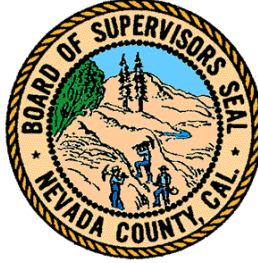


# COUNTY OF NEVADA

## STATE OF CALIFORNIA

Heidi Hall, 1st District  
Ed Scofield, 2nd District (Vice-Chair)  
Dan Miller, 3rd District  
Wm. "Hank" Weston, 4th District (Chair)  
Richard Anderson, 5th District



## BOARD OF SUPERVISORS

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Nevada City, CA 95959-8617  
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Julie Patterson Hunter, Clerk of the Board  
Richard A. Haffey, County Executive Officer  
Alison Barratt-Green, County Counsel

## AGENDA

Date	Time	Location
Tuesday, June 27, 2017	9:00 AM	Board Chambers, First Floor Eric Rood Administrative Center 950 Maidu Avenue Nevada City, California

This meeting is broadcast live on NCTV Channel 17 in the Western County and on Truckee-Tahoe Community TV (TTCTV) Channel 18 in the Eastern County and can be viewed live through the web at <https://nevco.legistar.com/Calendar.aspx>.

Video Conferencing at 9:01 a.m. for Public Comment and at 10:15 a.m. for Public Hearing, located at the District V Board of Supervisors Conference Room Nevada County Sheriff's Substation, 10879A Donner Pass Road, Truckee, California

The Board of Supervisors welcomes you to its regular meetings that are scheduled the second and fourth Tuesdays of every month. Your interest is encouraged and appreciated.

ANY MEMBER OF THE AUDIENCE DESIRING TO ADDRESS THE BOARD ON A MATTER ON THE AGENDA: Please approach the rostrum and, after receiving recognition from the Chair, give your name and comments or questions as all meetings are recorded. In order that all interested parties have an opportunity to speak, please limit your comments to the specific item under discussion. Time limitations are explained on the last page of the agenda.

The meeting room is accessible to people with disabilities. Anyone requiring reasonable accommodation to participate in the meeting should contact the Clerk of the Board's office by calling (530) 265-1480 at least four days prior to the meeting. TTY/Speech-to-Speech users may dial 7-1-1 for the California Relay Service.

The agenda and all supporting documents are available for review during regular business hours at the Clerk of the Board office, 950 Maidu Avenue, 2nd Floor, Suite 200, Nevada City, California. This agenda and certain supporting documents may be obtained on the Clerk of the Board's website at <http://www.mynevadacounty.com/nc/bos/cob>. To view the supporting documents on this agenda for a particular item, click on the SR number to the left of the item. Please note that the on-line agenda may not include all related or updated documents.

Proposed actions and supporting documents are considered draft until acted upon by the Board. All items listed on the agenda may be acted upon by the Board of Supervisors.

**REGULAR MEETING: 9:00 A.M.****STANDING ORDERS:**

Call the meeting to order.

Pledge of Allegiance.

Corrections and/or deletions to agenda.

**PUBLIC COMMENT: 9:01 A.M.**

*Members of the public shall be allowed to address the board on items not appearing on the agenda that are of interest to the public and are within the subject matter jurisdiction of the Board.*

*(Video-Conferencing for the public comment portion of the meeting is also available in Truckee at the District V Board of Supervisors Conference Room, east (left) side of the Sheriff's Substation at 10879A Donner Pass Road.)*

**CONSENT CALENDAR:**

*These items are expected to be routine and noncontroversial. The Board of Supervisors will act upon them at one time without discussion. Any Board member, staff member or interested party may request that an item be removed from the consent calendar for discussion.*

**Health and Human Services Agency Director: Michael Heggarty**

1. [SR 17-0483](#) Resolution approving a renewal contract between the County of Nevada and Universal Protection Service, LP dba Allied Universal Security Services for the provision of security guard services at various County locations for the Health and Human Services Agency, in the maximum amount of \$157,318, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.

