

COUNTY OF NEVADA

STATE OF CALIFORNIA

Heidi Hall, 1st District (Chair)

Ed Scofield, 2nd District

Dan Miller, 3rd District (Vice-Chair)

Susan Hoek, 4th District

Richard Anderson, 5th District

Julie Patterson Hunter, Clerk of the Board

Alison Lehman, County Executive Officer

Katharine L. Elliott, County Counsel



BOARD OF SUPERVISORS

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SUMMARY MINUTES - Draft

<u>Date</u>	<u>Time</u>	<u>Location</u>
Tuesday, March 24, 2020	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

REGULAR MEETING: 9:00 AM

Rollcall

The following Supervisors attended the meeting remotely:

Heidi Hall, 1st District

Ed Scofield, 2nd District

Dan Miller, 3rd District

Susan Hoek, 4th District

Richard Anderson, 5th District

STANDING ORDERS:

Chair Hall called the meeting to order at 9:00 A.M.

Pledge of Allegiance led by Supervisor Susan Hoek, District IV Supervisor.

Corrections and/or deletions to agenda.

ACTION TAKEN: Ms. Julie Patterson Hunter, Clerk of the Board, noted that an Errata Agenda was posted on March 23, 2020 to increase opportunities for the public to provide comments before and during the meeting with the additional information:

"Members of the public may submit written comments on any matter within the Board's subject matter jurisdiction, regardless of whether the matter is on the agenda for Board consideration or action. If you are watching the live stream of the Board meeting and wish to comment on a specific agenda item as it is being heard, please submit your comment through our eComment system at https://nevco.granicus.com/ViewPublisher.php?view_id=3. Every effort will be made to read your comment into the record, but some comments may not be read due to time limitations. Comments received after an agenda item is heard will not be read, but will become part of the record after the end of the meeting."

PUBLIC COMMENT:

Members of the public shall be allowed to address the board on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.

ACTION TAKEN: Chair Hall read the notification regarding Public Comment from Governor Newsom. She explained how the public can submit comments to the Board of Supervisors. No public comment was received.

CONSENT CALENDAR:**Behavioral Health Director: Phebe Bell**

1. [SR 20-1056](#) Resolution approving Amendment 1 to the contract between the County of Nevada and St. Helena Hospital dba Adventist Health Vallejo for the provision of acute psychiatric inpatient hospitalization services for County referred clients (Res. 19-368), revising Exhibit "A", "Schedule of Services", to include updated language, revising Exhibit "B", "Schedule of Charges and Payments", to reflect the updated rate structure and reflect the maximum amount of \$50,000 for the period July 1, 2019 through June 30, 2021, revising Exhibit "C", "Schedule of Changes", and revising Exhibit "D", "Schedule of HIPAA Provisions", and authorizing the Chair of the Board of Supervisors to execute the Amendment.
Adopted.
Enactment No: RES 20-079
2. [SR 20-1055](#) Resolution approving Amendment 1 to the contract between the County of Nevada and St. Helena Hospital dba Adventist Health St. Helena for the provision of acute psychiatric inpatient hospitalization services for County referred clients (Res. 19-371), revising Exhibit "A", "Schedule of Services", to include updated language, revising Exhibit "B", "Schedule of Charges and Payments", to reflect the updated rate structure and reflect the maximum amount of \$110,000 for the period July 1, 2019 through June 30, 2021, revising Exhibit "C", "Schedule of Changes", and revising Exhibit "D", "Schedule of HIPAA Provisions", and authorizing the Chair of the Board of Supervisors to execute the Amendment.
Adopted.
Enactment No: RES 20-080

Public Health Director: Jill Blake

3. [SR 20-0941](#) Resolution approving Amendment 1 to Standard Agreement 17-10335 between the County of Nevada and the California Department of Public Health (CDPH) for Immunization Program funding (Res. 18-071), replacing Exhibit "A", CDPH Immunization Branch Scope of Work for Local Health Departments in its entirety, replacing Exhibit "B", Budget and Budget Detail and Payment Provisions in its entirety, amending the total maximum amount payable from \$237,140 to \$228,605 due to budgetary constraints, for the Agreement term of July 1, 2017 through June 30, 2022, and authorizing the Director of the Public Health Department to execute the Amendment.

