

**AMENDMENT #2 TO THE CONTRACT WITH
CARDENAS CONSULTING GROUP (PESR4914)**

THIS AMENDMENT is executed this May 13, 2025 by and between CARDENAS CONSULTING GROUP, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County.” Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on April 29, 2024 per Purchase Order No. PESR4914; and

WHEREAS, the Contractor provides support and consultation in developing and administering Quality Assurance materials, workflow enhancements, and training related to CalAIM documentation and payment reform, Medi-Cal billing, and other Quality Assurance activities; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$50,000 to \$125,000 (an increase of \$75,000), extend the contract termination date from June 30, 2025 to June 30, 2026, revise Exhibit “A” Schedule of Services to incorporate additional project scopes including Performance Improvement Plan project management, quality improvement consultation, and productivity calculation assistance, and amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price and a term extension.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #2 shall be effective as of 4/1/25.
2. That Maximum Contract Price shall be amended to the following:
\$125,000.
3. That the Schedule of Services, Exhibit “A” is amended to the revised Exhibit “A” attached hereto and incorporated herein.
4. That the Contract Termination Date is amended to the following:
June 30, 2026.
5. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
6. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

CONTRACTOR:

By: _____
Chair of the Board of Supervisors
Nevada County

By: _____
Cardenas Consulting Group
360 Grand Avenue, St 64
Incline Village, NV 89451

ATTEST:

City, State ZIP
By: _____
Clerk of the Board, Nevada County

EXHIBIT “A”
SCHEDULE OF SERVICES
CARDENAS CONSULTING GROUP

Contractor agrees to provide consultation services related to Cal-Aim Documentation and Payment Reform implementation, other Quality Assurance activities, Medi-Cal billing policies, activities, and implementation for the County’s Behavioral Health Department.

Project Overview:

Contractor shall support Behavioral Health in enhancing and reviewing Quality Assurance materials, workflows, training and processes related to the above areas in order to provide recommendations aimed at improving the county’s service provision and increasing reimbursement for behavioral health services.

Contractor’s responsibilities shall include, but not necessarily be limited to, the following:

On behalf of Nevada County Behavioral Health, Contractor agrees to provide services in the below areas, including specific deliverables as mutually agreed to with county staff:

1. Provide general consultation and education regarding CPT coding and best practices in the implementation of payment and documentation reform.
2. Assist with the development of instructional tools or resources on payment reform for behavioral health staff, including but not limited to keying guides, provider training materials, summaries and cheat sheets.
3. Serve as the trainer and/or coach for staff as requested regarding CPT code usage, claiming best practices and documentation.
4. Consult regarding Electronic Health Record (EHR) structure and improvements related to service claiming, clinical documentation, or service and financial reports, as needed.
5. Advise Behavioral Health about best practices to ensure ongoing compliance with requirements contained in the latest Medi-Cal Billing Manual, Department of Health Care Services (DHCS) information notices and other state materials related to CalAIM implementation.
6. Review Behavioral Health materials, including policies and procedures, to identify areas for improvement as needed. Upon County request, review or draft revised policies and procedures.
7. Upon request by the County, review functionality of the County Behavioral Health Quality Improvement processes and make recommendations to maximize the effectiveness of the processes.
8. Upon request by the County, provide guidance and recommendations to NCBH with any forthcoming DHCS Information Notices and/or manuals related to payment and/or documentation reform.
9. Project Management with development and implementation of Performance Improvement Plans (PIPs) including writing up PIP templates, facilitating meetings with QA and program staff, brainstorming interventions, and tracking on performance outcomes.
10. Guidance and consultation regarding Quality Management activities, including but not limited to QIC meeting planning and required data analysis elements
11. Assistance with productivity calculations and/or methodology for NCBH and contractors.

EXHIBIT "B"
SCHEDULE OF CHARGES AND PAYMENTS
CARDENAS CONSULTING GROUP

County shall pay to Contractor a maximum amount not to exceed \$125,000 for satisfactory performance of the provision of services pursuant to this contract.

Contractor shall be reimbursed for professional services at the rate of \$185/ per hour. Any travel necessary to complete work assigned must be approved by the county in advance and reimbursed at the federal per diem rates.

Contractor shall provide on invoices a breakdown listing specific services provided, the date(s) and number(s) of hours. This invoice shall include sufficient detail to allow for appropriate coding of specific costs to relevant funding sources.

BILLING AND PAYMENT:

Contractor shall submit to County, for services rendered in the prior month, and in accordance with the reimbursement terms, a statement of services rendered to County and costs incurred that includes documentation to support all expenses claimed by the 20th of each month. County shall review the billing and notify the Contractor within fifteen (15) working days if an individual item or group of costs is being questioned. Contractor has the option of delaying the entire claim pending resolution of the cost(s). Payments shall be made within thirty (30) days of receipt of a complete, correct, and approved billing.

Contractor shall submit invoices to:

Via Mail:
HHSA Administration
Attn: BH Fiscal
950 Maidu Avenue
Nevada City, California 95959

Or
Via Email:
BH.Fiscal@nevadacountyca.gov
CC: Contract Manager (refer to Notification section)