**Behavioral Health Director: Rebecca Slade**

2. [SR 17-0488](#) Resolution approving a renewal contract between the County of Nevada and Nevada County Superintendent of Schools for the provision of Latino Outreach and Engagement Mental Health Services through the Grass Valley Family Resource Center, in the maximum amount of \$44,000, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.

3. [SR 17-0459](#) Resolution approving a renewal contract between the County of Nevada and Crestwood Behavioral Health, Inc. for the provision of IMD (Institutions for Mental Disease) services including skilled nursing care and specific treatment program services for chronic mentally ill clients, as well as, transitional home program services, in the maximum amount of \$105,000, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.
4. [SR 17-0492](#) Resolution approving a renewal contract between the County of Nevada and Nancy M. Callahan, Ph.D., dba IDEA Consulting for consultation services related to quality assurance, grant development, facilitation/implementation services for SB 82 grant projects, Mental Health Services Act (MHSA) Prevention and Early Intervention (PEI) evaluation and reporting, and MHSA Innovation Planning, Plan writing and evaluation, in the maximum amount of \$166,000, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.

Public Health Director: Jill Blake

5. [SR 17-0479](#) Resolution approving a renewal contract between the County of Nevada and Child Advocates of Nevada County for the provision of Healthy Families America home visiting program services as a component of the County's implementation of the California Home Visiting Program, in the maximum amount of \$649,472, for the period July 1, 2017, through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.

Director of Social Services: Mike Dent

6. [SR 17-0365](#) Resolution approving a contract between the County of Nevada and The Friendship Club (TFC), awarding Community Initiative Funding for the purchase of a 12-passenger van to increase access to TFC's comprehensive program that provides social and emotional support and crucial life skills to at-risk girls, in the maximum amount of \$15,000 for Fiscal Year 2017/18, and authorizing the Chair of the Board of Supervisors to execute the contract.
7. [SR 17-0470](#) Resolution approving a contract between the County of Nevada and New Events & Opportunities (NEO), awarding Community Initiative Funding for services to improve the health, physical and emotional/social development and academic achievement of low-income youth, in the maximum amount of \$15,000 for Fiscal Year 2017/18, and authorizing the Chair of the Board of Supervisors to execute the contract.

8. [SR 17-0526](#) Resolution approving Amendment 2 to Agreement 15-RCVBL-01115 between the County of Nevada and the California Department of Social Services for the provision of Agency Adoption Services (Res. 15-258), increasing the maximum contract price from \$293,854 to \$303,854 to allow additional time to implement the Resource Family Approval Program, extending the contract termination date from June 30, 2017 to June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the Agreement.
9. [SR 17-0464](#) Resolution approving a renewal contract between the County of Nevada and The Salvation Army for the provision of emergency shelter services at the Booth Family Center for referred CalWORKs families, in the maximum amount of \$168,131, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.
10. [SR 17-0429](#) Resolution approving a renewal contract between the County of Nevada and Nevada County Superintendent of Schools for the provision of Family Support, and Self-Sufficiency services in Western Nevada County, in the maximum amount of \$401,675, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.
11. [SR 17-0352](#) Resolution approving a renewal contract between the County of Nevada and Sierra Nevada Children's Services pertaining to administration of Stage 1 Child Care payments to fund the provision of child care services for CalWORKs participant families as referred by the County's Department of Social Services, in the maximum amount of \$600,000, for the period July 1, 2017 through June 30, 2019, and authorizing the Chair of the Board of Supervisors to execute the contract.
12. [SR 17-0505](#) Resolution approving a renewal contract between the County of Nevada and Nevada-Sierra Connecting Point Public Authority (IHSS) for the provision of services related to the administration of employment services through their Employment Services Program for Nevada County CalWORKs participants, in the maximum amount of \$1,030,717, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.