Adopted.

Enactment No: RES 20-081

4. [SR 20-1552](#) Resolution approving a renewal agreement between the County of Nevada and Tahoe Truckee Community Foundation to reimburse the Public Health Department for the services of a Health Education Coordinator related to the Tahoe Truckee Future without Drug Dependency Grant Program in the Eastern County region, in the maximum amount of \$40,567, for the period October 1, 2019 through September 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the agreement.

Adopted.

Enactment No: RES 20-082

5. [SR 20-1695](#) Resolution approving renewal Standard Agreement 20-10014 between the County of Nevada and the California Department of Health Care Services to perform local Medi-Cal Administrative Activities for Medi-Cal eligible and potentially eligible members of the community, in the maximum amount of \$6,000,000, for the period July 1, 2020 through June 30, 2023, and authorizing the Chair of the Board of Supervisors to execute the Agreement.

Adopted.

Enactment No: RES 20-083

Interim Director of Social Services: Mali Dyck

6. [SR 20-1485](#) Resolution approving the application for and receipt of Housing Navigators Program Grant funds in the amount of \$5,915, and authorizing Health and Human Services Agency Director to sign the Grant acceptance on behalf of the Nevada County Department of Social Services.

Adopted.

Enactment No: RES 20-084

7. [SR 20-1658](#) Resolution approving the application for and receipt of Transitional Housing Program Grant funds in the amount of \$8,000, and authorizing Health and Human Services Agency Director to sign the Grant acceptance on behalf of the Nevada County Department of Social Services.

Adopted.

Enactment No: RES 20-085

8. [SR 20-1576](#) Resolution approving Standard Agreement 19-5054 between the County of Nevada and the California Department of Social Services for the provision of legal consultation and legal representation on administrative appeals associated with the Resource Family Approval Program of the County Child Welfare Services Agency, for the period July 1, 2019 through June 30, 2021, and authorizing the Chair of the Board of Supervisors to execute the Agreement.

Adopted.

Enactment No: RES 20-086

Child Support Services, Collections, and Housing Director: Mike Dent

9. [SR 20-1061](#) Resolution authorizing the Health and Human Services Agency to submit an application for funding from the State Community Development Block Grant (CDBG) Program, pertaining to the 2019/2020 funding year, in the aggregate amount of \$1,979,500. (Housing)

Adopted.

Enactment No: RES 20-087

Building Director: Craig Griesbach

10. [SR 20-1554](#) Resolution approving Amendment 1 to the contract between the County of Nevada and Interwest Consulting Group Inc. to provide on-call Building Inspection and Plan Review Services (Res 19-280), increasing the amount by \$75,000 to a maximum contract amount not to exceed \$200,000, authorizing the Chair of the Board of Supervisors to execute the Amendment, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Building Department budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 20-088

Director of Public Works: Trisha Tillotson

11. [SR 20-1548](#) Resolution accepting the Notice of Acceptance and Completion of the contract between the County of Nevada and Safety Network Traffic Systems, Inc. for the Roadway Safety Signing Audit and Sign Installation Project Phase 2- Federal Aid Project Number HRRRL-05917(093), County Contract No. 225023 (Res. 19-338), with contract costs totaling \$677,229.72, and directing the Clerk of the Board of Supervisors to record this Notice in accordance with Civil Code Section 9208. (Dists. I, II, III, and IV)
Adopted.
Enactment No: RES 20-089
12. [SR 20-1574](#) Resolution of Intent to amend the parcel charge assessments for the existing Ski Town II Permanent Road Division (PRD), hold a public hearing on May 12, 2020 at 11:00 a.m., conduct an assessment ballot proceeding to impose a parcel charge for the purpose of providing road maintenance and snow removal services within the Ski Town II PRD. (Dist. V)
Adopted.
Enactment No: RES 20-090
13. [SR 20-1572](#) Resolution approving bidding documents for the 2020 Nevada County Traffic Striping Project - 426637, and instructing the Purchasing Division to advertise for bids in accordance with the applicable regulations with the bid opening date to be set by the Director of Public Works. (Dists. I, II, III, IV, V)
Adopted.
Enactment No: RES 20-091
14. [SR 20-1573](#) Resolution approving Modification No. 1 to the Memorandum of Understanding (MOU) between the County of Nevada and the County of Placer (Res. 16-122), extending the term of the MOU to December 31, 2023, with Placer County increasing its contribution from \$154,228 to a \$320,000 local match requirement, for the Donner Pass Road Project, and authorizing the Chair of the Board of Supervisors to execute Modification No. 1 to the MOU. (Dist. V)
Adopted.
Enactment No: RES 20-092
15. [SR 20-1647](#) Resolution directing the Auditor-Controller to amend the Fiscal Year 2019/20 Transit Services budget to establish budget for Transit Proposition 1B Fund 4282. (4/5 affirmative vote required) (Transit)
Adopted.
Enactment No: RES 20-093

