# Information and General Services Department

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*Information Systems*         *Emergency Services*      *Purchasing*
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## NEVADA COUNTY BOARD OF SUPERVISORS
**Board Agenda Memo**

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| **MEETING DATE:** | December 11, 2018 |
| **TO:** | Board of Supervisors |
| **FROM:** | **Steve Monaghan – IGS-Facilities Management** |
| **SUBJECT:** | Resolution approving execution of an Agreement between the County of Nevada and National Express, LLC, dba Durham School Services, L.P, for use of County property at the Eric Rood Campus to provide public transportation for the annual Victorian Christmas and the Night of Giving events in Nevada City, for the period December 12, 2018 through December 30, 2020. |

**RECOMMENDATION:** Adopt the Resolution

**FUNDING:** No funding is required. The purpose of this Agreement is to establish the terms and conditions under which Durham School Services, L.P., will utilize public parking areas at the Rood Center for transit service to the Victorian Christmas and Night of Giving events in Nevada City. There is no impact on the General Fund.

**BACKGROUND:**
The Eric Rood Campus parking lot has been utilized as a parking and staging area for the annual Victorian Christmas and Night of Giving events in Nevada City for many years.  These events have seen steady growth and the need for more robust transit to and from the events is needed.  The Nevada City Chamber and the Hospitality House Community Shelter have contracted with Durham School Services to offer bus services from the Eric Rood Administrative Center parking lot to and from Nevada City.  This year, the service will be offered starting the 12th of December and ending on the 23rd of December in 2018 for Victorian Christmas and on December 22nd for the Night of Giving. This agreement will remain in effect through December 30, 2020 to provide annual transportation services to the public for these events.

**Item Initiated by:**   Justin Drinkwater

**Approved by:**      Steve Monaghan