Clerk-Recorder/Registrar of Voters: Gregory Diaz

13. [SR 17-0517](#) Resolution approving Amendment 2 to the contract between the County of Nevada and Harris Local Government Solutions Incorporated pertaining to software maintenance services for the Nevada County Clerk-Recorder's Recording and Accounting System (Res. 08-564), increasing the maximum contract amount to \$151,485.60, extending the termination date to June 30, 2017, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

Auditor-Controller: Marcia Salter

14. [SR 17-0393](#) Resolution approving an Agreement for Collection of Property Assessed Clean Energy (PACE) Assessments between the County of Nevada and approved PACE providers pertaining to the placement, collection and distribution of PACE assessments on the annual property tax roll, and authorizing the Auditor-Controller to execute the Agreement.

District Attorney: Clifford Newell

15. [SR 17-0514](#) Resolution accepting the California Governor's Office of Emergency Services (Cal OES) Grant VW16300290 Amendment 1 for the Nevada County Victim Witness Program (Res. 16-544), awarding additional Federal Victim of Crime Act (VOCA) funds in the amount of \$79,576, extending the term to September 30, 2017, and directing the Auditor Controller to amend the Fiscal Year 2017/18 budget. (4/5 affirmative vote required)

Treasurer-Tax Collector: Tina Vernon

16. [SR 17-0418](#) Resolution approving a contract between the County of Nevada and Mailing Systems, Inc., for the printing and mailing of County tax bills, in the maximum contract amount of \$33,000, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.

Community Development Agency Director: Sean Powers

17. [SR 17-0508](#) (Waive further reading/Adopt) An Ordinance amending Section A-II of Article 42 of Chapter II of the Nevada County Administrative Code amending the Record of Survey fee.

Agricultural Commissioner: Chris de Nijs

18. [SR 17-0499](#) Resolution approving the Work and Financial Plan Agreement 17-73-06-0265-RA between the County of Nevada and the United States Department of Agriculture, Animal and Plant Health Inspection Service-Wildlife Services (APHIS-WS), in the amount of \$63,316, for the period July 1, 2017 through June 30, 2018, authorizing the Chair of the Board to execute the Agreement, and directing the Agricultural Commissioner to file a Notice of Exemption with the Nevada County Clerk-Recorder's office.

Director of Public Works: Trisha Tillotson

19. [SR 17-0482](#) Resolution authorizing the Auditor-Controller to collect parcel charges and special taxes for services in County Service Areas and Permanent Road Divisions for Fiscal Year 2017/18.
20. [SR 17-0503](#) Resolution approving Amendment 2 to the contract between the County of Nevada and Holdredge & Kull Consulting Engineers and Geologists for on-call materials testing and construction inspection consulting services (Res. 15-281), extending the contract term to June 30, 2018 and updating Exhibit "B", Schedule of Services, to reflect current billing rates, and authorizing the Chair of the Board of Supervisors to execute the Amendment.
21. [SR 17-0497](#) Resolution approving a Memorandum of Understanding (MOU) between the County of Nevada and the California Department of Forestry and Fire Protection (CAL FIRE), partnering with Washington Ridge Conservation Camp to remove brush adjacent to the County road system for general road safety and wildfire fuel reduction, in a maximum amount not to exceed \$45,000, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the MOU.
22. [SR 17-0498](#) Resolution approving Program Supplement Number N055 Revision 1 to Administering Agency-State Agreement for Federal Aid Projects, Number 03-5917R in the amount of \$456,350, for the Nevada City Highway Sidewalk Extension Project, and authorizing the Chair of the Board of Supervisors to execute the Program Supplement. (Dists. I and III)
23. [SR 17-0495](#) Resolution awarding and approving a contract between the County of Nevada and D&E Construction, Inc. for the McCourtney Road Landfill Final Cover Maintenance Project (Res. 17-161), in the amount of \$103,622 plus a ten percent contingency of \$10,362.20 for the contract work items, for a grand total of \$113,984.20, and authorizing the Chair of the Board of Supervisors to execute the contract.
24. [SR 17-0477](#) Resolution approving the Department of Public Works, Transit Services Division updated Title VI Program and Language Assistance Plan, and authorizing the Director of Public Works to execute all documents necessary for implementation of the updated Title VI Program. (Transit)
25. [SR 17-0478](#) Resolution authorizing submittal of an Application to the State of California Department of Transportation (CalTrans) for a Federal Transit Administration (FTA) Section 5311 (49 U.S.C. Section 5311) Grant to permit operation of rural fixed route transit service in Western Nevada County, in the amount of \$449,352, for Fiscal Year 2016/17, and authorizing the Director of Public Works to file and execute the application. (Transit)

