



NEVADA COUNTY BOARD OF SUPERVISORS
Board Agenda Memo

MEETING DATE: July 27, 2021

TO: Board of Supervisors

FROM: **Shannan Moon, Sheriff-Coroner-Public Administrator**

SUBJECT: Resolution authorizing execution of the Master Customer Agreement with WatchGuard Video, Inc., to purchase Body Worn Cameras, software licenses, and associated necessary equipment, and authorizing a budget amendment to fund the purchase of the Body Worn Camera System. (4/5ths affirmative vote required)

RECOMMENDATION: Adopt Resolution

FUNDING: Funding for FY 21/22 to purchase the Body Worn Camera System is not included in the existing Sheriff's Office Operations budgets. Cost for the Body Worn Cameras (BWC) and necessary software and equipment is priced at \$152,629. This purchase will be completed with funding of \$61,230 from Rural Counties Fund # 1171, and 91,399 of grant funds. A budget amendment is included for the Rural Counties dollars, and no additional General Fund dollars are required for this purchase.

BACKGROUND: On October 23, 2018 Resolution 18-507 accepted a grant in the amount of \$123,000 to be used for the acquisition of a Body Worn Camera System (BWC). As part of this award, the County is required to contribute a match amount no less than \$148,397. For this purchase, \$91,399 of the grant funds will be used, with the Sheriff's Rural Counties match funds covering the remainder of the cost. Sheriff Office staff was required to attend specific trainings in Washington DC and elsewhere, as well as develop use policies and procedures that required federal review and approval prior to any approvals for purchase of the BWC. The purchase of any BWC also required compliance with Federal Procurement Guidelines resulting in the preparation and issuance of a Request for Proposal which was completed including a detailed review and development of specifications to integrate with existing Sheriff in-car camera's and data storage systems. WatchGuard Video, Inc was the successful bidder for the sale of the BWC in the amount of \$152,629. Data storage for the Sheriff's Office was upgraded in FY 20-21 in anticipation of both current and future needs. Initial estimate of multimedia redaction needs for the Sheriff has been developed and is accomplished via an agreement with County Counsel for reimbursement of their staff time and the FY 21-22 budget has \$50,000 included for this service. The BWC program and

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SHERIFF'S OFFICE**



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SHERIFF/CORONER
PUBLIC ADMINISTRATOR

purchase of the BWCs were included in discussion with Budget Subcommittee during the FY 21/22 budget development process as an upcoming budget amendment item and the cost is within the range estimated at that time.

The BWC program impacts a number of departments including Sheriff, County Counsel, District Attorney, Public Defender and Information Systems. These departments continue to collaborate on the project to identify needed resources and how to share and effectively use those resources. The BWC program will be closely monitored for both effectiveness and costs. The results will be used to finetune the program and will be used in future budget development efforts and any required budget amendments will be brought to the Board.

All necessary precursor work been completed and the County is now ready to purchase the BWC from WatchGuard Video, Inc.

Initiated and Approved by: Shannan Moon