



## COUNTY OF NEVADA COMMUNITY DEVELOPMENT AGENCY

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Trisha Tillotson, Agency Director

Agricultural Commissioner

Building

Code & Cannabis Compliance

Environmental Health

Planning

Public Works

## NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

**MEETING DATE:** December 16, 2025

**TO:** Board of Supervisors

**FROM:** Trisha Tillotson, Community Development Agency Director

**SUBJECT:** **Resolution approving Amendment No. 2 to the Grant Award Agreement with Nevada County Habitat for Humanity extending the term to September 30, 2026, for their existing "Community Resiliency Grant"**

### **RECOMMENDATION:**

Staff recommends that the Board of Supervisors approve the Resolution.

### **FUNDING:**

The "Community Resiliency Grant" award to Nevada County Habitat for Humanity in the amount of \$100,000 was funded with Federal American Rescue Plan Act (ARPA) dollars. Resolution 21-480 approved thirty-two awards totaling \$1,991,884 in "Community Resiliency Grants" funded by Federal American Rescue Plan Act (ARPA) dollars, including the award referenced herein. The funds are already encumbered, no General Fund dollars are used for this agreement, and no budget amendment is needed.

It is noted that these ARPA funds were encumbered before December 31, 2024, and must be expended by December 31, 2026. The funds for this contract are considered encumbered and thus meet the ARPA guidelines; this amendment allows the contractor additional time (until 09/30/2026) to spend the funds.

### **BACKGROUND:**

Resolution 22-040, approved by the Nevada County Board of Supervisors and executed in February of that year, was one of the thirty-two awards, granting \$100,000 to Habitat for Humanity for the following general purposes:

- Mitigate financial hardship, such as declines in revenues due to impacts of periods of business closures, and/or suspended business activities such as revenue generating fund raisers due to social distancing requirements or other public health orders; and
- Support for programmatic services that assist in addressing the economic hardship experienced by the Grant Recipient and/or the negative economic impacts experienced by its customers.
- And specifically, to support site development and infrastructure for 12 homes in the Heritage Oaks Development, Phase 2, on Joyce Drive in Grass Valley. New home construction to begin in Spring 2022. Heritage Oaks falls within the Qualified Census Tract (nonmetro DDA) for Grass Valley.

Resolution 24-403 approved Amendment No. 1 and extended the Agreement through December 31, 2025.

Habitat for Humanity has experienced unforeseen challenges outside of their control that have delayed their ability to expend funds. While the project on Joyce Drive celebrated a groundbreaking and early development steps were completed, there are soil mitigation issues that have slowed the process. These delays resulted in Habitat for Humanity not being able to expend all funds by December 31, 2025, and they asked for an extension. Under ARPA guidelines, the funds are already encumbered through the contract and therefore the final expenditure deadline is December 31, 2026. Through discussions with Habitat for Humanity, it was determined that an extension through September 30, 2026 will enable the contractor to complete the project.

Staff recommends the Board adopt the attached Resolution approving Amendment No. 2 of the Grant Award Agreement with Nevada County Habitat for Humanity.

**Item Initiated by:** Kimberly Parker, Program Manager Economic Development

**Approved by:** Trisha Tillotson, Community Development Agency Director

Submittal Date:

Revision Date: