

**AMENDMENT NO. 1 TO THE CONTRACT WITH
NEVADA COUNTY SUPERINTENDENT OF SCHOOLS
(PURCHASE ORDER PEST5203)**

THIS AMENDMENT is executed this December 16, 2025 by and between Nevada County Superintendent of Schools, hereinafter referred to as “Contractor” and COUNTY OF NEVADA, hereinafter referred to as “County.” Said Amendment will amend the prior Agreement between the parties entitled Professional Services Contract, executed on October 4, 2025 per Purchase Order PEST5203; and

WHEREAS, the Contractor provides homeless outreach and case management services for youth experiencing homelessness or housing transition; and

WHEREAS, the parties desire to amend their Agreement to increase the contract price from \$42,561 to \$72,561 (an increase of \$30,000) and amend Exhibit “B” Schedule of Charges and Payments to reflect the increase in the maximum contract price and add language surrounding the incentives and update budgets.

NOW, THEREFORE, the parties hereto agree as follows:

1. That Amendment #1 shall be effective as of 11/1/2025.
2. That Maximum Contract Price, shall be amended to the following:
\$72,561.
3. That the Schedule of Charges and Payments, Exhibit “B” is amended to the revised Exhibit “B” attached hereto and incorporated herein.
4. That in all other respects the prior agreement of the parties shall remain in full force and effect except as amended herein.

COUNTY OF NEVADA:

By: _____

Chair of the Board of Supervisors
Nevada County

CONTRACTOR:

By: _____

Nevada County
Superintendent of Schools

ATTEST:

By: _____
Clerk of the Board, Nevada County

EXHIBIT B
SCHEDULE OF CHARGES AND PAYMENTS

The contract begins on July 1, 2025 and ends on June 30, 2026. The maximum obligation under this Agreement for satisfactory performance of services as outlined in Exhibit A shall not exceed \$72,561 for the contract term.

The contract maximum is based on the following project budget:

NEVADA COUNTY SUPERINTENDENT OF SCHOOLS

FY 25/26 Homeless Outreach Budget	
PERSONNEL COSTS	
Program Coordinator- 0.04 FTE	\$4,279
Case Manager- 0.31 FTE	\$17,979
Benefits/Statutory Payroll Costs	\$12,531
TOTAL PERSONNEL COSTS	34,789
PROGRAM COSTS	
Homeless Student Supplies	\$1,638
Training	\$1,550
TOTAL PROGRAM COSTS	\$3,188
EVALUATION COSTS	
Evaluator/Program Coordinator- 0.01FTE	\$1,070
TOTAL EVALUATION COSTS	\$1,070
SUBTOTAL COSTS	\$39,047
INDIRECT	\$3,514
Incentive Payments	\$30,000
TOTAL EXPENSES:	\$72,561

Should modification to or changes to the budget line items be needed, a written request for modification shall be submitted for approval to the Director or their designee. County at its sole discretion shall determine if the change will continue to meet the contract objectives and approve or deny the request.

Incentive Payments

As part of participation in the MHSA Innovation Learning Collaborative, the contractor has the opportunity to earn incentive payments. Incentive payments will be earned, up to the total amount of \$30,000 based on the below table. Invoices for incentive payments will be submitted on a separate invoice upon completion for meeting one or more of the below milestones.

FY 25/26 Incentive Options:	Amount
Attend 5 learning collaboratives	\$5,000
Complete full readiness assessment by 3/31	\$5,000
Create a business plan/funding sustainability plan for billing outside of current funding streams	\$10,000
One of the following incentives available per provider:	
Enter into contract with MCP or expand scope of existing contract with MCP	\$10,000
Enter into contract with BHP/county for SMHS or DMC-ODS services	\$10,000
Enter into contract for another identified billing source (i.e. MAA)	\$10,000

Billing and Payment

As compensation for services rendered to County, Contractor shall bill County monthly and shall be reimbursed for actual costs incurred in carrying out the terms of the contract.

To expedite payment, a complete invoice submission includes:

- Invoice cover page on contractor template. Invoice cover page to include:
 - Invoice date
 - Unique invoice number
 - Resolution/purchasing order number assigned to Contract
 - Time period billed
 - Total invoice amount
 - Personnel hours being billed
 - Reimbursement expenses being claimed by funding source
- Budget Status Table with starting budget amounts, expenditures per billing period and remaining budget balance by budget line item.
- All applicable backup to support expenditures. Examples can include:
 - Detailed receipts
 - Financial reports
 - Payroll hours reports
 - Mileage reimbursement documents (mileage reimbursement rate may not exceed the current IRS allowable rate)

Contractor agrees to be responsible for the validity of all invoices.

County shall review the invoice and notify the Contractor within fifteen (15) working days if an individual item or group of costs is being questioned. Contractor has the option of delaying the entire invoice pending resolution of the cost(s). Payment of approved invoices shall be made within thirty (30) days of receipt of a complete, correct, and approved invoice.

Contractor shall submit invoices to:

Via mail:
 HHSA Administration
 Attn: BH Fiscal
 950 Maidu Avenue
 Nevada City, CA 95959
 Or
 Via Email:
 BH.Fiscal@nevadacountyca.gov
 CC: Contract Manager (refer to Notification section)