



RESOLUTION No. 21-207

OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

RESOLUTION TO ADOPT AUTHORIZED PERSONNEL STAFFING RESOLUTION FOR FISCAL YEAR 2021-2022 AND RESCIND RESOLUTION NO. 20-203, AS AMENDED

WHEREAS, the Board of Supervisors of the County of Nevada, has the authority to allocate positions with the organization known as the County of Nevada.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors of the County of Nevada that the following positions are hereby authorized in the departments as indicated, subject to amendments to this Resolution that may be adopted from time to time by the Board of Supervisors.

NOW, THEREFORE, BE IT FURTHER RESOLVED by the Board of Supervisors of the County of Nevada, the effective date of this resolution is July 1, 2021; and,

BE IT FURTHER RESOLVED, rescind Resolution 20-203, as amended.

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a special meeting of said Board, held on the 15th day of June, 2021, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward Scofield, Dan Miller, Susan K. Hoek and Hardy Bullock.

Noes: None.

Absent: None.

Abstain: None.

ATTEST:

JULIE PATTERSON HUNTER
Clerk of the Board of Supervisors

By: 


Dan Miller, Chair

6/15/2021 cc: CEO*
AC*
Dept Heads*
HR*

**AUTHORIZED PERSONNEL STAFFING RESOLUTION
FISCAL YEAR 2021-22**

Whereas, the Board of Supervisors has authority to allocate positions with the organization known as The County of Nevada, now, therefore, be it resolved by the Board of Supervisors of the County of Nevada that the following positions are hereby authorized
BE IT FURTHER RESOLVED, rescind 20-203 as amended.

Office Name	Service Budget Unit(s)	
Airport		
Fund 4116	Airport	Total Allocation
Class Title	91004	
Airport Lead Worker	1.00	1.00
Airport Manager	1.00	1.00
Total	2.00	2.00
Assessor		
Fund 0101	Assessment & Valuation	Total Allocation
Class Title	10201	
Appraisal Technician I/II	2.00	2.00
Appraiser I/II/III	7.00	7.00
Assessment Assistant I/II	5.00	5.00
Assessor	1.00	1.00
Assistant Assessor	1.00	1.00
Auditor-Appraiser I/II	1.00	1.00
Chief Appraiser	1.00	1.00
GIS Analyst I/II	1.00	1.00
Senior Accounting Assistant	1.00	1.00
Senior Administrative Analyst	1.00	1.00
Senior Appraiser	2.00	2.00
Senior Assessment Assistant	1.00	1.00
Total	24.00	24.00
Auditor-Controller		
Fund 0101	Accounting, Audit & Tax	Total Allocation
Class Title	10202	
Accountant Auditor I/II	6.00	6.00
Accounting Technician	1.00	1.00
Administrative Analyst I/II	1.00	1.00
Assistant Auditor-Controller	1.00	1.00
Auditor-Controller	1.00	1.00
Managing Account Auditor	1.00	1.00
Senior Accountant Auditor	2.00	2.00
Senior Accounting Assistant	1.00	1.00
Total	14.00	14.00
Board of Supervisors		
Fund 0101	Clerk of the Board	Total Allocation
Class Title	10101	
Administrative Analyst I/II	1.00	1.00
Board Clerk I/II	2.00	2.00
Chair, Board of Supervisors	1.00	1.00
Clerk of the Board of Supervisors	1.00	1.00
Deputy Clerk to Board of Supervisors	1.00	1.00
Member, Board of Supervisors	3.00	3.00
Senior Management Analyst	1.00	1.00
Vice Chair, Board of Supervisors	1.00	1.00
Total	11.00	11.00

