

STANDARD AGREEMENT - AMENDMENT

STD 213A (Rev. 4/2020)

 CHECK HERE IF ADDITIONAL PAGES ARE ATTACHED 1 PAGES

AGREEMENT NUMBER

19-10166

AMENDMENT NUMBER

A03

Purchasing Authority Number

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

California Department of Public Health

CONTRACTOR NAME

County of Nevada

2. The term of this Agreement is:

START DATE

October 1, 2019

THROUGH END DATE

September 30, 2022

3. The maximum amount of this Agreement after this Amendment is:

\$2,070,035.00 Two Million Seventy Thousand Thirty Five Dollars

4. The parties mutually agree to this amendment as follows. All actions noted below are by this reference made a part of the Agreement and incorporated herein:

- I. This amendment is adding \$5,000.00 to the base funding, changing the total amount to read \$2,070,035.00, to better support the Contractor's needs and allow the Contractor to perform more of the same services. This increase was added in fiscal year 3 to accommodate anticipated expenses.

*All other terms and conditions shall remain the same.**IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.***CONTRACTOR**

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

County of Nevada

CONTRACTOR BUSINESS ADDRESS

950 Maidu Avenue

CITY

Nevada City

STATE

CA

ZIP

95959

PRINTED NAME OF PERSON SIGNING

Dan Miller

TITLE

Chair, Board of Supervisors

CONTRACTOR AUTHORIZED SIGNATURE

DATE SIGNED

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

California Department of Public Health

CONTRACTING AGENCY ADDRESS

1616 Capitol Avenue, Suite 74.262, MS 1802, PO Box 997377

CITY

Sacramento

STATE

CA

ZIP

95899

PRINTED NAME OF PERSON SIGNING

Joseph Torrez

TITLE

Chief, Contracts Management Unit

CONTRACTING AGENCY AUTHORIZED SIGNATURE

DATE SIGNED

CALIFORNIA DEPARTMENT OF GENERAL SERVICES APPROVAL

EXEMPTION (If Applicable)

II. Certain changes made in this amendment are displayed as follows: Text additions are displayed in **bold and underline**. Text deletions are displayed with a strike through the text (i.e., ~~Strike~~).

III. Revised Exhibit A, Scope of Work, Provision 7.A.12) to include the following:

e) Continuous Time Reporting - Books for Kids Program (if applicable)

The Contractor shall adhere to all fiscal procedures required for Books for Kids restricted funds and keep continuous time reports for all dual funded positions performing Books for Kids related duties as outlined in Exhibit A, Provision 7.A.27).

IV. Revised Exhibit A, Scope of Work, Provision 7.A. to include the following:

27) Books for Kids Program (only applies to the Contractor that receives funds for this service)

The Contractor will assure that the funding is spent on books for WIC participants 0-5 years old. Local agencies may subcontract the activity to another entity to purchase and distribute books for eligible WIC participants only. When subcontracting to another entity, data must be obtained and made available that identifies the number of WIC participants who receive the books and the number of books distributed by language.

V. Revised Exhibit B, Budget Detail and Payment Provisions, Provision 1.E. as follows:

E. Amounts Payable

The amounts payable under this agreement shall not exceed: ~~\$2,065,035.00~~ **\$2,070,035.00.**

