



# RESOLUTION No. 24-309

## OF THE BOARD OF SUPERVISORS OF THE COUNTY OF NEVADA

**RESOLUTION APPROVING EXECUTION OF AMENDMENT NO. 1 TO THE CONTRACT WITH CHILD ADVOCATES OF NEVADA COUNTY FOR THE PROVISION OF HEALTHY FAMILIES AMERICA (HFA) HOME VISITING PROGRAM TO DECREASE THE MAXIMUM CONTRACT PRICE FROM \$844,622 TO \$633,467 (A DECREASE OF \$211,155) AND REVISE EXHIBIT "B", SCHEDULE OF CHARGES AND PAYMENTS TO REFLECT THE DECREASE IN THE MAXIMUM CONTRACT PRICE AND UPDATE THE TERM DATE TO OCTOBER 1, 2023, TO JUNE 30, 2024 (RES 23-570)**

WHEREAS, on December 5, 2023, per Resolution 23-540, the Nevada County Board of Supervisors approved execution of the Professional Services Contract with Child Advocates of Nevada County for the provision of Healthy Families America (HFA) home visiting program; and

WHEREAS, under this contract, Child Advocates of Nevada County provides county-wide delivery of the Healthy Families America (HFA) model for home visiting services; and

WHEREAS, the parties wish to amend the contract to decrease the maximum contract price from \$844,622 to \$633,467 (a decrease of \$211,155) and revise Exhibit "B", Schedule of Charges and Payments to reflect the decrease in the maximum contract price and change the term date to October 1, 2023, to June 30, 2024.

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Board of Supervisors, of the County of Nevada, State of California, that Amendment No. 1 to the Professional Services Contract by and between the County of Nevada and Child Advocates of Nevada County pertaining to the provision of Healthy Families America (HFA) home visiting program, be and hereby is approved in substantially the form attached hereto, and that the Chair of the Board of Supervisors be and is hereby authorized to execute the contract on behalf of the County of Nevada.

Funds to be disbursed from account: 1589-40114-492-3415 / 521525

PASSED AND ADOPTED by the Board of Supervisors of the County of Nevada at a regular meeting of said Board, held on the 25th day of June 2024, by the following vote of said Board:

Ayes: Supervisors Heidi Hall, Edward C. Scofield, Lisa Swarthout, and Susan Hoek.

Noes: None.

Absent: Hardy Bullock.

Abstain: None.

Recuse: None.

ATTEST:

TINE MATHIASSEN  
Chief Deputy Clerk of the Board of Supervisors

By: 

  
Hardy Bullock, Chair

**AMENDMENT #1 TO THE CONTRACT WITH  
CHILD ADVOCATES OF NEVADA COUNTY (Res 23-570)**

**THIS AMENDMENT** is executed this 25<sup>th</sup> day of June, 2024, by and between CHILD ADVOCATES OF NEVADA COUNTY, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County”. Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on December 5, 2023 per RES 23-570; and

**WHEREAS**, the Contractor provides Provision of Healthy Families America (HFA) home visiting program services as a component of the County’s Implementation of the California Home Visiting Program (CHVP); and

**WHEREAS**, the parties desire to amend their agreement to decrease the maximum contract price from \$844,622 to \$633,467 (a decrease of \$211,155) and revise Exhibit “B”, Schedule of Charges and Payments to reflect the decrease in the maximum contract price and update the term date to be October 1, 2023 to June 30, 2024.

**NOW, THEREFORE**, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of June 1, 2024.
2. That Maximum Contract Price, shall be amended to the following: \$633,467.
3. That the Contract Term Date is amended to the following: October 1, 2023 to June 30, 2024.
4. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
5. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: HLB  
Hardy Bullock  
Chair of the Board of Supervisors

CONTRACTOR:

By: william r crouch  
william r crouch (Jun 17, 2024 12:34 PM)  
Childs Advocates of  
Nevada County

ATTEST:

By: me ll  
Clerk of the Board

**EXHIBIT "B"**  
**SCHEDULE OF CHARGES AND PAYMENTS**  
**CHILD ADVOCATES OF NEVADA COUNTY**

County shall pay to Contractor a maximum amount not to exceed \$633,467 for satisfactory performance of services in accordance with Exhibit "A" for the contract term. The Contract maximum is contingent and dependent on approval and award of CHVP program funding. Contractor will partner with the County on its grant application development, including detailed work in the creation of the Contractor's grant scope of work and budget, and any modifications requested by CHVP during application review. Contractor acknowledges and agrees that the maximum amount identified in this Contract may be reduced if the CHVP program funding is less than anticipated and agrees to work with the County to modify its budget accordingly. The final CHVP approved amount will be the basis for any necessary changes.

The maximum amount is based on the estimated budget below:

Personnel Costs	455,705
Other Program Costs	116,608
Indirect	61,154
<b>Total Estimated Budget</b>	<b>633,467</b>

Expense Categories (personnel/operating expenses/startup costs) within the budget may be increased or decreased using funds from other expense categories by no more than 25% of their original amounts with approval by the DPHN and MCAH Director and/ or Coordinator. Contractor shall submit a written explanation of the need for any adjustments to the DPHN and MCAH Director and/or Coordinator. County reserves the right to deny any such change on any line item.

Travel/mileage reimbursement shall not exceed the current reimbursement rate determined by the CDPH.

Any equipment purchased with funds under this Agreement shall be itemized and accounted for in a manner retrievable if requested by NCPHD or CDPH MCAH CHVP auditors pursuant to Grant Agreement CHVP 23-29.

**Billing and Payment:**

Contractor agrees to be responsible for the validity of all invoices.

Contractor's Invoices shall include the following:

1. The Nevada County Board of Supervisors Resolution Number assigned to their Contract.
2. The number of clients enrolled in the program at the end of the month being invoiced with a breakdown of how many clients served were located in Eastern and Western County.
3. The number of home visits provided in the month being invoiced with a breakdown of how many home visits occurred in Eastern and Western County.

Contractor shall submit invoices for services to:

Nevada County Public Health Department  
Attn: Fiscal Staff  
500 Crown Point Circle, Suite 110  
Grass Valley, CA 95945