Office Name	Service Budget Unit(s)			Total Allocation
Clerk-Recorder/Registrar of Voters				
Fund 0101	Elections	Recorder		Total Allocation
Class Title	10501	20701		
Administrative Assistant I/II	0.50	0.50		1.00
Assistant County Clerk-Recorder	0.50	0.50		1.00
Clerk Recorder Assistant I/II		4.00		4.00
Clerk-Recorder/Registrar of Voters	0.40	0.60		1.00
Senior Clerk Recorder Assistant	2.00			2.00
Senior Clerk-Recorder Technician	0.60	0.40		1.00
Total	4.00	6.00		10.00
Community Development Agency				
CDA-Admin				
Fund 1123	CDA Admin			Total Allocation
Class Title	20707			
Accounting Technician	4.00			4.00
Administrative Analyst I/II	3.00			3.00
Administrative Assistant I/II	1.00			1.00
Chief Fiscal & Admin Officer	1.00			1.00
Community Development Agency Director	1.00			1.00
Office Assistant I/II	1.00			1.00
Senior Accounting Assistant	1.00			1.00
Senior Administrative Analyst	1.00			1.00
Senior Office Assistant	3.00			3.00
Total	16.00			16.00
CDA-Agricultural Commissioner				
Fund 0101	Ag. Comm. Office			Total Allocation
Class Title	20601			
Agricultural Biologist I/II/III	3.00			3.00
Agricultural Commissioner	1.00			1.00
Office Assistant I/II	1.00			1.00
Total	5.00			5.00
CDA-Building Inspection				
Fund 1123	Building Inspection	Code Enforcement	Cannabis Policy & Compliance	Total Allocation
Class Title	20602	20709	20711	
Building Inspector I/II	3.00			3.00
Building Plans Examiner	1.00			1.00
Code Compliance Officer I/II/Sr.		4.00	1.00	5.00
Director of Building	1.00			1.00
Permit Processing Assistant I/II	1.00			1.00
Permit Processing Technician	1.00			1.00
Program Manager		1.00	1.00	2.00
Senior Building Inspector/Plans Examiner	1.00			1.00
Senior Community Development Tech	2.00			2.00
Supervising Building Insp/Plans Examiner	1.00			1.00
Total	11.00	5.00	2.00	18.00
CDA-Environmental Health				
Fund 1123	Env Health			Total Allocation
Class Title	40108			
Director of Environmental Health	1.00			1.00
Environmental Specialist I/II/III/IV	7.00			7.00
Program Manager	2.00			2.00
Senior Community Development Tech	3.00			3.00
Total	13.00			13.00

Office Name	Service Budget Unit(s)					Total Allocation
CDA-Planning						
Fund 1123	Planning					
Class Title	20708					
Administrative Assistant I/II	1.00					1.00
Assistant/Associate Planner	4.00					4.00
Director of Planning	1.00					1.00
Principal Planner	1.00					1.00
Senior Planner	2.00					2.00
Total	9.00					9.00
CDA-Public Works						
Fund 1114 ⁽¹⁾ /1123 ⁽²⁾ /4281 ⁽³⁾ /4291 ⁽⁴⁾	DPW-Admin ⁽²⁾	Roads-Engineering ⁽¹⁾	Roads-Maint ⁽¹⁾	Fleet Services ⁽⁴⁾	Transit Services ⁽³⁾	Total Allocation
Class Title	30100	30104	30107	92005	91003	
Administrative Assistant I/II	2.00					2.00
Associate Civil Engineer		1.00				1.00
Bus Driver					12.00	12.00
Director of Public Works	1.00					1.00
Engineering Technician I/II/III		1.00				1.00
Equipment Mechanic I/II				2.00		2.00
Fleet Services Manager				1.00		1.00
Heavy Equipment Mechanic I/II				4.00		4.00
Principal Civil Engineer		1.00				1.00
Public Works Project Manager		1.60				1.60
Road Maintenance Worker I/II/III			17.00			17.00
Road Services Manager			1.00			1.00
Road Supervisor			2.00			2.00
Senior Civil Engineer		1.00				1.00
Senior Traffic Sign Technician			1.00			1.00
Supervising Bus Driver					2.00	2.00
Supervising Mechanic				1.00		1.00
Supervising Road Maintenance Worker			7.00			7.00
Traffic Sign Technician			1.00			1.00
Transit Services Manager					1.00	1.00
Total	3.00	5.60	29.00	8.00	15.00	60.60
CDA-Public Works/Dept of Sanitation						
Fund 0101 ⁽¹⁾ /4117 ⁽²⁾ /4700 ⁽³⁾	Solid Waste Contract Admin ⁽¹⁾	Solid Waste Western ⁽²⁾	Sewage Collection & Disposal ⁽³⁾			Total Allocation
Class Title	40402	91001	91005			
Landfill Maintenance Technician I/II	0.10	0.90				1.00
Program Manager	0.60	0.40				1.00
Public Works Project Manager			0.40			0.40
Senior Waste Water Service Worker			2.00			2.00
Waste Water Collection Supervisor			1.00			1.00
Waste Water Electrical/Mechanical Worker I/II			3.00			3.00
Waste Water Operations Manager			1.00			1.00
Waste Water Plant Operations Supervisor			1.00			1.00
Waste Water Service Worker I/II			5.00			5.00
Waste Water Treatment Systems Operator I/II/III/IV			5.00			5.00
Total	0.70	1.30	18.40			20.40
County Counsel						
Fund 0101	Legal Counsel					Total Allocation
Class Title	10301					
Assistant County Counsel	1.00					1.00
Attorney I/II/III - Civil	4.00					4.00
County Counsel	1.00					1.00
Legal Office Supervisor	1.00					1.00
Senior Legal Secretary	1.00					1.00
Total	8.00					8.00

