

<div>CONTRACTOR</div>		<div>CALIFORNIA</div> <div>Department of General Services</div> <div>Use Only</div>
<div>CONTRACTOR'S NAME <i>(If other than an individual, state whether a corporation, partnership, etc.)</i></div> <div>Nevada County Department of Housing and Community Services</div> <div> <div>BY <i>(Authorized Signature)</i></div> <div>DATE SIGNED <i>(Do not type)</i></div> </div>		<div>"I hereby certify that all conditions for exemption have been complied with, and this document is exempt from the Department of General Services approval."</div>
<div>PRINTED NAME AND TITLE OF PERSON SIGNING</div> <div>Dan Miller, Chair - Board of Supervisors</div>		
<div>ADDRESS</div> <div>950 Maidu Avenue, Nevada City, CA 95959</div>		
<div>STATE OF CALIFORNIA</div>		
<div>AGENCY NAME</div> <div>Department of Community Services and Development</div> <div> <div>BY <i>(Authorized Signature)</i></div> <div>DATE SIGNED <i>(Do not type)</i></div> </div>		<div><input type="checkbox"/> Exempt per _____</div>
<div>PRINTED NAME AND TITLE OF PERSON SIGNING</div> <div>Cindy Halverstadt, Deputy Director, Administrative Services</div>		
<div>ADDRESS</div> <div>2389 Gateway Oaks Drive, Suite 100, Sacramento, California 95833 -</div>		

**STANDARD AGREEMENT
PARTS I & II – ENTIRE CONTRACT**

Subpart C – Programmatic Requirements

ARTICLE 7 – CSBG Terms, Conditions, Programmatic Provisions and Reporting

7.1 Fair Hearing for Denial of Client benefits by Contractor

- A. Pursuant to Title 22 of the California Code of Regulations, Section 100751, as amended, Contractor shall advise individuals who have been denied assistance under a program funded by this Agreement of their right to appeal to CSD for a fair hearing within twenty (20) days from the denial of assistance.
- B. Within five (5) working days of receipt of an appeal from a client, CSD's Fair Hearings Officer shall schedule an administrative hearing to be conducted no later than thirty (30) calendar days from the receipt of the request.
- C. The client may withdraw the appeal/request for fair hearing at any time during the appeal process by providing written, email, or telephonic notice to CSD. Telephonic notice of withdrawal must be confirmed in writing by the Fair Hearings Officer or designated CSD staff.

7.2 Organizational Standards

The CSBG Organizational Performance Standards are effective starting with the Federal Fiscal Year 2016/17 (October 1, 2015). The standards are available at <http://www.acf.hhs.gov/programs/ocs/resource/csb-g-im-138-state-establishment-of-organizational-standards-for-csb-g-eligible-entities>, and are also posted on the Provider's website at: <http://providers.csd.ca.gov/>.

7.3 Programmatic Reporting

A. Submission of Required Plans/Reports

Unless otherwise specified by the provisions of this Article, all Community Action Plans and reports required by the provisions of this Article shall be submitted via email to CSBGReports@csd.ca.gov, no later than the date specified.

B. Community Action Plan

Contractor shall submit a Community Action Plan meeting the requirements of Government Code § 12747 no later than June 30th of every other year, unless/until otherwise instructed by CSD.

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C. Annual Programmatic Reports

Annual programmatic reports cover the programmatic activities from January 1, 2016, through December 31, 2016. Contractor shall complete the CSBG/NPI Programs Report (CSD 801) and CSBG Programmatic Data Client Characteristic Report (CSD 295) –CCR, and submit no later than January 20, 2017.

D. Term Extension Reports

Contractor shall be required to submit CSBG/NPI Program Report (CSD 801) and Client Characteristics Report (CSD 295) during an extended contract term approved by CSD. The report will cover clients served during the extended contract term - January 1, 2016 through the extended period as stated in STD 213. Contractor shall complete and submit the CSD 801 and CSD 295 to CSD via email to CSBGReports@csd.ca.gov 30 days after the extended term or no later than June 30, 2016.

E. Community Services Block Grant Information Survey

The CSBG/IS covers the period of January 1, 2016, through December 31, 2016. Contractor shall complete and submit to CSD CSBG Fiscal Data—Other Funds (CSD 425.OF), CSBG Fiscal Data—Other Resources (CSD 425.OR), and CSBG Program Accomplishments and Coordination of Funds (CSD 090) annually via email no later than March 1, 2017, to CSBGIS@csd.ca.gov.