26. [SR 17-0480](#) Resolution authorizing submittal of an Application to the State of California Department of Transportation (CalTrans) for a Federal Transit Administration (FTA) Section 5311 (49 U.S.C. Section 5311) Grant to permit operation of rural fixed route transit service in Western Nevada County, in the amount of \$459,615 for Fiscal Year 2017/18, and authorizing the Director of Public Works to file and execute the application. (Transit)
27. [SR 17-0496](#) Resolution requesting the Nevada County Transportation Commission (NCTC) allocate \$1,897,132 from Nevada County's apportionment of Local Transportation funds (LTF) and \$324,487 from Nevada County's apportionment of State Transit Assistance Funds (STA) for operation of transit and paratransit services for Fiscal Year 2017/18, and allocate \$125,000 from Community Transit Services (CTS) funds for operational support of paratransit services provided by Paratransit Services under contract with Nevada County for Fiscal Year 2017/18. (Transit)

Chief Probation Officer: Michael Ertola

28. [SR 17-0469](#) Resolution approving a renewal contract between the County of Nevada and Project H.E.A.R.T. Inc. to provide peer mentoring, peer coaching, and pro-social group relationship services for adult probation clients in their recovery from alcohol/drug dependency, in the maximum amount of \$45,000, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.
29. [SR 17-0468](#) Resolution approving a renewal contract between the County of Nevada and Common Goals, Inc. to provide transitional housing reentry services for Probation clients in their recovery from alcohol/drug dependency, in the maximum amount of \$100,000, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.
30. [SR 17-0467](#) Resolution approving a renewal contract between the County of Nevada and Victor Community Support Services, Inc. to provide clinical and evidence-based services to assist juveniles in their transition from Juvenile Hall back into homes, schools and neighborhoods, and to provide clinical treatment for juvenile and adult probation clients, in the maximum amount of \$106,024, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.
31. [SR 17-0475](#) Resolution approving a contract between the County of Nevada and Victor Community Support Services, Inc. to provide mental health services for youthful offenders, in the maximum amount of \$200,000, for period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.

Chief Information Officer: Stephen Monaghan

32. [SR 17-0531](#) Resolution approving a renewal contract between the County of Nevada and Wolf Creek Productions dba The Real Graphics Source for printing, copying, scanning and delivery services, in an amount not to exceed \$150,000, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.
33. [SR 17-0491](#) Resolution approving the Notice of Acceptance and Completion of the contract between the County of Nevada and Bill Litchfield Construction, Inc. for the Bost House Renovation - Revised Scope Project (Res. 16-480), with contract cost totaling \$549,650.94, and directing the Clerk of the Board to record this Notice in accordance with Civil Code Section 9208. (Facilities)
34. [SR 17-0493](#) Resolution approving a renewal contract between the County of Nevada and Scope Landscape Management, Inc., for professional landscaping services at various County facilities, in the maximum amount of \$33,100, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract. (Facilities)

County Librarian: Laura Pappani

35. [SR 17-0509](#) (Waive further reading/Adopt) An Ordinance amending Section A-II 24.20 of Article 24 of Chapter II of the Administrative Code pertaining to Fines and Fees for the Nevada County Community Library.

County Counsel: Alison Barratt-Green

36. [SR 17-0512](#) Resolution approving Amendment 5 to the contract between the County of Nevada and Porter Scott, A Professional Corporation for legal services (BFS15295 and Res. 14-338), extending the term of the contract to June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

County Executive Officer: Richard Haffey

37. [SR 17-0501](#) Resolution approving a renewal contract between the County of Nevada and Area 4 Agency on Aging/RSVP pertaining to volunteer services for County Departments and Community Partners, in the maximum amount of \$15,000, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.
38. [SR 17-0339](#) Resolution approving a renewal contract between the County of Nevada and Shaw/Yoder/Antwih, Inc. for State of California Legislative Advocacy Services, in the maximum amount of \$40,008, for the period July 1, 2017 through June 30, 2018, and authorizing the Chair of the Board of Supervisors to execute the contract.



