



# RESOLUTION No. 24-598

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION APPROVING EXECUTION OF AMENDMENT #1  
WITH FREED INDEPENDENT LIVING CENTER, D/B/A FREED  
FOR FUNDING TO ADMINISTER THE SOARWORKS PROGRAM  
TO ELIGIBLE CLIENTS TO INCREASE THE TOTAL MAXIMUM  
AMOUNT FROM \$100,000 TO \$231,587 FOR THE CURRENT  
TERM OF JULY 1, 2024, THROUGH JUNE 30, 2025 DUE TO A  
NEW ALLOCATION FROM THE STATE AND DIRECTING THE  
AUDITOR-CONTROLLER TO AMEND THE FISCAL YEAR  
2024/25 BUDGET (4/5 AFFIRMATIVE VOTE REQUIRED)**

WHEREAS, Freed For Independent Living is an agency which supports independent living for adults with disabilities and older adults; and

WHEREAS, the Department of Social Services is in contract with FREED to coordinate outreach, case management, housing assistance and disability advocacy to eligible participants utilizing the SOARWorks program; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$100,000 to \$231,587 (an increase of \$131,587) and amend Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada, State of California, that Amendment #1 to the Professional Services Contract by and between the County and Freed For Independent Living for the provision of services pertaining to assisting individuals with disabilities to the new maximum amount of \$231,587 for the term of July 1, 2024, through June 30, 2025, is approved and that the Chair of the Board of Supervisors be and is hereby authorized to execute the Amendment on behalf of the County of Nevada.

BE IT FURTHER RESOLVED that the Auditor-Controller is authorized and directed to amend the Social Services Budget for fiscal year 2024/2025 as follows:

### Fiscal Year 2024/25

Revenue	1589-50105-494-5001/440450	\$131,587
Expenditure	1589-50105-494-5001/521520	\$131,587

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 26th day of November 2024, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarthout,  
and Susan Hoek.

Noes: None.

Absent: Hardy Bullock.

Abstain: None.

Recuse: None.

ATTEST:

TINE MATHIASSEN

Chief Deputy Clerk of the Board of Supervisors

By: 

  
Heidi Hall, Vice Chair

**AMENDMENT #1 TO THE CONTRACT WITH  
FREED FOR INDEPENDENT LIVING  
(Res 24-376)**

**THIS AMENDMENT** is executed this November 26, 2024 by and between FREED FOR INDEPENDENT LIVING, hereinafter referred to as "Contractor" and COUNTY OF NEVADA, hereinafter referred to as "County." Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on July 9, 2024 per Resolution 24-376); and

**WHEREAS**, the Contractor Provision of services related to the Housing and Disability income Advocacy Program; and

**WHEREAS**, the parties desire to amend their Agreement to increase the contract price from \$100,000 to \$231,587 (an increase of \$131,587) and amend Exhibit "B" Schedule of Charges and Payments to reflect the increase in the maximum contract.

**NOW, THEREFORE**, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of November 26, 2024
2. That Maximum Contract Price, shall be amended to the following:  
\$231,587
3. That the Schedule of Charges and Payments, Exhibit "B" is amended to the revised Exhibit "B" attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: HB Bullock  
Hardy Bullock  
Chair of the Board of Supervisors

CONTRACTOR:

By: GR  
Freed for Independent Living

ATTEST:

By: me ll  
Clerk of the Board

**EXHIBIT "B"**  
**SCHEDULE OF CHARGES AND PAYMENTS**  
**FREED FOR INDEPENDENT LIVING**

Subject to the satisfactory performance of services required of the Contractor pursuant to this Agreement, and the terms and conditions set forth in this Agreement, the County shall reimburse Contractor a maximum amount not to exceed \$231,587 for the entire contract term of July 1, 2024 through June 30, 2025.

Budget	Category	Expense	Narrative
Housing Team Lead	Personnel	\$29,977	0.4 FTE allocated at \$72,736 with benefits
Housing Coordinator	Personnel	\$34,142	.5 FTE allocated at \$68,284 with Benefits
SOAR Counselor/ Disability Advocate	Personnel	\$47,834	.9 FTE allocated at \$61,321 with Benefits
Housing Financial Assistance	Operating	\$98,583	Direct assistance per exhibit "A"
Administrative Indirect Cost Rate	Personal/ Operating	\$21,051	10% indirect cost rate and includes rent, utilities, communication, security, and legal fees.
<b>TOTAL EXPENSES</b>		<b>\$231,587</b>	

Contract reimbursement will be based on actual salary/benefits of Contractor's assigned staff and program expenses, but in no event shall exceed the salary/benefit amounts set forth in this Exhibit B.

Contractor may shift budget line items with prior written approval from the Director or designee.

Contract maximum is contingent and dependent upon the department's receipt of anticipated grant funding for this program.

For administrative services and other program expenses, Contractor shall submit monthly invoices with an itemized breakdown by grant program listing:

- Date(s) and number(s) of hours of services performed,
- Operations, telecommunications, training, supplies, and travel expenses.
- Direct Housing Assistance Costs: rent, utilities, home setup, home modifications, and any other direct housing expenses.

- Administrative costs calculated as 10% of the total of the month's expenses due for that month.

Contractor agrees to be responsible for the validity of all invoices and vouchers.

To expedite payment, Contractor shall reference on their invoice the Resolution Number that has been assigned to their approved contract.

County shall review the invoice and notify Contractor within fifteen (15) working days if an individual item or group of costs is questioned. Contractor has the option to remove the questioned cost(s) or delay the entire invoice pending resolution of the cost(s). Payment of approved invoices shall be made within thirty (30) days of receipt of a complete, correct, and approved invoice. Contractor shall submit invoices, reports and documentation, and lease reimbursement vouchers to:

Nevada County Health and Human Services Agency  
Attn: DSS Fiscal Staff  
950 Maidu Avenue  
Nevada City, California 95959

**BILLING AND PAYMENT EXCEPTION**

By the tenth of June each year, Contractor shall provide an invoice for services rendered for the month of May. Due to funding that will expire on 6/30/25, an invoice of services provided for the month of June 1-15<sup>th</sup> shall be provided no later than June 20, 2025. Any remaining expenses for June shall be submitted no later than the tenth of July.