Office Name	Service Budget Unit(s)			Total Allocation
County Executive Office				
Fund 0101	County Executive			Total Allocation
Class Title	10103			
Administrative Analyst I/II	1.00			1.00
Assistant County Executive Officer	1.00			1.00
County Executive Officer	1.00			1.00
Deputy County Executive Officer	1.00			1.00
Management Analyst I/II	1.00			1.00
Project Administrator	1.00			1.00
Public Information Officer	1.00			1.00
Senior Management Analyst	1.00			1.00
Total	8.00			8.00
District Attorney				
Fund 0101	District Attorney	Victim - Witness		Total Allocation
Class Title	20103	50608		
Accounting Technician	1.00			1.00
Assistant District Attorney	1.00			1.00
Attorney I/II/III - Criminal	9.00			9.00
Chief of DA Investigations/Victim Witness	1.00			1.00
District Attorney	1.00			1.00
District Attorney Investigator	4.00			4.00
Legal Office Assistant I/II	2.00			2.00
Legal Office Supervisor	1.00			1.00
Legal Secretary I/II	4.00			4.00
Senior Administrative Analyst	1.00			1.00
Senior Legal Secretary	1.00			1.00
Senior Victim/Witness Advocate		1.00		1.00
Victim/Witness Advocate		1.00		1.00
Welfare Fraud Investigator I/II	1.00			1.00
Total	27.00	2.00		29.00
Human Resources				
Fund 0101	Personnel Services			Total Allocation
Class Title	10401			
Director of Human Resources	1.00			1.00
Management Analyst I/II	1.00			1.00
Senior Management Analyst	2.00			2.00
Senior Management Technician	3.00			3.00
Total	7.00			7.00
Health and Human Services Agency				
HHSA-Admin				
Fund 1589	Health and Human Svcs Admin			Total Allocation
Class Title	50101			
Accountant	4.00			4.00
Accounting Technician	2.00			2.00
Administrative Analyst I/II	1.00			1.00
Administrative Assistant I/II	2.00			2.00
Administrative Services Assistant	2.00			2.00
Administrative Services Associate	4.00			4.00
Administrative Services Officer	3.00			3.00
Chief Fiscal & Admin Officer	1.00			1.00
Health and Human Services Agency Director	1.00			1.00
Health Technician I/II	1.00			1.00
Program Manager	2.00			2.00
Senior Accounting Assistant	2.00			2.00
Senior Administrative Analyst	1.00			1.00
Senior Health Technician	1.00			1.00
Social Services Screener	1.00			1.00
Total	28.00			28.00

Office Name	Service Budget Unit(s)						Total Allocation	
HHS-Child Support Services	Child Support Services						Total Allocation	
Fund 1125								
Class Title	20109							
Administrative Analyst I/II	1.00						1.00	
Attorney I/II/III - Criminal	1.00						1.00	
Child Support Officer I/II	3.00						3.00	
Director of Child Support Services	1.00						1.00	
Human Services Specialist I/II/III/IV	10.00						10.00	
Program Manager	1.00						1.00	
Social Services Supervisor	3.00						3.00	
Total	20.00						20.00	
HHS-Dept of Social Services							Total Allocation	
Fund 1589	DSS Admin	Adult Services Admin	Children's Services Admin	Eligibility Services Admin	Veterans		Total Allocation	
Class Title	50102	50103	50104	50105	50501			
Administrative Analyst I/II							3.00	
Administrative Services Assistant	1.00							1.00
Chief Deputy Public Conservator							1.00	
Deputy Public Conservator							1.00	
Director of Social Services	1.00	1.00					1.00	
Eligibility Supervisor							2.00	
Eligibility Worker I/II/III/IV							7.00	
Employment and Training Worker I/II/III							1.00	
Human Services Specialist I/II/III/IV							35.00	
Legal Office Assistant I/II							1.00	
Office Assistant I/II							1.00	
Program Manager							5.00	
Senior Office Assistant							5.00	
Social Service Aide							2.00	
Social Services Supervisor							4.00	
Social Work Supervisor I/II							2.00	
Social Worker I/II/III							13.00	
Social Worker IV							8.00	
Veteran's Services Representative I/II							1.00	
Total	2.00	11.00	19.00	59.00	3.00		94.00	
HHS-Behavioral Health							Total Allocation	
Fund 1589	Admin Behavioral Health	Children Behavioral Health	Alcohol & Drug	Adult Behavioral Health		Total Allocation		
Class Title	40103	40104	40105	40110				
Administrative Analyst I/II	1.00						1.00	
Administrative Assistant I/II	1.00						1.00	
Behavioral Health Clinic Supervisor I/II							5.00	
Behavioral Health Medical Director							1.00	
Behavioral Health Nurse I/II							3.00	
Behavioral Health Quality Assurance Manager	1.00						1.00	
Behavioral Health Therapist I/II/Licensed	1.00	9.00	1.00	5.75		16.75		
Behavioral Health Therapist I/II/Licensed--Bi-Lingual							1.00	
Behavioral Health Worker I/II/III							6.00	
Director of Behavioral Health	1.00						1.00	
Health Technician I/II	6.00	1.50					7.50	
Program Manager							3.00	
Senior Administrative Analyst	1.00	1.15	1.00	0.85		1.00		
Staff Psychiatrist							1.00	
Supervising Health Technician	1.00	0.77					1.00	
Total	13.00	15.65	4.00	17.61		50.25		