16. [SR 20-1551](#) Resolution authorizing submittal of an application to the State of California Department of Transportation (Caltrans) for Federal Transit Administration (FTA) Section 5311 (49 U.S.C. Section 5311) Grant funding in the amount of \$497,313 for Fiscal Year 2020/21 (2020). (Transit)
Adopted.
Enactment No: RES 20-094
17. [SR 20-1592](#) Resolution approving Standard Agreement 64B019-00944 between the County of Nevada and the California Department of Transportation (Caltrans) for a Federal Transit Administration (FTA) Section 5311 (49 U.S.C. Section 5311) Grant in the amount of \$470,602 for Fiscal Year 2019/20 (2019), and authorizing the Chair of the Board of Supervisors to execute the Agreement. (Transit)
Adopted.
Enactment No: RES 20-095

Chief Information Officer: Stephen Monaghan

18. [SR 20-1197](#) Resolution approving a contract between the County of Nevada and Reinard W. Brandley to provide Airport Engineering, Environmental, and Planning Services for the Nevada County Airport, in the maximum contract amount of \$200,000, for the period of March 24, 2020 through March 31, 2021, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Airport budget. (4/5 affirmative vote required) (Airport)
Adopted.
Enactment No: RES 20-096
19. [SR 20-1649](#) Resolution approving a contract between the County of Nevada and NORR Associates, Inc. for architectural engineering design services for the Nevada County Truckee Joseph Center Probation and District Attorney Remodel Project, located at 10075 Levone Avenue, Truckee, in the amount of \$62,380, for the period March 24, 2020 through June 30, 2021, authorizing the Chair of the Board of Supervisors to execute the contract, and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Capital Facilities budget. (4/5 affirmative vote required). (Facilities) (Dist. V)
Adopted.
Enactment No: RES 20-097

Interim County Librarian: Elise Strickler

20. [SR 20-0002](#) Resolution approving Amendment 1 to the Software as a Service (SaaS) agreement between the County of Nevada and Innovative Interfaces Incorporated for the implementation of and five-year subscription to the Polaris hosted Integrated Library System (ILS) (Res. 19-166), increasing the maximum amount from \$327,462 to \$329,832, modifying the term of the agreement to September 1, 2019 through September 1, 2024, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Adopted.

Enactment No: RES 20-098

County Counsel: Katharine L. Elliott

21. [SR 20-1325](#) Resolution approving Amendment 1 to agreement between the County of Nevada and Thomson Reuters' West Publishing Corporation regarding on-line legal research, legal calendaring, and legal document preparation software, and related services (19-285), increasing the maximum contract price by \$5,937.13, for a total maximum contract price of \$39,128.57, for the period July 1, 2019 through June 30, 2022, and authorizing the Chair of the Board to execute the Amendment.

Adopted.

Enactment No: RES 20-099

County Executive Officer: Alison Lehman

22. [SR 20-1692](#) Acceptance of the Countywide Audit for Fiscal Year 2018-2019 prepared by the firm CliftonLarsonAllen, LLP.

Accepted.

Clerk of the Board: Julie Patterson Hunter

23. [SR 20-1553](#) Appointment of Ms. Sarah Holyhead as a Citizen-at-Large member and Ms. Erika Seward as Local Business Representative, and reappointment of Mr. Thomas Jacobs as Citizen Knowledgeable of Hazardous Waste Disposal Practices and Mr. Gary Brown as a Citizen-at-Large member, all to the Solid and Hazardous Waste Commission to fill unexpired 2-year terms ending January 31, 2022.

Appointed.