Individual Board Member Item:

- 39a. [SR 17-0524](#) Acknowledge Supervisor Weston's appointment of seven members to the Penn Valley Area Municipal Advisory Council (MAC). (Dist. IV)

**Sponsors:** Hank Weston, District 4

- 39b. [SR 17-0541](#) Resolution amending "Section 4. Membership" of Resolution 17-144 to allow for the appointment of up to two alternate members to the Penn Valley Area Municipal Advisory Council (MAC) in addition to the regular members.

**Sponsors:** Hank Weston, District 4

Clerk of the Board: Julie Patterson Hunter

40. [SR 17-0500](#) Resolution appointing Mr. Greg Zirbel as Trustee to the Truckee Cemetery District, for a four-year term ending July 1, 2021.
41. [SR 17-0443](#) Reappointments of Ms. Shavati Karki-Pearl, Community-at-Large representative, Ms. Dena Valin, Child Abuse and Intervention representative, and Mr. Richard Mantle and Ms. Sarah Hall-Deardorff, Senior and Health Services Planning representatives, to the Adult & Family Services Commission, for two-year terms ending April 30, 2019.
42. [SR 17-0515](#) Reappointments of Ms. Amanda Wilcox, District 3 representative, and Mr. Iden Rogers, District 4 representative, to the Mental Health Advisory Board, for 3-year terms ending June 30, 2020.
43. [SR 17-0507](#) Reappointment of Mr. Mark Nagafuchi, Public representative, to the Nevada-Sierra Connecting Point Public Authority (IHSS) Governing Board, for a three-year term ending June 30, 2020.
44. [SR 17-0463](#) Appointment of Ms. Donna Haddad as Consumer representative to the Nevada-Sierra Connecting Point Public Authority (IHSS) Governing Board, for an unexpired term ending June 30, 2020.
45. [SR 17-0510](#) Acceptance of Board of Supervisors Summary Minutes for June 13, 2017.

**Regular meeting of the Board of Directors of the Nevada County Sanitation District No. 1.**

Call the meeting to order:

Consent:

*These items are expected to be routine and noncontroversial. The Board of Directors of the Nevada County Sanitation District No. 1 will act upon them at one time without discussion. Any Board member, staff member, or interested party may request that an item be removed from the consent calendar for discussion.*

- 46a.**    [SR 17-0386](#)    Resolution requesting the Sanitation District No. 1 Sewer Service and Standby Charges for Lake Wildwood, Zone 1, Lake of the Pines, Zone 2, North San Juan, Zone 4, Gold Creek, Zone 5, Penn Valley, Zone 6, Mountain Lakes Estates, Zone 7, Cascade Shores, Zone 8, Eden Ranch, Zone 9, Higgins Village, Zone 11, and Valley Oak Court, Zone 12 for Fiscal Year 2017/18 be placed on the Nevada County Tax Roll. (Sanitation)
- 46b.**    [SR 17-0511](#)    Acceptance of Nevada County Sanitation District No. 1 Summary Minutes for June 13, 2017.

Public comment.

**Adjournment.**

**DEPARTMENT HEAD MATTERS:**

**Auditor-Controller: Marcia Salter**

- 47.**    [SR 17-0504](#)    Acceptance of the Agreed-Upon Procedures (AUP) Report to audit the fees of the Nevada County Animal Shelter as operated by Sammie's Friends, and request to close Board Order BO15-05.

**Sheriff-Coroner/Public Administrator: Keith Royal**

- 48.**    [SR 17-0534](#)    Resolution approving the Third Amendment to the contract between the County of Nevada and Sammie's Friends for the operation and administration of the Nevada County Animal Shelter (Res. 13-194), increasing the maximum contract amount by \$80,000 to cover increased costs for a total allocation of \$392,630 in the contract's fifth year, and authorizing the Chair of the Board of Supervisors to execute the Amendment.