Office Name	Service Budget Unit(s)						Total Allocation
	Public Health Admin	Health Education	Emerg & Prepared	Public Health Client Services			
HHSA-Public Health							
Fund 1589							
Class Title	40101	40102	40107	40114			
Administrative Analyst I/II	0.75		0.25				1.00
Administrative Assistant I/II					1.00		1.00
Clinic Practitioner					0.80		0.80
Director of Public Health	0.35		0.65				1.00
Director of Public Health Nursing			0.50		0.50		1.00
Epidemiologist			1.50				1.50
Health Education Coordinator	0.15	3.40			0.45		4.00
Health Technician I/II	1.37	2.07	1.00		2.06		6.50
Nutritionist		1.00					1.00
Physical Therapist/Occupational Therapist					1.25		1.25
Program Manager		0.65	0.35				1.00
Project Coordinator		0.80					0.80
Public Health Coordinator			1.00				1.00
Public Health Officer			0.80				0.80
Public Health Nurse I/II/Sr		0.01	1.40		6.09		7.50
Public Health Nurse Supervisor					1.00		1.00
Registered Nurse I/II					1.70		1.70
Senior Administrative Analyst	0.40		0.60				1.00
Senior Health Technician		1.00	0.50		0.50		2.00
Senior Nutritionist		1.00					1.00
Senior Physical/Occupational Therapist					0.75		0.75
Total	3.02	9.93	8.55	16.10			37.60
Information & General Services							
Fund 0101 ⁽¹⁾ /4332 ⁽²⁾	IGS Admin ⁽¹⁾	Information Systems ⁽¹⁾	Purchasing ⁽¹⁾	Facilities Mgmt ⁽¹⁾	Central Services ⁽²⁾	Emergency Services ⁽¹⁾	Total Allocation
Class Title	11003	11007	10204	10702	92004	20702	
Accounting Technician	1.60						1.60
Administrative Assistant I/II	1.00						1.00
Administrative Services Associate	1.00						1.00
Building Maintenance Specialist				3.00			3.00
Buyer I/II			2.00				2.00
Chief Fiscal & Admin Officer	1.00						1.00
Chief Information Officer	1.00						1.00
Computer Service Technician I/II/III		5.00					5.00
Custodian				2.00			2.00
Director of Facilities Management				1.00			1.00
Facilities Maintenance and Grounds Supervisor				1.00			1.00
Facilities Project Manager				2.00			2.00
GIS Analyst I/II		2.00					2.00
Information Systems Analyst Trainee/I/II		3.00					3.00
Information Systems Manager I	1.00	2.00					3.00
Lead Defensible Space Inspector						1.00	1.00
Network Systems Analyst I/II		4.00					4.00
Program Manager			1.00			1.00	2.00
Senior Administrative Analyst	1.00					1.00	2.00
Senior Building and Grounds Specialist				2.00			2.00
Senior Information Systems Analyst		6.00					6.00
Senior Legal Office Assistant					1.00		1.00
Senior Network System Analyst		3.00					3.00
Senior Office Assistant	1.00						1.00
Supervising Building Maintenance Specialist				1.00			1.00
Total	8.60	25.00	3.00	12.00	1.00	3.00	52.60