24. [SR 20-1693](#) Acceptance of Board of Supervisors Summary Minutes for March 10, 2020.
Accepted.

ACTION TAKEN: Chair Hall introduced the consent calendar.

Approval of the Consent Agenda

Adopted.

MOTION: Motion made by Supervisor Miller, seconded by Supervisor Scofield, to approve the consent calendar. On a roll call vote, the motion passed unanimously.

***DEPARTMENT HEAD MATTERS:**

Public Health Director: Jill Blake

25. [SR 20-1826](#) Acceptance of the report from the Nevada County Public Health Department regarding the 2019 Novel Coronavirus (COVID-19).
Accepted.

ACTION TAKEN: Ms. Jill Blake, Public Health Director, provided an overview of cases in Nevada County, neighboring counties and in California, and provided an update on her Department's activities, including on their internal priorities: identifying and isolating new cases and exposures to COVID-19; protecting the most vulnerable populations, preparing for extended community transmission, addressing resource requests for critical medical equipment, in coordination with Emergency Operations. She reported on the EMS coverage of hospital operations and personal protective equipment (PPE) availability. Ms. Blake gave information regarding communication with Skilled Nursing facilities, the homeless population, and the Nevada County jail. She explained the current level of testing and added that the Public Health Department is only notified of positive test results, however they do not receive data on how many tests are being done. Ms. Blake reported that currently the need exceeds the State's ability to test, therefore they are reserving the tests for those who are severely ill and have underlying conditions or are over the age of 65. She urged the community to follow the State's Stay-at-Home Order.

Board questioning ensued.

Ms. Blake explained that if an individual becomes ill and determines that they may need further medical care, the first person to contact is their primary health care provider. The provider will determine if a test is needed. Currently, Sierra Nevada Memorial Hospital has a drive-through testing site, but patients will need a recommendation from their primary care provider in order to be tested.

Chair Hall opened the item for public comment and provided further information regarding how the public can submit their comments. Ms. Julie Patterson Hunter, Clerk of the Board reported that one comment had been received. However, she felt it was a personal matter and she would respond after the meeting.

Chair Hall thanked Ms. Blake for the report and the community work Public Health is doing.

MOTION: Motion made by Supervisor Miller, seconded by Supervisor Anderson, to accept the report. On a voice vote the motion passed unanimously.

Director of Public Works: Trisha Tillotson

26. [SR 20-1575](#) Resolution accepting the award of SB 2 Planning Grants Program funds in the amount of \$310,000 (Res. 19-575), and directing the Auditor-Controller to amend the Fiscal Year 2019/20 Roads Engineering budget. (4/5 affirmative vote required)

Adopted.

Enactment No: RES 20-100

ACTION TAKEN: Ms. Trisha Tillotson, Public Works Director, reviewed the staff report regarding the award of SB 2 Planning Grants Program funds in the amount of \$310,000.

Chair Hall asked the Clerk of the Board if any comments had been received from the public. Ms. Patterson Hunter reported that she has received no public comment regarding this agenda item.

MOTION: Motion made by Supervisor Scofield, seconded by Supervisor Hoek, to adopt Resolution 20-100. On a roll call vote the motion passed unanimously.

Health and Human Services Agency Director: Ryan Gruver

27. [SR 20-1827](#) Resolution exercising the County of Nevada's Police Power to impose substantive limitations on Residential and Commercial Evictions and Judicial Foreclosures, through May 31, 2020.

Adopted.

Enactment No: RES 20-101

ACTION TAKEN: Mr. Ryan Gruver, Health and Human Services Agency Director, provided a report on the economic impacts of COVID-19 on residents who rent or lease their homes and business locations. He explained that California State Executive Order N-28-20 offers temporary protections from eviction due to financial distress during the COVID-19 event. Starting March 4, 2020 the order imposes limitations on Residential and Commercial Evictions and Judicial Foreclosures, and places a moratorium on both when related to loss of income through May 31, 2020. However, it does not relieve the tenant's obligation to pay rent nor does it restrict the landlord's ability to recover rent.

Board questioning ensued. In response to questioning, Ms. Katharine Elliott, County Counsel, clarified that if the State extended the protections past May 31, the County would mirror the State's orders and bring a second Resolution to reflect the extension. Also, Mr. Gruver confirmed that the order does not affect evictions that were taking place before the order was issued, or that are not a result of a COVID-19 related impact.

