



Information and General Services Department

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NEVADA COUNTY BOARD OF SUPERVISORS Board Agenda Memo

MEETING DATE: March 9, 2021

TO: Board of Supervisors

FROM: Steve Monaghan, Chief Information Officer

SUBJECT: Resolution Approving an Increase and Revision to the Schedule of Services (Exhibit A) to FY20/21 Contract with Debra C. Thomas and to Amend the FY20/21 Budget for Community Development Agency and Health and Human Services Agency, the Agenda Item Requires a 4/5 Affirmative Vote.

RECOMMENDATION

Adopt a Resolution by, 4/5 affirmative vote.
Authorize the Purchasing Agent to sign all required documents and encumber the funds.

FUNDING: Funding for these services is included in the FY 20/21 budgets for Community Development and Health and Human Services Agencies. Funds are not expended until services are made against the agreement.
The total increase for FY20/21 is requested the amount not to exceed \$45,000.

BACKGROUND The County is continuously striving to accomplish best practices, organizational development and provide continuous learning opportunities for departments and staff.

In 2020 the Purchasing Division awarded a Contract (PESO4101) to Debra C. Thomas of Grass Valley, CA for Organizational Development, Leadership Development/Training Services in the maximum amount of \$50,000 to support the Community Development and Health and Human Services Agencies learning and development efforts.

Currently Debra C. Thomas is working on various training efforts with both agencies and will exceed the originally awarded amount of \$50,000 before the end of this fiscal year. The total amount of ongoing efforts will increase the existing contract by an additional \$45,000 for a new contract amount not to exceed \$95,000.

The Purchasing Policy section 7.1(B) requires Board approval for Contracts that exceed \$50,000. Therefore, your Board's approval is required to proceed with the increase of \$45,000 for a new not to exceed amount of \$95,000 to the current Contract term through June 30, 2021.

Item Initiated by: Desiree Belding
Approved by: Steve Monaghan
Submittal Date: March 8, 2021