Office Name	Service Budget Unit(s)		Total Allocation
Library	Library		
Fund 1165	Services		
Class Title	60201		
Accounting Technician	1.00		1.00
Administrative Services Assistant	1.00		1.00
County Librarian	1.00		1.00
Librarian I/II/III	8.00		8.00
Library Assistant I/II/III	17.25		17.25
Library Technician	6.00		6.00
Total	34.25		34.25
Risk Management Administration	Risk		
Fund 0101	Management		
Class Title	11005		
Administrative Analyst I/II	1.00		1.00
Risk Manager	1.00		1.00
Total	2.00		2.00
Probation	Juvenile Hall	Probation	
Fund 0101	20310	20320	
Class Title	20310	20320	
Accounting Technician		1.00	1.00
Administrative Analyst I/II		1.00	1.00
Administrative Services Associate		1.00	1.00
Administrative Services Officer		1.00	1.00
Chief Probation Officer		1.00	1.00
Deputy Probation Officer I/II/III		16.00	16.00
Legal Office Assistant I/II		5.00	5.00
Probation Assistant I/II		0.50	0.50
Probation Program Manager		3.00	3.00
Senior Legal Office Assistant		2.00	2.00
Senior Probation Assistant		1.00	1.00
Supervising Deputy Probation Officer		3.00	3.00
Total	-	35.50	35.50
Public Defender	Public		
Fund 0101	Defender		
Class Title	20107		
Assistant Public Defender	1.00		1.00
Attorney I/II/III - Criminal	7.00		7.00
Legal Secretary I/II	2.00		2.00
Public Defender	1.00		1.00
Senior Legal Secretary	1.00		1.00
Total	12.00		12.00

Office Name	Service Budget Unit(s)						
	Court Security	Sheriff Services	Sheriff Dispatch	Corrections	Truckee Operations	Animal Control	Total Allocation
Fund 0101	20101	20201	20204	20301	20304	20704	
Class Title							
Accounting Technician		1.00					1.00
Administrative Assistant I/II		2.00					2.00
Animal Control Officer I/II						3.00	3.00
Chief Fiscal & Admin Officer		1.00					1.00
Communications Manager			1.00				1.00
Cook				3.00			3.00
Correctional Lieutenant				1.00			1.00
Correctional Officer I/II	2.00			46.00	9.00		57.00
Correctional Sergeant				5.00			5.00
Deputy Sheriff Trainee I/II	6.00	40.00			2.00		48.00
Evidence/Property Technician		2.00					2.00
Legal Office Assistant I/II		5.00				1.00	6.00
Records Supervisor		1.00					1.00
Senior Accounting Assistant		2.00					2.00
Senior Administrative Analyst		1.00					1.00
Senior Legal Office Assistant		2.00					2.00
Senior Sheriff's Dispatcher			2.00				2.00
Sheriff/Coroner/Public Administrator		1.00					1.00
Sheriff's Captain		2.00		1.00			3.00
Sheriff's Dispatcher I/II			9.00				9.00
Sheriff's Lieutenant		3.00		1.00			4.00
Sheriff's Sergeant	1.00	10.00					11.00
Supervising Cook				1.00			1.00
Supervising Animal Control Officer						1.00	1.00
Supervising Dispatcher			1.00				1.00
Undersheriff		1.00					1.00
Total	9.00	74.00	13.00	58.00	11.00	5.00	170.00
Treasurer/Tax Collector							
		Tax Collection & Treasury Collections					Total Allocation
Fund 0101	10203	10205					
Class Title							
Accountant	1.00						1.00
Accounting Assistant I/II	2.00						2.00
Administrative Services Associate	1.00						1.00
Assistant Treasurer/Tax Collector	1.00						1.00
Revenue and Collection Recovery Specialist	1.00	1.00					2.00
Senior Accounting Assistant	2.00						2.00
Treasurer/Tax Collector	1.00						1.00
Total	9.00	1.00					10.00
Total County Employees (FTE)							801.200

Any full-time position authorized herein may be filled by two one-half (1/2) time employees, subject to approval of the appointing authority and confirmation by the County Executive Officer. Any one-half (1/2) time employee who is employed under this provision shall be required to pay one-half the fixed cost of any fixed-rate, employee-provided health benefits. No employee initially appointed full-time shall be reduced to one-half (1/2) time status under this provision, except upon the consent of such affected employee.

This resolution shall be effective immediately.