**Treasurer-Tax Collector: Tina Vernon**

- 49.**    [SR 17-0516](#)    Resolution approving the Treasurer's Statement of Investment Policy and renewing the delegation of authority to the Treasurer to invest County funds for the period of one year.

**Chief Information Officer: Stephen Monaghan**

50. [SR 17-0529](#) Resolution approving a contract between the County of Nevada and Megabyte Systems, Inc. for Software Licenses and Related Implementation Services, in an amount not to exceed \$1,050,500, with the maintenance agreement beginning July 1, 2018, releasing funds from the Information Systems Infrastructure Assignment of the General Fund, and directing the Auditor-Controller to amend the Fiscal Year 2017/18 Information Systems, Assessor, Auditor-Controller, and Treasurer-Tax Collector budgets. (4/5 affirmative vote required)

**SCHEDULED ITEM: 10:15 A.M. Brian Foss, Planning Director**

*Video Conferencing located at the District V Board of Supervisors Conference Room, Nevada County Sheriff's Substation, 10879A Donner Pass Road, Truckee, California*

51. [SR 17-0502](#) Public hearing to consider approval of proposed increases to Development Impact Mitigation Fees ("AB 1600 Fees") and Quimby Act Fees In-Lieu of Land Dedication, for the Truckee-Donner Recreation and Park District. (Dist. V)

Resolution adopting Development Impact Mitigation Fees ("AB 1600 Fees"), and Quimby Act Fees In-Lieu of Land Dedication, for the Truckee-Donner Recreation and Park District, pursuant to Sections L-IX 1.1 and 1.3 of the Land Use and Development Code of the County of Nevada.

**\*CLOSED SESSIONS:**

[SR 17-0349](#) Pursuant to Government Code Section 54956.9(d)(2), County Counsel is requesting a closed session with the Board of Supervisors to discuss one matter in which there is a significant threat of litigation against the County.

[SR 17-0523](#) Pursuant to Government Code Section 54956.9(d)(4), County Counsel is requesting a closed session to determine whether litigation should be initiated by the County in one matter.

**\*ANNOUNCEMENTS:**

*Pursuant to Government Code Section 54954.2, Board members and County Executive Officer may make a brief announcement or brief report on his or her activities. Board members and County Executive Officer may also provide a reference to staff or other resources for factual information, request staff to report back to the Board at a subsequent meeting concerning any matter, or take action to direct staff to place a matter of business on a future agenda.*

**ADJOURNMENT:**

\*(The Board of Supervisors can discuss these items at any time during the meeting.)

This agenda was posted on bulletin boards 72 hours in advance of the meeting at the following locations: 1. Eric Rood Administrative Center; outside Board office, outside Board Chambers, and outside main entrance. 2. Madelyn Helling Library. 3. Truckee Town Hall.

Posted: June 22, 2017.

Notice was also posted at the District V Board of Supervisors Conference Room, Truckee Joseph Center, Truckee Library and the Grass Valley Library.

**PERSONS DESIRING TO ADDRESS THE BOARD****CONTROL OF MEETING:**

The Board Chairperson shall first caution any person at the meeting who is abusive, disruptive, or out of order, and then ask that person to leave if the person will not stop; additionally, the Chair reserves the right to recess the meeting until the person leaves or is escorted out and order is restored.

**PUBLIC COMMENT:**

Matters on the Agenda: The Board shall allow public comment on items appearing on the agenda when the agenda item is considered by the Board. The Chair may limit the total amount of time for comment on any agenda item and may limit any individual desiring to address the Board to no less than three (3) minutes. Comments by the public must be relevant to the item on the agenda being considered by the Board.

Matters not on the Agenda: At regular meetings of the Board, members of the public shall be allowed to address the Board of Supervisors on matters not appearing on the agenda which are of interest to the public and which are within the subject matter jurisdiction the Board. Pursuant to the Ralph M. Brown Act, the Board shall not take any action or discuss any matter not appearing on the agenda; although staff may be asked to briefly respond to or follow up on such items.

