# STATE OF CALIFORNIA STANDARD AGREEMENT

STD. 213 A (Rev. 6/03)

AMENDMENT NUMBER	
1	
	amendment number

l.	This Agreement is en	nis Agreement is entered into between the State Agency and the Contractor named below				
-	STATE AGENCY'S NAME					
	Department of Com	munity Services and Development				
_	CONTRACTOR'S NAME					
	Nevada County Dep	artment of Housing and Community Services				
2.	The term of this	January 1 2016 through December 21 2016				
	Agreement is:	January 1, 2016 through December 31, 2016				
3.	The maximum amour	nt T-+-1 \$424,000,00				
	of this Agreement is:	Total \$134,990.00				
4.	The parties mutually a	agree to this amendment as follows. All actions noted below are by this reference made a				
	part of the Agreement and incorporated herein:					
	part of the rigicomon	and moorporated notem.				
	A. The maximum a	mount of this Agreement payable to Contractor by the State has changed from				
	A. THE MAXIMUM as	mount of this Agreement payable to Contractor by the state has changed from				

B. Part II, Article 7, CSBG Terms, Conditions, Programmatic Provisions and Reporting, pages 29 through 30 are deleted in their entirety and replaced with the attached pages 29 through 30.

All other terms and conditions shall remain unchanged.

IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

\$67,684.00 to \$134,990.00, reflecting an increase of \$67,306.00.

CONTRACTOR		CALIFORNIA Department of General Services Use Only
CONTRACTOR'S NAME (If other than an individual, state whether a corporation		
Nevada County Department of Housing and Community Service		
BY (Authorized Signature)	DATE SIGNED (Do not type)	"I hereby certify that all
<b>P</b>		conditions to the and this
PRINTED NAME AND TITLE OF PERSON SIGNING  Dan Miller, Chair - Board of Supervis	been complied with the document is exempt from the Department of General Services approval."	
ADDRESS	арргота	
950 Maidu Avenue, Nevada City, CA 95959		
STATE OF CALIFORNIA	a .	
AGENCY NAME		
Department of Community Services and Development		
BY (Authorized Signature)	DATE SIGNED (Do not type)	
F		
PRINTED NAME AND TITLE OF PERSON SIGNING		
Cindy Halverstadt, Deputy Director, Administrative Services		
ADDRESS		
2389 Gateway Oaks Drive, Suite 100, Sacramento, California 95833 ·		Exempt per

### STANDARD AGREEMENT PARTS I & II – ENTIRE CONTRACT

#### Subpart C – Programmatic Requirements

#### ARTICLE 7 - CSBG Terms, Conditions, Programmatic Provisions and Reporting

#### 7.1 Fair Hearing for Denial of Client benefits by Contractor

- A. Pursuant to Title 22 of the California Code of Regulations, Section 100751, as amended, Contractor shall advise individuals who have been denied assistance under a program funded by this Agreement of their right to appeal to CSD for a fair hearing within twenty (20) days from the denial of assistance.
- B. Within five (5) working days of receipt of an appeal from a client, CSD's Fair Hearings Officer shall schedule an administrative hearing to be conducted no later than thirty (30) calendar days from the receipt of the request.
- C. The client may withdraw the appeal/request for fair hearing at any time during the appeal process by providing written, email, or telephonic notice to CSD. Telephonic notice of withdrawal must be confirmed in writing by the Fair Hearings Officer or designated CSD staff.

# 7.2 Organizational Standards

The CSBG Organizational Performance Standards are effective starting with the Federal Fiscal Year 2016/17 (October 1, 2015). The standards are available at <a href="http://www.acf.hhs.gov/programs/ocs/resource/csbg-im-138-state-establishment-of-organizational-standards-for-csbg-eligible-entities">http://www.acf.hhs.gov/programs/ocs/resource/csbg-im-138-state-establishment-of-organizational-standards-for-csbg-eligible-entities</a>, and are also posted on the Provider's website at: <a href="http://providers.csd.ca.gov/">http://providers.csd.ca.gov/</a>.

## 7.3 Programmatic Reporting

## A. Submission of Required Plans/Reports

Unless otherwise specified by the provisions of this Article, all Community Action Plans and reports required by the provisions of this Article shall be submitted via email to <u>CSBGReports@csd.ca.gov</u>, no later than the date specified.

#### B. Community Action Plan

Contractor shall submit a Community Action Plan meeting the requirements of Government Code § 12747 no later than June 30th of every other year, unless/until otherwise instructed by CSD.

# STANDARD AGREEMENT PARTS I & II – ENTIRE CONTRACT

#### C. Annual Programmatic Reports

Annual programmatic reports cover the programmatic activities from January 1, 2016, through December 31, 2016. Contractor shall complete the CSBG/NPI Programs Report (CSD 801) and CSBG Programmatic Data Client Characteristic Report (CSD 295) –CCR, and submit no later than January 20, 2017.

#### D. Term Extension Reports

Contractor shall be required to submit CSBG/NPI Program Report (CSD 801) and Client Characteristics Report (CSD 295) during an extended contract term approved by CSD. The report will cover clients served during the extended contract term - January 1, 2016 through the extended period as stated in STD 213. Contractor shall complete and submit the CSD 801 and CSD 295 to CSD via email to <a href="mailto:CSBGReports@csd.ca.gov">CSBGReports@csd.ca.gov</a> 30 days after the extended term or no later than June 30, 2016.

#### E. Community Services Block Grant Information Survey

The CSBG/IS covers the period of January 1, 2016, through December 31, 2016. Contractor shall complete and submit to CSD CSBG Fiscal Data—Other Funds (CSD 425.OF), CSBG Fiscal Data—Other Resources (CSD 425.OR), and CSBG Program Accomplishments and Coordination of Funds (CSD 090) annually via email no later than March 1, 2017, to CSBGIS@csd.ca.gov.

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