**Exhibit B, Attachment I
Budget Detail Worksheet
October 1, 2019 - September 30, 2022**

Personnel	Exhibit A SOW 7.A.	Exhibit A Attach I	Current Base Annual Salary Minimum	Amended Current Base Annual Salary Minimum	Current Base Annual Salary Maximum	Amended Current Base Annual Salary Maximum	Year 1		Year 2		Year 3			Total	Total Budget Adj.	Amended Total		
							10/1/2019 - 9/30/2020		10/1/2020 - 9/30/2021		10/1/2021 - 9/30/2022							
							Amended FTE	Amended Budgeted Amount	Amended FTE	Amended Budgeted Amount	FTE	FTE Adj.	Amended FTE				Budgeted Amount	Budget Adj.
WIC Director	1-23	1-8	79,167		96,647	1.00	84,384	1.00	84,384	1.00		1.00	84,384		84,384	253,152	-	253,152
Nutritionist	3-15, 21	1-5, 7-8	71,652		87,472	0.75	58,410	0.84	65,965	0.80		0.80	62,450		62,450	186,825	-	186,825
Senior WIC Nutrition Assistant	3-12, 21	1-5, 7-8	42,230		51,554	1.00	45,013	1.00	45,013	1.00		1.00	45,013		45,013	135,039	-	135,039
Senior WIC Nutrition Assistant - (1) (2)	3-12, 21	1-5, 8	42,230		51,554	0.40	20,706	0.40	20,706	0.40		0.40	20,706		20,706	62,118	-	62,118
WIC Nutrition Assistant	3-12, 21	1-5	38,221		46,600	1.00	40,739	1.00	40,739	1.00		1.00	40,739		40,739	122,217	-	122,217
WIC Nutrition Assistant - (1)	3-12, 18, 21, 23	1-6	38,221		46,600	1.00	42,777	1.00	42,777	1.00		1.00	42,777		42,777	128,331	-	128,331
Peer Counselor (Truckee) Temp	5-12, 21	1-5, 8	38,221		46,600	0.30	13,048	0.30	13,048	0.30		0.30	13,048		13,048	39,144	-	39,144
Peer Counselor (Grass Valley) Temp	5-12, 21	3-4, 8	34,592		42,230	1.30	45,230	1.30	45,230	1.30		1.30	45,230		45,230	135,690	-	135,690
Program Manager	1-23	5	98,407		120,135	0.05	5,200	0.05	5,200	0.05		0.05	5,200		5,200	15,600	-	15,600
						0.00	-	0.00	-	0.00		0.00	-		-	-	-	-
						0.00	-	0.00	-	0.00		0.00	-		-	-	-	-
						0.00	-	0.00	-	0.00		0.00	-		-	-	-	-
Overtime (3)																		
Salaries and Wages							355,507		363,062				359,547		359,547	1,078,116	-	1,078,116
Total FTE						6.80		6.89		6.85	0.00	6.85						
Fringe Benefits (4)						56.0700%	199,332	56.0700%	203,568	56.0700%		57.30630%	201,998	4,445	206,043	604,498	4,445	608,943
TOTAL PERSONNEL							554,839		566,630				561,145	4,445	565,590	1,682,614	4,445	1,687,059
Operating Expenses																		
General Expenses (5)	6,17,18,19	1-9				8,711		5,721					9,574		9,574	24,006		24,006
Travel (6)	8	1-9				-		-					-		-	-		-
Training	4,5,7,17	1-9				1,375		2,000					1,375		1,375	4,750		4,750
Outreach/Media/Promotion	17	1-9				-		-					-		-	-		-
Facility Costs (See Exhibit B, Attach II for breakdown) (7)	11	1-9				45,480		45,480					45,480		45,480	136,440		136,440
TOTAL OPERATING EXPENSES							55,566		53,201				56,429		56,429	165,196		165,196
Major Equipment (8) (Unit Cost of \$5,000 or More)																		
Equipment (9)	6,17,18,20,21	1-9				-		-					-		-	-		-
Vehicles (10)	8,17,18,19	1-9				-		-					-		-	-		-
TOTAL MAJOR EQUIPMENT																		
Subcontracts (11)																		
Kristine Jessen-Mather, International Board Certified Lactation Consultant (IBCLC) - Provide lactation/consulting services to WIC Participants	16	1-5,8				6,900		-					-		-	6,900		6,900
						-		-					-		-	-		-
						-		-					-		-	-		-
						-		-					-		-	-		-
TOTAL SUBCONTRACTS							6,900									6,900		6,900
Indirect Costs																		
Total Personnel Costs						12.5000%	69,354	12.5000%	70,828	12.5000%			70,143	555	70,698	210,325	555	210,880
TOTAL INDIRECT COSTS							69,354		70,828				70,143	555	70,698	210,325	555	210,880
TOTAL BUDGET							\$ 686,659		\$ 690,659				\$ 687,717	\$ 5,000	\$ 692,717	\$ 2,065,035	\$ 5,000	\$ 2,070,035

\$ 686,659	\$ 690,659	Year 3 Contract Amount	\$ 692,717
\$ -	\$ -	Year 3 Funding Changes	\$ 5,000
\$ -	\$ -	Year 3 Checks/Balances	\$ -

*All costs will be reviewed by CDPH for approval

(1) Bilingual - Positions that receive Bilingual pay will show a higher budgeted amount. Justification and back-up documentation will be kept on file.

(2) Additional Pay (Longevity, Retention, Differential and COLA) - Positions that receive these compensations will show a higher budgeted amount. Justification and back-up documentation will be kept on file.

(3) Overtime - Requires justification if amount does not seem reasonable. Justification will be kept on file.

(4) Fringe Benefits - Justification and back-up documentation will be kept on file for any fringe benefit rate that exceeds 50%.

(5) General Expenses - Includes items such as: Minor equipment (i.e., office furniture, IT equipment, anthropometric items, etc.), professional certifications, audit costs, vehicle maintenance, IT maintenance, program materials, office expenses (i.e., telephone services, printing, postage, supplies, etc.), etc.

(6) Travel - All costs reimbursed shall be in accordance with CalHR rates.

(7) Facility Costs - Includes Rent, Utilities, Janitorial, Security, and Maintenance.

(8) Major Equipment - Unit cost must be \$5,000 or more. Refer to Exhibit D, Provision 1 for procurement rules.

(9) Equipment - Includes items such as: Telephone systems, information technology equipment, photocopy machines, etc.

(10) Vehicles - Will be used for Facility Site Visits, Conferences, Trainings, and Outreach.

(11) Subcontractors - List the subcontractor's name and short list of services provided.