, held on the 19th day of July, 2016, by the following vote of said Board:

Ayes: Supervisors Nathan H. Beason, Edward Scofield, Dan Miller, Hank Weston and Richard Anderson.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By: 



Dan Miller, Chair

7/19/2016 cc: DSS*
AC*
CANC

**AMENDMENT #1 TO CONTRACT WITH CHILD ADVOCATES OF
NEVADA COUNTY (RESO 15-378)**

THIS AMENDMENT is dated this 1st day of June, 2016 by and between CHILD ADVOCATES OF NEVADA COUNTY and COUNTY OF NEVADA. Said Amendment will amend the prior agreement between the parties entitled Personal Services Contract executed on August 11th, 2015 by Resolution No. 15-378.

WHEREAS, the parties desire to amend their agreement to 1) decrease the maximum amount in Fiscal Year 2015/16 from \$20,000 to \$16,800 (a decrease of \$3,200); 2) increase the maximum amount in Fiscal Year 2016/17 from \$20,000 to \$23,200 (an increase of \$3,200) with the total maximum contract amount remaining unchanged at \$40,000; and 3) amend Exhibit "B" to reflect the change in the maximum amount per Fiscal Year.


NOW, THEREFORE, the parties hereto agree as follows:

1. This amendment shall be effective as of June 1, 2016.
2. That the Schedule of Charges and Payments, Exhibit "B" is amended to the revised Exhibit "B" attached hereto and incorporated herein.
3. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA

By: 
Honorable Dan Miller
Chair of the Board of Supervisors

CONTRACTOR:

By: 
Gail Saling
Treasurer
200 Providence Mine Road
Suite 208
Nevada City, California 95959

ATTEST:


By: 
Julie Patterson Hunter
Clerk of the Board of Supervisors

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS
CHILD ADVOCATES OF NEVADA COUNTY
FOOTHILLS HEALTHY BABIES PROGRAM

County agrees to reimburse Contractor for satisfactory delivery of services pursuant to this Agreement and as described in Exhibit "A". The maximum compensation to Contractor for satisfactorily performing services under this Agreement shall not exceed \$40,000 for the entire contract term of July 1, 2015 through June 30, 2017. The contract amount shall not exceed \$16,800 for Fiscal Year 2015/16 and \$23,200 for Fiscal Year 2016/17.

FUNDING

Funding sources for this contract are provided as follows:

FY 2015/16	CBCAP	16,800.00
FY 2016/17	CBCAP	<u>23,200.00</u>
	Total	\$40,000.00

Contract maximum is contingent and dependent upon the County's annual receipt of anticipated State/Federal Funds for contract services.

Services performed shall be in accordance with funding sources guidelines and shall be clearly identified on each invoice.

BILLING AND PAYMENT

Contractor shall submit to County by the 20th of each month following the month services were rendered. Each invoice shall include:

- Dates/Month services were rendered
- Cost of services rendered – identifying total direct costs
- Billing period covered
- Contract Number assigned to the approved contract
- Supporting documentation if required
- Reports as defined under Exhibit A and Attachment A – submitted biannually
- Expenditures shall be identified by funding source (CBCAP).

Invoices are to be submitted monthly to:

Nevada County Department of Social Services
Attention: Fiscal Unit
Post Office Box 1210
Nevada City, California 95959

County shall review each billing for supporting documentation; verification of eligibility of individuals being served; dates of services and costs of services as detailed previously.

Should there a discrepancy on the invoice, said invoice will be returned to Contractor for correction and/or additional supporting documentation. Payments will be made in accordance with County processes once an invoice has been approved by the department.

BILLING PROCESS EXCEPTION

By the tenth of June each year, Contractor shall provide an invoice for services rendered for the month of May. An invoice of services provided for the month of June shall be provided no later than the tenth of July.