Chair Hall asked if any comments had been received from the public. Ms. Patterson Hunter reported that no public comment had been received regarding this agenda item.

MOTION: Motion made by Supervisor Hoek, seconded by Supervisor Anderson, to adopt Resolution 20-101. On a roll call vote the motion passed unanimously.

Interim Director of Social Services: Mali Dyck

28. [SR 20-1593](#) Resolution approving Amendment 1 to the agreement between the County of Nevada and FREED Independent Living Center, dba FREED for funding to administer the SOARWorks program to eligible clients (Res. 18-424), revising Exhibit "B", Schedule of Charges and Payments, to reflect an increase in Housing Financial Assistance due to savings in Personnel costs, in the total maximum amount of \$282,083, for the period July 1, 2018 through June 30, 2020, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Adopted.

Enactment No: RES 20-102

ACTION TAKEN: Ms. Mali Dyck, Interim Director of Social Services, reviewed the staff report proposing to shift funding within the current SOARWorks (Social Security Outreach, Access, and Recovery) contract. She reported on the SOARWorks Program and the members of the community that it serves. Ms. Dyck explained that the program provides funding for specialized case management, direct housing support and disability advocacy for adults and children with disabilities such as; serious mental illness, medical impairment, and co-occurring substance use disorders who are also experiencing or who are at risk of being homeless. She recommended the Board approve the Amendment and adopt the Resolution to assist individuals who are being assisted through the SOARWorks Program. FREED staff, who have expertise in SSI and SSDI, help disabled and homeless individuals and families gain permanent income and funding for bridge housing so that people can be reached during the application and review process. Ms. Dyck reported that so far the program has been able to help 16 applicants successfully exit the program into permanent housing.

Board questioning ensued.

Chair Hall asked if any comments had been received from the public. Ms. Patterson Hunter reported that she has received no public comment regarding this agenda item.

MOTION: Motion made by Supervisor Miller, seconded by Supervisor Scofield, to adopt Resolution 20-102. On a roll call vote the motion passed unanimously.

County Executive Officer: Alison Lehman

29. [SR 20-1698](#) Resolution proclaiming April 1, 2020 as "Census Day" in Nevada County.

Adopted.

Enactment No: RES 20-103

ACTION TAKEN: Ms. Alison Lehman, County Executive Officer, introduced Ms. Taylor Wolfe, Administrative Analyst, who introduced Ms. Heather Heckler, Connecting Point Communications Manager.

Ms. Wolfe and Ms. Heckler reported that the focus is to include Nevada County's hard to count populations which include; different ethnic groups, areas with limited Broadband access, children under 5, farm workers, homeless individuals and families, LGBTQ+ community members, tribal communities, people with disabilities, veterans, and seniors. Ms. Wolfe reported that the census represents 675 billion dollars in funding distributed nation-wide annually, and influences re-districting. Ms. Heckler reported that individuals can access the census online at my2020census.gov, or by phone at 1-844-330-2020. County residents should be receiving census information in the mail already. Ms. Heckler reported that for those who do not respond, Census workers will also be visiting homes. However, home visits have been temporarily suspended due to COVID-19, and the date for response to the census has been extended in response to the order. She added that the public can call 211 to find current information on the census; (1-833-Dial-211 or 1-833-342-5211) or community members can go to NevadaCountyCounts.org

Board questioning and comments ensued.

Chair Hall asked if any comments had been received from the public. Ms. Patterson Hunter reported that she has received no public comment regarding this agenda item.

MOTION: Motion made by Supervisor Anderson, seconded by Supervisor Hoek, to adopt Resolution 20-103. On a roll call vote the motion passed unanimously.

***ANNOUNCEMENTS:**

Pursuant to Government Code Section 54954.2, Board members and County Executive Officer may make a brief announcement or brief report on his or her activities. Board members and County Executive Officer may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.

ACTION TAKEN: Updates were provided by members of the Board.

ADJOURNMENT:

ACTION TAKEN: Chair Hall adjourned the meeting at 10:14 A.M.

Signature and Attestation

Heidi Hall, Chair

ATTEST:

By:

Julie Patterson Hunter, Clerk of the Board