The Chair of the Board may limit the total amount of time allocated for public comment; provided, however, the Board will allocate at least fifteen (15) minutes for receiving public comment during any Board meeting. The Chair of the Board may limit any individual desiring to address the Board to no less than three (3) minutes. Time to address the Board will be allocated on the basis of the order in which the requests were received.

**PUBLIC HEARINGS:**

All members of the public shall be allowed to address the Board as to any item which is noticed on the Board's agenda as a public hearing. The Chair of the Board may limit the total amount of time allocated for the public hearing and may limit any individual desiring to address the Board to not less than three (3) minutes. Any person may provide the Board with a written statement in lieu of or in supplement to any oral statement made during a public hearing. Written statements shall be submitted to the Clerk of the Board.

Whenever a public hearing is conducted, the public hearing is closed and the matter is continued to a subsequent meeting for Board deliberation and/or action, the Board shall not allow public comment and/or testimony on that item at the subsequent hearing. However, at the initial public hearing, prior to taking action, the Board may, at its sole discretion, elect to continue the matter and reopen the public hearing. At the subsequent hearing, all information will be considered. The Board may also, at the initial public hearing, prior to taking action, announce that the public hearing is being continued for specific information and the public testimony will only be heard on new information specific to the Board's direction. If, after the public hearing is closed and the Board later decides to reopen the public hearing for public testimony, appropriate notices must be published.

**ORDER AND DECORUM:**

Individuals or organizations desiring to address the Board shall: 1.) Address the Board from the podium. Speakers are encouraged but not required to give their name and city of residence before addressing the Board. Speakers shall direct their comments to the Board, not the audience or staff. 2.) Comment on the specific matter before the Board with reasons for the position taken. 3.) The Chair may, at his or her discretion, allow up to five (5) minutes for those who are serving as a spokesperson for a group or organization. 4.) A speaker may not yield time to another speaker. 5.) No individual may speak more than once during the Public Comment period or on an item on the agenda unless recognized by the Chair as having new information. 6.) In the interest of civil discourse, the rules specified in this Order and Decorum of Board Business and Robert's Rules of Order, to the extent such Rules are not in conflict with the Brown Act, shall apply at all Board meetings. It shall be the responsibility of the Chair to ensure public comments are conducted in such a manner that avoids disruptive activity, promotes mutual respect, keeps comments focused on issues, and avoids personal attack. 7.) Applicants, applicant representatives and appellants desiring to speak shall be permitted to speak first during the public comment portion of a public hearing for not more than ten (10) minutes (or fifteen (15) minutes at Appeal Hearings), unless different rules for conducting the hearing are provided by County code. Time limits may be modified at the Chair of the Board's discretion.

**SPECIAL MEETINGS:**

At special meetings of the Board, public comment will only be allowed on matters appearing on the agenda.

**ORDINANCES:**

- 1) By statute, an ordinance may be passed immediately upon introduction only after notice and a public hearing.
- 2) An urgency ordinance may be passed immediately upon introduction.
- 3) Ordinances shall not be passed within five days of their introduction, nor at other than a regular meeting or at an adjourned regular meeting unless authorized by statute as indicated above. The Board of Supervisors will address ordinances at first readings. The public is urged to address ordinances at first readings; as passage of ordinances will be held at second readings, after reading the title.
- 4) Adoption of the ordinance is made by majority vote.
- 5) The Board reserves the right to amend any proposed ordinances and to hold a first reading in lieu of a second reading. (Gov. Code Section 25131, et seq.)

**INFORMATIONAL CORRESPONDENCE:**

The Board may direct any item of informational correspondence to a department head for appropriate action.

**REFERENCES:**

- Nevada County Resolution 17-084 (Public comment)  
Ralph M. Brown Act, California Government Code Sec. 54950, et. seq. (Open meetings law)  
Nevada County Land Use Code Sec. L-II 5.12 (Appeals)